SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

HINDI MAHAVIDYALAYA

O.U.ROAD, NALLAKUNTA, VIDYA NAGAR, HYDERABAD
500044

www.hindimahavidyalaya.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

- Hindi Mahavidyalaya located in the heart of Hyderabad city has a unique identity and history and stands as a testimony of time for it is set to complete 60 years and celebrate its Diamond Jubilee. The uniqueness of the institution is in providing education through Hindi Medium at Inter, Degree and PG level in Arts, Commerce and Science courses. The institution has carved a niche of its own in South India.

- The vision of Shri Vinayak Rao Vidyalankar – Former Finance Minister of Hyderabad State and Raja Pannalal Pitti – a renowned Philanthropist, has led to the establishment of Hindi Mahavidyalaya. The foundation stone was laid by the erstwhile Chief Minister of Andhra Pradesh Shri Neelam Sanjeev Reddy in 1960. The institution was inaugurated by Dr.K.L. Shrimali, The then Union Education Minister, Government of India.

- The institution started offering courses in arts in 1961, Commerce from 1969 and Science from 1971, M.A. (Hindi) and P. G. Diploma in Functional Hindi and Translation were started in 1991. The college has a cricket coaching academy which was established in 1998 on the sprawling ground available in the premises. The ever growing demand for education in English medium got the college to start B.Sc Life Science in English medium with various combinations in the academic year 2007-2008. The chamging trends paved the way for B.B.A. course in English medium in 2011-2012. The institution also offers many job oriented courses under B.Voc. Degree like Hospitality and tourism, Banking and insurance, Practical Accounting and Taxation which come under the B-Vocational Department. It has further spread its wings by starting M.Com and M.Sc in 2019 and has plans to start new courses at Degree and P.G. levels.

- The institution was accredited NAAC in 2006 and has been reaccredited in 2011 and in 2017 it has been awarded B+ grade.

- The college has been conferred Autonomous status by the U.G.C., Osmania University and the State Government from the academic year 2012-2013 and reviewed in 2018 successfully.
- As part of NEP 2020 implementation, to enhance the Academic resouses a cluster of colleges has been formed.

Vision

VISION

Hindi Mahavidyalaya aspires :

- To become an innovative institution by developing excellent Human Resources with excellent leadership qualities, Ethical & Moral Values, enhanced Research Culture and innovative skills.
- To contribute to sustainable development of all strata of society.
- To establish a Hindi and Indian language University (HILU) by 2030.

Mission

MISSION

- Implementation of NEP 2020 Reforms to offer high quality Education for accepting the challenges of Globalization.
- By Providing Excellent infrastructure facilities State-of–Art laboratories and incubation centre
- Imparting Right Knowledge, Right Philosophy and Right Conduct bringing about all round development in students personality.
- Encouraging Research and Entrepreneurship through collaborations and extension activities and encourage technology applications.
- Implementing learner centric system of education.
- Exchanging of Institutional Properties with the onset of cluster of colleges.
- Encouraging employment ethics and a decentralized and transparent administration.
- Providing for career development of staff by encouraging them towards research and innovation.
- Encouraging Women education by provision for their safety and personal needs.
- Encouraging Earn & Learn system of Education.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

STRENGTHS

- Only Institute in the whole of South India which offers education in hindi medium at Inter, UG and PG level.
- An Institute of higher education which is successful in catering to the diversified educational needs of society for past 60 years.
- An autonomous and NAAC Re-accredited institute following systematic process for design, development and Implementation of Courses
- Offering Multidisciplinary, skill enhancement Under graduate & Post-graduate programmes catering to Industry standards.
- Excellent infrastructure with spacious ventilated class rooms, ICT enabled classroom, seminar halls, Auditorium, well equipped Labs, Well Stocked Library, sports facilities, Indoor & Outdoor stadium, Gym, Separate Girls & Boys hostels, Eco-friendly campus, Disable friendly campus.
- Supportive Management .
- Automated campus with e-governance facility.
- Well qualified and experienced faculty,
- Centrally located and easily accessible and well Connected by various means of trans port
- Adequate facilities for research work available -such as library(INFLIBNET), laboratories, teaching aids, WIFI connections, Computers, LMS.
- MOUs with top organizations, firms, Banks, Insurance companies, CA firms etc for Internships, projects, placement training & support.
- Career Counseling and placement cell to guide & groom students towards employment & higher education.
- Holistic development of students through Curricular & Co-curricular as well as Extension activities.

- Our alumni placed in Global and National level in diverse areas.
- Formation of Cluster Colleges for exchange of resources.

Institutional Weakness

WEAKNESS

1. Development of Research centre hindered due to lack of funds from government organizations.
2. Poor admissions in Hindi medium courses due to lack higher education oppurtunities.
3. Acquisition of books and study material for Hindi medium courses.

Institutional Opportunity

OPPORTUNITIES

1. Framing curriculum as per Industry requirement.
2. Introduction of new Multi disciplinary courses to as per the global standards.
3. Introduction of Skill oriented courses to implement Earn & Learn system of education.
4. Cluster college for resource exchange.
5. MOUs with renowned organizations .
6. Learner Centric Curriculum.
7. Promoting projects in Multi-disciplinary courses on issues related to total communities.
8. Encouraging open learning for community by extending available ICT.
9. Continuous quality assessment, accreditations, enhancement, certification from appropriate bodies for National recognition.
10. Encouraging students with the facilities available for participating in International/ National /state Level / District Level / Inter University & Inter college sports events, NCC & NSS.
11. Promoting E-Learning through INFLIBNET and LMS facilities.
12. Adequate Infrastructure.
13. Encouraging staff for developing Research culture.

Institutional Challenge

CHALLENGES

1. Approval of Affiliating University in implementation of Skill development courses.
2. Course Eligibility factor for Pursuing Higher education by the students of Skill oriented courses (B.Vocation).
3. Creating awareness about Skill enhancement courses among the students.
4. Development of Research centre and research culture.
5. Sanction of Funds from Government & Non- Government Agencies.
6. Technological training   to the Non- technical staff for ICT and LMS implementation.
7. Implementation of Interdisciplinary courses as per new NEP guidelines.

Maintenance of the Self finance courses at affordable Fee structure

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

CURRICULAR ASPECTS:

Hindi Mahavidyalaya was granted autonomy in the year 2012, since then utilizing the advantage of autonomy the institution is restructuring the curriculum within the perview of university & UGG guidelines for the holistic development of the students. The CBCS structure was introduced in 2016-17 and new multi-disciplinary courses started to promote industry oriented and research promoting education system. The syllabus revision and introduction of new course has been carried out through the approvals of stationary bodies like Board of Studies, Academic Council, Governing Council leading to greater opportunities for higher education, placement, skill development.   Field projects and internships as also practical training at various organizations using MOUS lead to producing industry ready students gender sensitization; professional ethics, human values are in graded in many courses. Environmental studies and communication skills are part of the CBCS structured curriculum. The college also offers B.VOC courses to hone   the vocational skills for employment certificate and diploma courses are also offered to promote a multiple entry/exit system of education. The feedback mechanism covers all important stake holders (students, parents, alumni, faculty etc) and the course of creation is changed accordingly. Totally the system of education leads to student centric system advancing towards learning centric system where the teacher as well as the student learn and upgrade themselves to the changing scenario of societal status.

Teaching-learning and Evaluation

   The institution chalks out good academic excellence plan for teaching & evaluation process. The admission process is a transparent with online admission process Degree Online Services, Telangana followed where merit cum reservation is followed, differently able, sports & economically backward sections are given priority. The students are exposed to the curriculum through inception and orientation programs. The faculty takes the responsibility of mentoring the students academically, personally & career wise to think independently and become self reliant. Slow learners are identified and given personal attention. The Faculty members are well versed with ICT based teaching method. LMS are provided to the students . The students are made to organize many curricular activities and there by learn to work together. The evolution process is of two types internal & external. The examination process is automated so that it is free from human error. As part of Learning Management system(LMS) students are provided   teaching material, online reference links, support for competitive exam preparation, grooming session for career & personality development.

Research, Innovations and Extension

The Research & Innovation department of Hindi Mahavidyalaya is very encouraging by giving financial and infrastructural support to the staff and students for entering and continuing their research projects staff is given paid leave to do part time research work students are given adequate lab facilities to do projects in their final

semesters. There is a 24 hrs WIFI facility and upgraded software systems to help them cope up with the projects. There are conference & seminar halls with well equipped LED projectors. There are adequate library facilities with JIO NET & INFLIBNET SERVICES. Financial support in the form of seed money is given to staff to encourage then attend seminars and symposiums workshops conferences etc also to organize then in our own institute. There are facilities to cheque plagiarism and review research proposals seeking funding. Professional ethics & privacy of human rights , health & safety & prevention of damage are the important aspects taken care of the college creates social awareness in the students by conducting a plethora of extension activities in the neighborhood through the NSS and NCC wings. Blood donation, health camps, swatch Bharat camps, door-to –door camps regarding important social issues participation in Govt and NGO Projects etc. The institute has a number of MOUS with various organizations which help students to get practical training there by making them industry oriented.

Infrastructure and Learning Resources

The college has excellent infrastructure – Spacious ventilated class rooms, Well equipped laboratories, Computer Lab with Wi-fi facility, Language Lab, Library, ICT enabled classrooms, seminar halls, auditorium and also a huge outdoor stadium, cricket ground NCC & NSS Units. Further, the cricket academy facilitates cricket coaching for disabled as well. The girls and boys are provided separate washrooms. A common room is available for girls. To facilitate students of other states separate girls & boys hostel are available. Gym Facilities also available for the students to stay fit. A Well stocked automated library with around 40,000 books of various subjects with high speed internet is maintained. E-Library facility is available by employing Softwares like INFLIBNET. Exam Branch with spot valuation centre exam automation. Indoor stadium facility is available for practicing games. Free High speed Internet connections is available to all the systems including Labs, Departments, office, principal room, NAAC room and class room etc. ERP software is used for Complete office automation. E-governance is employed for official correspondence. Disabled friendly campus by providing Lift and ramps. LMS facility is available. Staff and students are motivated to take register in NPTEL- MOOCs. Online classes are facilitated.

Student Support and Progression

Students being the highest stake holders of the institution, they are provided maximum support. The fact that students admissions have improved drastically is a proof of this. Many deserving students are provided with fee concessions in various forms.nSports persons representing national & international levels are encouraged with 20% fee concession. Girl students admitted in the college hostel are given 10% concession in hostel fee. Student safety & support is monitored by employing various committees – Admission Committee, Anti ragging committee, student welfare committee, students Grievance cell etc.. The cultural activities club is mainly maintained by students bringing out leadership and to showcase cultural skills in them. The institution has MOUs with various renowned organizations, firms, Banks, Insurance agencies, CA Firms to train students practically for industry orientation and placement support. The curriculum is mainly trimmed towards industry needs and higher education. New courses as per the industry requirement are introduced. NEP 2020 policies are implemented.

Sports facilities are provided adequately and students get laurels to the institute. The cricket coaching ground facilities and stadium are available which are used for the young students also. The institute has a national level coach, working in HMV, who coaches THE YOUNG CRICKET TEAM. Many students get jobs in the army and many through the tough training given by the NCC & NSS wings. Many extension programs are organized

by those wings to raise social awareness in the students. Students are part of all committees which run the college. The alumni is strong and help the students in various ways like giving counseling and personal services to college. Students are encouraged towards research work by including small research projects in their final year of graduation and providing them lab & WI-FI facilities.

Governance, Leadership and Management

Autonomy provides great scope for transparent and participative governance leading to the best quality of education. The whole system is run in a fool proof way starting from admission to graduation giving priorities to the needs of students. The whole system is automated and non-statutory bodies and the quality of implementation is checked by IQAC. The management sees to it that the staff is given proper facilities run their schedules. The revenue generated is spent on the college maintenance, renovation, students facilities and staff salaries. The teaching staff are allowed to attend Seminars, workshop, conference, webinars, refresher courses, orientation courses. The institution provides staff welfare schemes such as ESI, EPF, sabbatical leave, medical leave, maternity leave etc. Seed money is allocated for the staff to encourage them for Research activities. The Teaching & Non-teaching staff are provided with regular training sessions on the ERP modules.

Institutional Values and Best Practices

Institutional values & Best practices

- This institution is coeducation institution which has students coming in from all parts of country as it has HINDI as well as ENGLISH medium courses. The college works for providing an inclusive atmosphere with the slogan of "VASUDHIVA KUTUMBAKAM " and encourages women education by forming WOMEN EMPOWERMENT CELL and providing residence for girl students in the HMV girl's hostel. We have NCC girls group where they are trained for future jobs. A code of conduct is followed by all staff & students.

- The college is centrally located and many professional & university examinations are conducted here.

- The institution's academic and cultural activities are framed towards inculcating a holistic development in the students making them ethical global citizens. Extension programs are mainly performed by the NCC & NSS wings to create social awareness in the students. Promotion of green practices and sports are taken up to encourage youth empowerment.

- A college magazine HIM CHETANA (Tri monthly) is taken out to give brief review about college activities.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	HINDI MAHAVIDYALAYA
Address	O.U.ROAD, NALLAKUNTA, VIDYA NAGAR, HYDERABAD
City	HYDERABAD
State	Telangana
Pin	500044
Website	www.hindimahavidyalaya.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Avinash Jaiswal	040-27616330	9849094419	-	info@hindimahavidyalaya.org
IQAC / CIQA coordinator	Chinnabathini Sudeep	040-27661860	9492921221	-	hmviqac1961@gmail.com

Status of the Institution	
Institution Status	Private , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of Establishment, Prior to the Grant of	01-01-1961

'Autonomy'	
Date of grant of 'Autonomy' to the College by UGC	01-03-2012

University to which the college is affiliated

State	University name	Document
Telangana	Osmania University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	21-11-1961	View Document
12B of UGC	21-11-1961	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	O.U.ROAD, NALLAKUNTA, VIDYA NAGAR, HYDERABAD	Urban	3	8287.23

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BCom,Commerce	36	Intermediate	Hindi	60	22
UG	BCom,Commerce	336	Intermediate	English	120	116
UG	BBA,Business Administration	336	Intermediate	English	100	100
UG	BBA,Business Administration	336	Intermediate	English	100	0
UG	BSc,Physical Science	36	Intermediate	English	60	37
UG	BSc,Physical Science	36	Intermediate	English	40	0
UG	BSc,Physical Science	36	Intermediate	English	60	17
UG	BSc,Life Sciences	36	Intermediate	Hindi	40	0
UG	BSc,Life Sciences	36	Intermediate	Hindi	40	0
UG	BSc,Life Sciences	36	Intermediate	English	60	4
UG	BSc,Life Sciences	36	Intermediate	English	60	14
UG	BA,Arts	36	Intermediate	Hindi	60	0
UG	BA,Arts	36	Intermediate	Hindi	60	0
UG	BVoc,Bvocation	36	Intermediate	English	50	0
UG	BVoc,Bvocation	36	Intermediate	English	50	0

UG	BVoc,Bvocation	36	Intermediate	English	50	0
PG	MCom,Commerce	24	Degree	English	40	3
PG	MA,Hindi	24	Degree	Hindi	40	6
PG	MSc,Mathematics	24	Degree	English	40	3
PG	MSc,Applied Statistics	24	Degree	English	40	29

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				50
Recruited	0	0	0	0	0	0	0	0	20	30	0	50
Yet to Recruit				0				0				0

<table>
<tr><th colspan="5">Non-Teaching Staff</th></tr>
<tr><th></th><th>Male</th><th>Female</th><th>Others</th><th>Total</th></tr>
<tr><td>Sanctioned by the UGC /University State Government</td><td></td><td></td><td></td><td>0</td></tr>
<tr><td>Recruited</td><td>0</td><td>0</td><td>0</td><td>0</td></tr>
<tr><td>Yet to Recruit</td><td></td><td></td><td></td><td>0</td></tr>
<tr><td>Sanctioned by the Management/Society or Other Authorized Bodies</td><td></td><td></td><td></td><td>34</td></tr>
<tr><td>Recruited</td><td>12</td><td>22</td><td>0</td><td>34</td></tr>
<tr><td>Yet to Recruit</td><td></td><td></td><td></td><td>0</td></tr>
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<tr><th colspan="5">Technical Staff</th></tr>
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<tr><td>Recruited</td><td>0</td><td>0</td><td>0</td><td>0</td></tr>
<tr><td>Yet to Recruit</td><td></td><td></td><td></td><td>0</td></tr>
<tr><td>Sanctioned by the Management/Society or Other Authorized Bodies</td><td></td><td></td><td></td><td>3</td></tr>
<tr><td>Recruited</td><td>3</td><td>0</td><td>0</td><td>3</td></tr>
<tr><td>Yet to Recruit</td><td></td><td></td><td></td><td>0</td></tr>
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Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	6	8	0	0	0	0	14
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	15	22	0	37
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	1	0	7
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	6	20	0	26

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		**From the State Where College is Located**	**From Other States of India**	**NRI Students**	**Foreign Students**	**Total**
UG	Male	744	11	0	0	755
	Female	198	4	0	0	202
	Others	0	0	0	0	0
PG	Male	40	1	0	0	41
	Female	57	0	0	0	57
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	137	129	97	70
	Female	66	72	58	42
	Others	0	0	0	0
ST	Male	52	46	49	39
	Female	8	14	16	16
	Others	0	0	0	0
OBC	Male	488	482	381	205
	Female	162	187	194	143
	Others	0	0	0	0
General	Male	182	170	130	86
	Female	88	88	100	91
	Others	0	0	0	0
Others	Male	18	18	18	16
	Female	4	5	6	5
	Others	0	0	0	0
Total		1205	1211	1049	713

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Applied Statistics	[View Document](#)
Arts	[View Document](#)
Business Administration	[View Document](#)
Bvocation	[View Document](#)
Commerce	[View Document](#)
Hindi	[View Document](#)
Life Sciences	[View Document](#)
Mathematics	[View Document](#)
Physical Science	[View Document](#)

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Multidisciplinary / Interdisciplinary courses education plays a vital role in the emerging educational trends. Society needs solutions to its problems which are ever changing in nature. The main solution to these is given by such type of Research work which results in a positive societal impact. Research results needs to have social relevance for funding agencies to support funding agencies look at the commercial aspect of the solution which is time bond, place bound. This problem is taken care of by multi and inter disciplinary research work which in turn demands a transition in the curriculum from disciplinary courses to multi and inter disciplinary courses. Again the major stakeholders in the institute are the actual beneficiaries in the sense that they can uniquely tailor their course study to fit his educational and career goals. Students can customize their course to their personal interests and career goals. Education in one area (single discipline) leading to depth in knowledge is insufficient to solve complex social problems as we will have a one dimensional view of the problem. Unlike this, a multi / inter disciplinary approach gives a (broader picture) 3D picture and a better plausible solution. The system of quality control is broader in interdisciplinary research and includes usability and accounting. Inter / Multi disciplinary academic curriculum enhance the students market value after

completion of course. Hindi Mahavidyalaya has started many multidisciplinary courses in 2016-17 and later in 2019-20 which are in conformity with CBCS structure. 1. Life Science Department: Biotechnology : This multidisciplinary approach helps us to study biological systems and living organisms and aims at developing / modifying products / process for practical purposes. 2. Biochemistry: Fields like forensic odontology, DNA finger printing which help in this are multi disciplinary. Biodegrade solid waste Renewable Energy (Biogas) Biodetectors, Bioremediation cellular therapy. Biopharmacy are some of the revolutions. It has also pioneered in Human Health and Planets health. 3. M.Sc Applied Statistics. Applied Statistics is found in various fields like medicine, information technology, engineering, finance, marketing, accounting, business, etc. 4. B.Com Computer Applications: There are papers like E-Commerce, Business accounting software's, Internet and Web Designing, etc which teach how to apply computer techniques to various commerce problems. 5. BBA Business Analytics is a multidisciplinary course which integrates the basics of computing and business intelligence as also data analytics thus making it more industry oriented. Business organizations need business analysts to analyze the data collected using their computer techniques and skills to get feasible solutions. 6. The institution follows CBCS structure wherein the Generic elective (GE) paper is enclosed for the V Semester students it has four credits. The student chooses a course which is not his discipline course and is offered by other disciplines leading to his studying and taking up inter disciplinary courses.

2. Academic bank of credits (ABC):	Academic Bank of Credits The institution has registered for the facility of academic Bank of Credits (ACB) Which is authentic & allows students to access & save their credits earned on completion of the UG courses. • The student is provided an online account for which a password is generated and made accessible to the student there by maintaining secrecy & confidentiality. • He can access the account any time and know the status there by allowing him to plan for his future course of action. • These credits are transferrable in the sense that the student can read 1st year in one college and move on 2nd year to

	another college inside the cluster of colleges. • This system also has the advantage of saving the credits earned by student for period of 7 years within which he has to complete the degree. Overall the ACB helps the student by exposing him to a programme which is highly flexible, encourages him to earn & learn highly accessible credit system Which is authentic along with maintaining secrecy and 7 years of validity.
3. Skill development:	Hindi Mahavidyalaya has been offering a B. Vocational courses since long which are ablend of vocational and business management concepts. They are focusing on skill development of students by preparing them for specific job roles and incorporating National Educational Standards in them. This is carried out along with broad based general education. These graduates are empowered with such skills which gain suitable employment or entrepreneurship. Such students work towards accelerating India's Economy. Within the UGC framework their academic curriculum is designed by a judicious mix of skills pertaining to their selected profession and appropriate content of general education. These courses have predefined multiple entry exit points to provide flexibility to the education system. Within the undergraduate level of higher education; these courses integrate the National Skills Qualification framework (NSQF). These courses have 60% vocational training and 40% of general education. The B. Vocational (Banking & Insurance) has included some commerce based subjects along with communication skills, languages and basic computer skills. Students are given training in Banks and LIC Offices. This ensures students have adequate knowledge and skills and are work ready at the exit point of the programme. The B. Vocational (Hospitality and Tourism Management) HTA Course is one which includes subjects focusing on tourism which is part of History, Hospitality which includes good communication, first aid and health aid knowledge, guest honouring, etc. All these are taught along with same basic computer skills. Students go for training to hotels and tourist places to get live training. The subject of Practical Accountancy and Taxation is taught by commerce department and is a multiple entry exit course. After reading first year the student sets a certificate awarded. The second year

	completion gives a Diploma and third year completion, a Bachelor degree. The Country's Economic background has to be accepted and respected and upgraded. This needs the higher education to align with it for sustainable growth. B. Vocational Courses work for this aim groove and students in this preferred and relevant field along with upgrading their knowledge, so that they are well placed and become self sufficient helping in the growth of Economy. Apart from these the CBCS Structure followed in all UG Courses has included AECC and SEC Courses. The AECC Course is an ability enhancement compulsory course which is taught for all UG first Year. It includes Environmental Sciences taught in Semester one with two credits and Basics of Computers taught in semester two with two credits. The UG second year includes four SEC papers out of which two are UGC specific and two are subject specific. The UGC specific skill enhancement courses focus on communication and personality development as also management and leadership skills, which are common for all departments. The subject specific SEC papers are specially related to the stream which the student belongs. For example MSCs student can choose two SECs from Mathematics or Statistics or Computers. In the immediate future the college proposes to open a number of skill development courses in collaboration with Administrative Staff College, Khairatabad, TASK, ICAI, etc.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Hindi Mahavidyalaya, as the name suggests, started courses in Hindi medium there by working for a National cause. Later it simultaneously opened English medium courses with second languages, Telugu, Sanskrit, Hindi, etc. We are committed to teaching students about Indian Culture by including it in the syllabi of these languages. The basic ethics of our culture are ingrained in the students mind by the body language and dressing codes followed by the staff. As a subject offered by History department the GE paper of "Indian Independence Movement" to be read by non-history students, the sacrifices made and the ethics followed by Indians is re-remembered. The cultural activities of our college involve traditional Indian culture like Bathukamma, Bonalu and Women's Day, Youth Day, Martyrs Day, Aids Day, Voters Day, Constitution Day, etc. These are

<table>
<tr>
<td></td>
<td>organized by students to make them feel the positive effects of these traditions on society. The National Consciousness is built up in the students through our NCC / NSS units. These units have social outreach programmes which help students to become aware of social problems and environmental hazards. It teaches them to grow together with others and brings out a civilized citizen out of them. Many students get into army services for a national cause. Many Yoga programmes are conducted in this college and students given training in this Yoga Courses. The importance of Yoga is explained through guest lectures and Yoga day is celebrated on a large scale. It is proposed to start Nutrition Science and develop a nutrition garden in the campus. This science aims at creating awareness of the nutritional values of traditional foods. The B. Vocational Course of HTA (Hospitality and Tourism Management) focuses on teaching about the historical places and their importance. It also teaches the importance of Hospitality which is an important part of Indian Culture where they say "Atithi Devo Bhava".</td>
</tr>
<tr>
<td>5. Focus on Outcome based education (OBE):</td>
<td>5. Focus on Outcome based Education (OBE): The College also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcomes of the students. With respect to the pedagogy, the institute had the foresight by adopting flipped classroom model, a form of blended learning, by deploying a learning management system (LMS). This enables the digitization of resources that helps teachers to deploy flipped classrooms. Also, the teachers are well educated in identifying the appropriate learning strategies for the courses they are teaching during the preparation of the course plan itself. This also ensures that appropriate ICT tools are used to engage different types of learners in every academic activity.</td>
</tr>
<tr>
<td>6. Distance education/online education:</td>
<td>A lesson learnt from the Pandemic in 2020 is the importance of online education. It helps the most important stakeholders in the Institute i.e. the student to brave through many critical problems like finances, time constraint, physical constraints, family constraints, etc. The second most important</td>
</tr>
</table>

stakeholders is the society and it is a moral responsibility of the institute to address its needs during dire situations like the pandemic and endemic times. We can stand for a social causes Divyang student will be uplifted on par with others. The most feasible and plausible solution to this is introducing online education along with offline and giving choice to the students to select their mode of education. Even faculty who has problems to deliver offline education can opt for online mode temporarily. This also serves as an effective remedial teaching With the advent of new technology and skills and also the automization of many departments like office, Examination Branch, Library, etc courses like BA, B.Com (G) which have no lab work are successful online only. Hindi Mahavidyalaya has provided many facilities like software and hardware needed for taking online classes. There are three networks available i.e. JIO, BEAM and PIONEER at a speed of 200MBPS. Around 9 class rooms have been provided as ICT rooms for online / offline lectures and use of PPT's. The Library provides E-Books through INFLIBNET and MOOCS platforms etc. There is scope for value added courses online wherein students register for NPTEL and do everything right from registration, online lectures, internal evaluation and examination as also result. Students earn their credits on passing the programme which earns them better placement. Online education has another positive aspect which encourages students to read multidisciplinary courses wherein they require knowledge of many disciplines of a stretch. He can explore and guide himself online to clear his doubts and move ahead smoothly. The recorded version of the online class is very helpful for students whose grasping power is different. Students can learn at their own pace and pickup in areas where they are behind others. They can avail the lecture anytime and as many times they need. The e-contents developed by teachers have been very useful for students during the pandemic when everything was online. In order to evade teething problems for all stakeholders during such pandemic times, we also propose to continue teaching 60% of the course offline and 40% online for getting best possible and sustainable outcomes.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	1. Electoral Literacy Club is a platform to engage students through interesting activities and hands-on experience to sensitise them on their electoral rights and familiarise them with the electoral process of registration and voting, Said by Convenor and college Principal Dr. Avinash Jaiswal said as a part of the inauguration of this club. It is constituted at the behest of Election Commission of India (ECI) with a motive to aware and ensure the participation of students & future voters who are pillars of Indian democracy.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	2. Convenor and college Principal Dr Avinash Jaiswal The Faculty coordinators • Dr. B.Sreedevi • Mrs. Ashwini sanpurkar • Dr. C. Sudeep • Mr. Wakil Pandey • Mr. Khannaiah • Mrs. Archana Pandey • Ms. Lahari • Mr. Thirupathi Student Coordinators • Mr. T.Saiteja – B.Sc.(MPC) – II Yr • Mr. K.Vasanth - B.Sc.(MPCs.) – II yr • Mr. P.Abhilash – B.Sc.(MSCs) – II Yr. • Mr. Upendra – B.Com(Comp.) – II Yr • Mr. Sangham Pandey – B.Com(General) • Ms. Mounika B – B.Sc.(Bt.Mb.C.) – III Yr. • Mr. Mahender Singh –BA (HHP) – III Yr.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	3. The Faculty coordinator of ELC Mr. Khannaiah said that the primary objective of the club is to sensitize the student community about the democratic programmes to create awareness. We conduct mock polling activities to give the experience-based learning of the democratic setup. We also conduct cartoon drawings, debates, mock parliaments, elocution, essay writing, and other programmes which create awareness regarding electoral procedures.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	4. Electoral Literacy Club is formed. The initiatives were taken by the institution to create awareness among the neighbourhood to get enrolled in the voter list. The staff members and NSS students participate in the voter enrolment survey conducted by the government. The college also ensures that the students who attain 18 years have enrolled for vote. The Electoral Literacy Club members with the help of NSS Volunteer demonstrated the online voter registration procedure on National Government service portal to the UG – I Year students. The staff

	and the students participated in the oath taking activity to utilize there vote. The Election commission official visit the institution to educate the students about the importance of Vote. The college was used as an election booth during elections for this constituency.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	NSS Volunteer Demonstrated the online voter registration procedure on National Government service portal to the UG – I Year students. The college also ensures that the students who attain 18 years have enrolled for vote. The staff members and NSS students participate in the voter enrolment survey conducted by the government.

Extended Profile

1 Program

1.1

Number of programs offered year-wise for last five years

2021-22	2020-21	2019-20	2018-19	2017-18
19	19	18	15	15

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of departments offering academic programmes

Response: 9

2 Students

2.1

Number of students year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1188	1189	1035	732	469

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of outgoing / final year students year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
444	356	284	154	44

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of students appeared in the examination conducted by the Institution, year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1151	1156	1002	680	460
File Description			Document	
Institutional data in prescribed format			[View Document](#)	

2.4

Number of revaluation applications year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	22	30	0	0

3 Teachers

3.1

Number of courses in all programs year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
540	535	508	443	271
File Description			Document	
Institutional data in prescribed format			[View Document](#)	

3.2

Number of full time teachers year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
50	50	60	27	27
File Description			Document	
Institutional data in prescribed format			[View Document](#)	

3.3

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Number of sanctioned posts year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
55	50	60	30	30

File Description	Document
Institutional data in prescribed format	[View Document](#)

4 Institution

4.1

Number of eligible applications received for admissions to all the programs year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
390	462	518	296	272

File Description	Document
Institutional data in prescribed format	[View Document](#)

4.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
530	530	473	338	338

File Description	Document
Institutional data in prescribed format	[View Document](#)

4.3

Total number of classrooms and seminar halls

Response: 41

4.4

Total number of computers in the campus for academic purpose

Response: 150

4.5

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
43.37	14.03	48.85	81.69	78.61

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the Institution.

Response:

Hindi Mahavidyalaya offers 16 UG Programmes and 4 PG Programmes. The Curriculum is designed in accordance with the CBCS system and is semester based in accordance with OU. All these programmes are aimed at imparting good foundation in the basic subjects along with honing their skills and moulding their moral values leading to overall personality development. The syllabus includes some common and subject specific skill development courses as also multidisciplinary courses which help students for job related expertise and overall readiness for Industrial placements.

Hindi Mahavidyalaya was established with UG programmes in Hindi medium supporting a national cause and over the decades many new courses introduced in English medium for the convenience of students to assist them stand on the global platform. Telugu and Sanskrit are encouraged as a 2nd language to assist students to gain awareness and understanding of the local and regional, cultural diversity thereby enhancing and accepting social justice and fundamental moral duties.

Based on the present day social and Industrial needs and the global and national competence the design of the curriculum has been oriented towards the multidisciplinary industry oriented, flexible and skill oriented courses under a common CBCS framework leading to an outcome based education (OBE) system.

The student achieves I) Domain competence II) Computer Literacy III) Logical and Creative Thinking IV) Communication Skills V) Managerial Skills VI) Life Skills VII) Environmental Skills

1. Entrepreneurship Skills IX) Environmental Awareness. Global:
   - An expertise at language makes all the difference in the expression and confidence levels of students. English is taught as a basic language and medium of education which helps acquire communication skills to compete at international levels.

   - Optional subjects such as Python, International Business, International Financial Management, etc. are included in the curriculum for students to have an idea about various cross culture issues.
   - The work place expectations are taken care of by the addition of communication and computer skills in addition to the core subjects.

National:

   - To deal with the complicated national issues, arising due to the multicultural background of our country. We have designed our curriculum to include courses like Indian Economy, Political Science, Indian Accounting Standards, Labour laws, Business Law, Entrepreneurial Development, Research Methodology and Statistical Analysis, Skill Enhancement Courses and Generic Elective

Courses.

- Languages help in interlinking the different cultures and Hindi and Sanskrit are choosen to educate students about our culture and explore it there by creating a "Unity in Diversity" picture in their mindset.
- The students are encouraged to join NSS and NCC wings as the extension activities organized by these groups build up national consciousness and prepare students to be responsible citizens.
- With the advancement of technologies, programs like R-Programming have been included to enhance student capabilities and equip them with the latest techniques.

Regional:

- In order to understand and cope up with the regional environment and issues, subjects like Telangana Economics and Telugu are taught.

File Description	Document
Any additional information	[View Document](#)

1.1.2 Percentage of Programmes where syllabus revision was carried out during the last five years.

Response: 100

1.1.2.1 **Number of all Programmes offered by the institution during the last five years.**

Response: 9

1.1.2.2 **How many Programmes were revised out of total number of Programmes offered during the last five years**

Response: 9

File Description	Document
Minutes of relevant Academic Council/BOS meeting	[View Document](#)
Details of program syllabus revision in last 5 years(Data Template)	[View Document](#)
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

1.1.3 Average percentage of courses having focus on employability/ entrepreneurship/ skill development offered by the institution during the last five years

Response: 32.47

1.1.3.1 **Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years..**

2021-22	2020-21	2019-20	2018-19	2017-18
188	188	147	147	82

File Description	Document
MoU's with relevant organizations for these courses, if any	[View Document](#)
Average percentage of courses having focus on employability/ entrepreneurship(Data Template)	[View Document](#)
Link for Additional Information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years.

Response: 16.54

1.2.1.1 How many new courses are introduced within the last five years

Response: 380

1.2.1.2 **Number of courses offered by the institution across all programmes during the last five years.**

Response: 2297

File Description	Document
Minutes of relevant Academic Council/BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Link for Additional Information	[View Document](#)

1.2.2 Percentage of Programmes in which Choice Based Credit System (CBCS) / elective course system has been implemented (Data for the latest completed academic year).

Response: 47.37

1.2.2.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 9

File Description	Document
Minutes of relevant Academic Council/BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Link for Additional Information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

In order to integrate Cross Cutting issues relevant to Professional Ethics, Gender, Environment and Sustainability and Human Values. We have included certain compulsory subjects at UG – I, II, III years as AECC, SEC and GE Papers.

Professional / Moral Ethics:

Programme	Topic/Course/Activity	Brief Description
UG I BA	SEC – Legislative Practices and Proceedings	Provide Elementary Skills to b Legislative support team a them to real life legislat Understand the process and indicat possibility of making it work fo democracy
SEC	Laws duties and Rights of Citizens	Understand law as a source leading to substantiative justic and dignity leading to a society Equality, non discr empowerment, redistribution and recognition of traditional ri

	Generic Elective Politics of Development	Issues of de Liberalization, Privatizatio Globalisation Development and Environmen
B.Sc (BT/BC MBC MPC)	SEC IV Chem of Cosmetics & Food Processing, Food Adulteration	Food Adulteration
BBA	Business Ethics	Ethics and Moral Values in Business
M.Com	Research Methodology	Plagiarism and Moral Ethics
UG II BA, BBA, B.Com, B.Sc, B.Voc	SEC I English Communication Skills	Ethics and Moral Values for successful communication
UG III GE	Microbiology and Human Health	Immunity and Health Waste Management an Health Hazards
Microbiology	Applied Microbiology	Patenting and IPR (Plagiarism)
UG III (BTMBC) VI Sem	IPR Bio safety and Entrepreneurship	Animal Breeders Rights. Pla (Farmers Rights) Protection Microbes, Genes, etc.

Environment and Sustainability			
Programme	**Topic/Course/Activity**	**Brief Description**	
B.Com, M.Com, BBA	Financial Accounting	Awareness on environmen and green accounting	
BBA, B.Sc (Physical Sciences)	Renewable Energy Sources	Environmental awareness and of renewable ene sources	
B.Sc (Microbiology) Sem III	Food and Microbiology	Environmental	Role of micro organisms in d of pollutants in air, wa bioremediation. Importance of foods

		Probiotics Prebiotics	
B.Sc (BC/MB/C) Sem III	Biotechnology	Bioreactive Compounds, Biodegradation, Bioreactors microbes as Bio control agents	Biore Plants
B.Sc (Microbiology) Sem IV	Industrial Microbiology	Industrial products deriv Microbes. Industrially useful (Disposal of Industrial Waste) Biogas, Panethin Beer)	
B.Sc	SEC II Hematology	Understanding about Blood transfusion cause and challe blood related diseases.	
UG III (BTMBC) VI Sem	Environmental Biotechnology, Biofuels and Biodiversity	Biomaterials as an alternativ degradable materials, munic waste treatment. Bioremediation Restoration of Environment. of Biofuels like biodies biodiversity on preservation of colored species	
ALL UG III GE	Microbiology and Human Health	Waste Management Health Hazards	
All UG III GE	Applications of BT	Bioremediation, Biodegradation.	
UG III GE	Basics of BT	Use of BT in Agriculture, In Medical fields (A born in disgu Use of technology in building up a healthy society	
	Plant BT Abiotic stress tolerance	Transgenic Plants through pandemics draught, covid pesticides	
B.Sc Microbiology	Microbial Diversity	Microbiome for sustainable agro eco systems	

B.Sc Microbiology	Applied Microbiology	Bioperinizers, Biofungicides, Biotransfornation, sanitization in community, Bio Hazard disposal	Bio monitor
Environmental Ethics:			
Programme	**Topic/Course/Activity**	**Brief Description**	
	Nutrition and Immunology	How best to plan our diet to improve our immune system	

File Description	Document
Upload the list and description of the courses which address the Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum	[View Document](#)

1.3.2 Number of value-added courses for imparting transferable and life skills offered during last five years.

Response: 5

1.3.2.1 **How many new value-added courses are added within the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	0	0	0

File Description	Document
List of value added courses (Data Template)	[View Document](#)

1.3.3 Average Percentage of students enrolled in the courses under 1.3.2 above.

Response: 3.28

1.3.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
165	30	0	0	0

File Description	Document
List of students enrolled	[View Document](#)

1.3.4 Percentage of students undertaking field projects/ internships / student projects (Data for the latest completed academic year)

Response: 8.75

1.3.4.1 **Number of students undertaking field projects / internships / student projects**

Response: 104

File Description	Document
List of programs and number of students undertaking field projects / internships / student projects (Data Template)	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback for design and review of syllabus – semester-wise / year-wise is received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni

Response: D. Any 1 of the above

1.4.2 The feedback system of the Institution comprises of the following :

Response: C. Feedback collected and analysed

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 49.16

2.1.1.1 **Number of students admitted year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
384	454	509	320	268

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
962	962	862	590	590

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 48.14

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
229	237	258	186	146

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

As Hindi Mahavidyalaya, is a private Autonomous institution, it serves students from diverse backgrounds. These students also have a wide range and variety in terms of interests, skills and abilities. Therefore, it has the responsibility of assessing the learning levels of the students, identifying advanced and slow learners and preparing a special programme for each group.

In this connection, the college has prepared a policy wherein the aims, the policy statement, the rationale and the mode of implementation are all clearly laid down. Special efforts are made by the institution to reach out to different categories of students based on their learning needs. This is done in a systematic

manner, adhering to the college policy on the Programme for Advanced Learners and Slow Learners.

Implementation:

The college takes various measures to understand the needs and requirements of the students before the commencement of the programme.

The students are counselled at the time of admission

An Orientation/Induction Programme is organized at the very beginning of the academic year, in which students are familiarized with the course, mode of internal assessment as well as facilities available in the college.

Teachers are assigned to each class as the class-in-charge or mentor. These class mentors conduct informal assessments of the students, before the commencement of the actual coursework.

The more formal assessments are undertaken in three ways:

1. Entry-level test

2. Assessment based on the previous year's result

3. Internal assessments/Drill method/mock method

The departments may choose any of the above-mentioned methods and then, the academic performance of the students is analyzed by the subject faculty/ mentors.

The students are segregated as slow and advanced learners on the basis of their academic ability.

Accordingly, the following strategies are taken up for them:

Advanced Learners Strategies (ALS)

Special assignments such as

Recommended reading

Additional Assignments

Problem Solving Sets

Fieldwork

Enrolment in advanced courses like certificate courses, online courses, etc., for students interested in following up on the course in more detail.

Participation in HMV Student study projects competitions and in-house research projects.

Student seminars and Powerpoint presentations

Participation in TSAT progammes

Paper and poster presentations at conferences

Special Coaching

Slow Learners Strategies (SLS)

Remedial coaching and tutorials

Discussions and interactions

Personal and academic counselling

Provision of course material and question banks

Preparation of supplementary materials that explain the concepts in an easy way

Preparation of a glossary of terms that isolates key concepts and gives short definitions or examples.

Collaborative or peer learning, in groups and pairs, because advanced learners will have the opportunity to develop their skills in explaining and analyzing materials slow learners will have a source of peer tutoring

2.2.2 Student - Full time teacher ratio (Data for the latest completed academic year)

Response: 23.76

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The rapidly changing world of Higher Education has necessitated a paradigm shift from teacher-centered to learner-centered methodology, as there is a need to produce students who have to make sense of the exploration of information that is available. They have to not only be creative and critical thinkers but also become problem-solvers. Similarly, the teaching-learning process should not only improve student engagement but also encourage student ownership of learning.

Accordingly, the IQAC of the institution has evolved a policy on Student-Centred Methodology in consultation with all the teachers, and an educational ecosystem that facilitates this shift has been provided.

In such an ecosystem, the teachers act as facilitators, while students are encouraged to take responsibility for their own learning through activities like active learning, collaborative learning, experiential learning, initiative learning skills etc. All the teachers strive to encourage the students to become autonomous learners, while fostering creativity and problem-solving competencies in them, which would, in turn, enable them to be lifelong learners.

Implementation:

The college has evolved certain strategies for the effective implementation of student-centered methods.

Accordingly, the following activities have been conducted with the purpose of facilitating student-centered methods and learner autonomy:

The college organizes orientation classes/workshops on student-centered methodology for the teachers and trains them in various methods like experiential learning, participative learning, case-study method, project-based learning, problem-solving, service learning, etc.

These programs familiarize the teaching faculty with the concepts of 'Sage on the Stage' and 'Guide on the Side' which are used to describe the role of the teacher as the fount of all knowledge in the traditional approach and the role of the teacher as facilitator in the student-centered approach, respectively.

Induction/Orientation programs for students are conducted, to familiarize them with new methods like peer learning, collaborative learning, group and pair work, project-based learning, etc.

Individual departments are motivated to use various methods as per suitability and encourage the students to participate in them, as follows:

The Science departments encourage their students to learn through experiential methods in their

laboratories, field trips, simulations, etc.

The Arts departments conduct activities like mock parliament, case study methods, etc. They also take students on field trips to museums, art galleries, and Historical palaces.

The Commerce and Management department use methods like Problem-Based Learning and Project-Based learning where groups of students are given problems or projects and asked to find solutions, collectively.

The Language departments use student-centric methods like group work, task-based learning, etc., to infuse students with enthusiasm for learning the language.

The B. Vocation department conduct activities like Skill enhanced programs, field study, Practical training/**ON JOB TRAINING** with Industry Partner.

Collaborative partnership and mutual respect between students and teachers are encouraged for a better learning environment

Students are encouraged to reflect on the learning methods; greater learner autonomy; and lifelong learning.

Engaging students in such active learning experiences help them to think for themselves Students learn to become critical thinkers and creative problem solvers so that they can deal effectively with the challenges of the twenty-first century.

2.3.2 Teachers use ICT enabled tools including online resources for effective teaching and learning process.

Response:

2.3.2   Teachers use ICT enabled tools including online resources for effective teaching and learning process.

The staff and the students of HMV are used to various means of teaching with the improvement of technology, along with the usual chalk/duster/board combination, the staff taker online classes wherever and whenever necessary. The use of LMS and online library as also PPTS and YouTube lectures help students in difficult times and cope up with pandemic situations.

Following are the details of the systems used:

- Smart Boards (5) in different academic blocks

- Wi-Fi facility (140 Mbps) in all the academic blocks of the campus and 50 Mbps leased line.
- Computer labs equipped with 200 computers.
- e-Resources in the college library for faculty and students
- Virtual laboratory for science subjects
- ICT Tools / Resources

File Description	Document
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 33.94

2.3.3.1 **Number of mentors** ?????????????? ???????

Response: 35

2.3.4 Preparation and adherence of Academic Calendar and Teaching plans by the institution

Response:

1. **Academic calendar**

The Institute Academic Committee (IAC) collects the plan of action from Department heads and puts forth in the Academic Committee that prepares a well-planned Academic calendar. The College follows a semester pattern for instruction with Choice Based Credit System (CBCS). Each semester comprises 15 weeks (90 days) with 6 hours of teaching per day.

The Process: Separate calendars are prepared for UG and PG programmes in the following way:

The Principal of the College constitutes an Academic Committee at the beginning of each academic year, with teachers as members, for drafting the Academic Calendar. The Academic Committee prepares a draft calendar keeping in view the teaching, examination and extracurricular activities. The final draft is submitted to the Academic Council for consideration and approval. Finally, the Academic Calendar as approved by the Academic Council is submitted to the Governing Body for its approval before implementation.

The Academic Calendar of the year (for both semesters) includes the dates for the following events:

- First and last day of instruction, schedules of internal and external exams, preparation holidays for final examinations, vacation periods and Declaration of results.
- Academic calendar is strictly adhered to. However, in case of any unforeseen situations which are beyond the control of the institution, necessary change is made by the authorities and the same is displayed in notice boards and websites.

It is printed and displayed in the notice boards, and kept in the college website. The calendar, made available to the students before the commencement of classwork.

2.Teaching Plan

A unit-wise teaching plan of the course content, spread over the allotted lecture hours, is prepared to

ensure a uniform pace of teaching. Course-coverage is monitored by the concerned HOD once in a fortnight and deviations if any, are clarified with the concerned faculty and special class work is planned.

This schedule is placed in the course file at the beginning of the semester. The number of hours in the teaching plan is framed depending on the credits of the course and made available to the students. Effective implementation of the lesson and lecture schedules is monitored by the Head of the Department as well as academic auditors. Also, at the beginning of the academic year, every Programme coordinator prepares the calendar of academic events like Workshops, Conferences, Visiting faculty lectures, Industrial visits etc. and submits for academic audit.

The contents of the academic plan include:

- Course prerequisites
- Course objectives and outcomes
- Mapping of course outcomes with program outcomes
- Learning resources
- Delivery methodologies
- Assessment methods
- Detailed unit wise lecture plan
- Assignment and tutorial questions
- Model question paper
- Additional information over and above the curriculum

The copies of the same are maintained in the department and also in the Academic section. The web link for the teaching plan is available at college website. Adherence to the academic plan is followed by the faculty and details are recorded in the Attendance and Evaluation Records hosted on the academic activity portal of the institute..

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 94.18

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years(Data Template)	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 8.63

2.4.2.1 **Number of full time teachers with *Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D'Lit.* year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	5	5	2	2

File Description	Document
Institutional data in prescribed format (Data Template)	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 2

2.4.3.1 **Total experience of full-time teachers**

Response: 100

File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years

Response: 107.2

2.5.1.1 **Number of days from the date of last semester-end/ year- end examination till the declaration of results year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
85	134	146	130	41

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

Response: 1.51

2.5.2.1 **Number of complaints/grievances about evaluation year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	0	22	30	0

2.5.3 IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution

Response:

Examination Procedures

The college has a well-established and efficient continuous evaluation system with different types of assessments spread through the duration of each semester. The processes related to the conduct of examinations, declaration of results and award of degrees are controlled and monitored by the Central Examination Department of the college together with the Faculty and College Examination Cells. Various reforms have been undertaken in the last five years that have made a positive impact on examination management:

1. **Centralized conduct of Internal and End-Semester Examinations**: Seating and invigilation for internal assessment and end- semester examinations are now organized centrally at the college level, which were earlier organized and managed by the faculties individually for their own students. This has led to optimal utilization of physical as well as manpower resources, increased vigilance and smooth conduct of the examinations.

2. **Automation of Examination System**: A Course Management Software System has been developed completely in-house with the following features:
    - *All type of programs supported including integrated.*
    - *Enrolment and registration of students.*
    - *Registration cancellation.*
    - *Verification of students.*
    - *Marks approval; verification by student and request for correction.*
    - *Support for Grading and percentage-based evaluation.*
    - *Student Tracking.*
    - *Compilation and Declaration of Results.*
    - *Printing of degrees, progress cards and transcripts.*
    - *Generation of reports for teachers, administration and regulatory bodies.*
    - *Online Semester/ Module Fee Payment.*
    - *Seamless link with the admission system*

1. **Assignments : A**ssignments on topics covered in lectures have been introduced in all programmes in the college. These short assignments which are focused at reinforcing skills, concepts and information learned in the class have helped students in many

ways. it has been found that these assignments have encouraged students to take initiative and responsibility for completing tasks, work independently, assess self-progress and in many cases, connect subject learning to the real world. These assignments have been found to have led to critical-thinking and self-assessment in students.

1. **Centralized Grading of Common Courses:** Common courses that are run University wide, such as the core courses, courses that are run within the same programme, but across the main campus are now graded and moderated centrally by the course coordinators. This has ensured uniformity and transparency in grading and moderation irrespective of where it is run and taught. Through the moderation process, differences in marking procedures have also been uniformized.

1. **Online Courses**: Students can now opt to credit 20% of their course requirements through online offerings such as SWAYAM and NPTEL. This has paved the way for students to compare and take courses from the best of Universities offered by acclaimed faculty members.

1. **Remedial Classes**: Provision has been made for conduct of remedial classes after every semester instead of the earlier annual system. With this, a student who failed in the odd semester, but has to repeat the whole year, can now take up a modular skilling course in the even semester so as to put his time to purposeful skilling rather than wasting it meaninglessly.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and

displayed on website and communicated to teachers and students.

Response:

The Programme and Course Outcomes for all the programs offered by Hindi Mahavidyalaya College examine what a program or process is to do, achieve, or accomplish for its own improvement or in support of institutional goals viz. generally numbers, needs, etc., assuming that all college campus activities and units are utilizing outcome assessment procedures to drive decision making.

KEY TERMS DEFINITIONS:

Outcome:

An outcome of an educational Programme is what the student should be able to do at the end of a Programme/Course/ instructional unit.

Course Outcome:

COs are statements that describe what students should be able to do at the end of a course.

Program Outcome:

POs are what knowledge, skills, and attitudes a graduate should have at the time of graduation.

Aims:

Program outcomes and Course outcomes state what we want our students to be able to do at the end of the program or course.

They assess whether the students are able to do what they are expected to do.

They orient the teaching and other academic processes to facilitate students to do what they are expected to do.

Implementation:

With the advent of the concept of Outcome-Based Education, the focus is on the Programme Outcomes, Programme Specific Outcomes, and Course Outcomes.

The institution prepares its own POs, PSOs, and Cos, after due consultation with all the other members of the staff.

Learning Outcomes may be defined as statements that state what students will be able to know or do at the end of the course.

Communication of POs and Cos to staff and students:

The institution ensures that all the faculty and students are aware of the stated Programme and Course outcomes of the programs offered by the institution. This is done in the following ways:

The Program Outcomes (POs) and the Course Outcomes (COs) are initially prepared at the Department Level and then they are submitted to the principal and the Staff Council, where they are finalized.

The Program Outcomes (POs) and the Course Outcomes (COs) of all the programs offered by the institution are communicated to the Faculty well in advance, that is, before the beginning of the academic year in the form of circulars or notices by the IQAC and Academic Coordinator

The same is communicated to the students by the concerned Faculty in their classrooms.

The complete list of Program Outcomes (POs) and the Course Outcomes (COs) is uploaded onto the institutional website for the benefit of all the stakeholders.

The COs of the laboratory courses are also communicated to the teacher and students in the form of manuals.

The relevance of the COs is discussed by the faculty with the students and feedback on COs is obtained from the students.

Program-Specific Outcomes of all the departments are highlighted through career options open to students after completion of the programs and the achievements of the alumnae are also highlighted.

File Description	Document
Upload COs for all courses (exemplars from Glossary)	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Introduction:

Hindi Mahavidyalaya College clearly articulates all the expected outcomes of the various Programmes and Courses, in terms of knowledge, skills and values to be acquired by the students.

The same is communicated to all the stakeholders through various means. However, Course Outcomes and Programme Outcomes of all courses and programmes are to be evaluated at the end of every year.

Therefore, the institution has evolved a method of evaluating the attainment of Programme Outcomes and Course Outcomes by adopting suitable methods.

However, the process of measuring the attainment of the POs and COs is different from each other. The assessment methods that are generally used to measure the attainment of POs and COs are of two types.

They are a direct method and the indirect method.

Direct Method:

Under this method, the attainment of COs is measured by observing the performance of the students in Continuous Internal Evaluations (CIE) and semester end-examinations. Continuous assessment provides feedback on the efficacy of the teaching-learning process and learning outcomes of each course. This is in the form of assignments which are a part of the CIE; as well as other activities such as additional quizzes, tests, etc.

In this method, the performance is shown as a grade based on the total marks obtained by the student both in IE (30 Marks) and Semester exams (70 Marks). A number of students achieved outstanding grades in the individual subjects during the last five years. Under this method, Programme Outcomes can be measured by examining the results achieved by the students across the programmes in semester examinations.

Indirect Method:

Under this method, the attainment is measured by collecting data from the students by conducting student surveys and alumni surveys etc. The attainment of POs can be measured by observing the performance of the students in various competitive exams attended and co-curricular activities such as elocution, debate, seminars and preparation of assignments, student study projects and performance in the programs organized by TSKC, TASK and Career Guidance Cell. A good number of students have achieved meritorious ranks in PG Entrance Exams and got seats in reputed Universities of State and Central. The college has the trajectory of achieving a good number of PG seats in reputed Universities.

File Description	Document
Any additional information	[View Document](#)

2.6.3 Pass Percentage of students(Data for the latest completed academic year)

Response: 78.37

2.6.3.1 **Total number of final year students who passed the examination conducted by Institution.**

Response: 337

2.6.3.2 **Total number of final year students who appeared for the examination conducted by the Institution.**

Response: 430

File Description	Document
Upload List of Programmes and number of students passed and appeared in the final year examination(Data Template)	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.49

File Description	Document
Upload database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1 The institution's Research facilities are frequently updated and there is a well defined policy for promotion of research which is uploaded on the institutional website and implemented

Response:

The Research and Innovation Centres of Excellence of Hindi Mahaviyalaya is a new and promising department and is steadily growing and doing to achieve the high quality standards in all sphere of research activities. The Research and Innovation department aims at providing the necessary guidance and motivation to ensure that every individual is able to contribute their ideas and go ahead with their research work in a professional and organized manner.

The Institution provides all necessary infrastructural facilities & conducive environment to promote research activity in the campus. The institution has high speed internet facility. The entire campus has a 24x7 Wi-Fi facility.

Research wing is equipped with necessary software, computers and LCD facility for carrying out research activities. The institution provides conference and seminar hall with LCD projector for the smooth conduct of seminar, colloquium, viva-voce examination, etc.

The research departments have their own libraries equipped with books and journals. Every year the library is enhanced. The research departments of science are entirely equipped with requisite instruments. JioNet and INFLIBENT facilities are made available to the faculty and students to facilitate their research activities. To motivate the faculty to publish more number of books, a large shelf has been placed in the library to display the books authored by the teaching staff. The institution provides financial assistance to the faculty for becoming members of varies professional bodies and for attending workshops and conferences.

Research Promotion Policies: The Institution provides seed money to the staff based on the recommendations by the head of the institution.

Adequate supports are provided for the conduct of research projects. Faculty members are highly encouraged to pursue Ph.D. degree. The institute is ready to provide seed funding or partial funding based on the merit of proposals submitted by faculty or student. The faculty and students are encouraged to present their ideas/project proposals before the research committee for getting the sanction of seed funding in accordance with institute guidelines. The faculty and students are given the freedom to choose the research area of their choice and guidance is given to seek funding from various funding agencies and industries. The institute encourages the faculty by providing incentives for peer-reviewed publications, writing books, and filing patents. The institute takes care of the patent filing process, which is governed by the Research policy of the institute. The institute gives a free hand to report research results and findings. However, a thorough review is done for all research proposals seeking funding from various funding agencies by consulting the research committee comprising the Director R& D, Head of the respective department, and subject expert(s) of the department. This committee also monitors the impact of research and consultancy and ensures non-violation of research & consultancy ethics, professional ethics, the privacy of the people, human rights, causing problems to health & safety of human beings, and damage of

the property. Research Centres are established in various departments of the institute with necessary software and computing facilities for carrying out research activities.

3.1.2 The institution provides seed money to its teachers for research (average per year, INR in Lakhs)

Response: 1.83

3.1.2.1 **The amount of seed money provided by institution to its faculty year-wise during the last five years (INR in lakhs).**

2021-22	2020-21	2019-20	2018-19	2017-18
0.71	0.71	3.36	2.17	2.22

File Description	Document
List of teachers receiving grant and details of grant received	[View Document](#)

3.1.3 Percentage of teachers awarded national / international fellowship for advanced studies/research during the last five years

Response: 0.93

3.1.3.1 **The number of teachers awarded national / international fellowship for advanced studies / research year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	0

File Description	Document
List of teachers and their international fellowship details	[View Document](#)

3.2 Resource Mobilization for Research

3.2.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 1.15

3.2.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1.15

File Description	Document
List of project and grant details	[View Document](#)

3.2.2 Percentage of teachers having research projects during the last five years

Response: 0

3.2.2.1 **Number of teachers having research projects during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

3.2.3 Percentage of teachers recognised as research guides

Response: 0

3.2.3.1 **Number of teachers recognized as research guides**

File Description	Document
Upload copies of the letter of the university recognizing faculty as research guides	[View Document](#)

3.2.4 Average percentage of departments having Research projects funded by government and non-government agencies during the last five years

Response: 0

3.2.4.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

3.2.4.2 **Number of departments offering academic programes**

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	9	9	9

File Description	Document
List of research projects and funding details	[View Document](#)

3.3 Innovation Ecosystem

3.3.1 Institution has created an eco system for innovations, creation and transfer of knowledge supported by dedicated centers for research, entrepreneurship, community orientation, Incubation etc.

Response:

HMV Innovation Centre took root from the seeds sown by a voluntary and informal body called HMV Innovation and Field Engagement (HMVIFE). HMVIFE was a think tank of like-minded research scholars, students, alumni, and well-wishers of HMV who are passionate about social change through innovation and enterprise. This platform, constituted serendipitously in 2009, was led by the commerce & Management Department

HMVIFE convened meetings of members to assess issues, generate ideas, design paths and instruments for social change.

1.   Sustain academic and professional reputation in knowledge-based economy through imparting need based training and consultancy

2.   To grow research capability and capacity of doing things in scientific approach by providing consultancy to industries

3.   To increase and allocate resources to facilitate productivity and reward excellence

4.   To establish research clusters/centres of excellence

3.3.2 Number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR),entrepreneurship, skill development during the last five years.

Response: 5

3.3.2.1 Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR),entrepreneurship, skill development year-wise during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	0	1	0

File Description	Document
List of workshops/seminars during last 5 years	[View Document](#)

3.4 Research Publications and Awards

3.4.1 The Institution ensures implementation of its stated Code of Ethics for research through the following: 1. Inclusion of research ethics in the research methodology course work 2. Presence of Ethics committee 3. Plagiarism check through software 4. Research Advisory Committee

Response: E. None of the above

3.4.2 Number of Ph.D's registered per teacher (as per the data given w.r.t recognized Ph.D guides/ supervisors provided at 3.2.3 metric) during the last five years

Response: 0

3.4.2.1 How many Ph.Ds are registered within last 5 years

3.4.2.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)

3.4.3 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.19

3.4.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	4	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.4.4 Number of books and chapters in edited volumes / books published per teacher during the last five years

Response: 0

3.4.4.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4.5 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed

Response: 0

File Description	Document
Bibliometrics of the publications during the last five years	[View Document](#)

3.4.6 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution

Response: 0

File Description	Document
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	[View Document](#)

3.5 Consultancy

3.5.1 Revenue generated from consultancy and corporate training during the last five years (INR in

Lakhs).

Response: 0

3.5.1.1 **Total amount generated from consultancy and corporate training year-wise during the last five years (INR in lakhs).**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
List of consultants and revenue generated by them	[View Document](#)

3.5.2 Total amount spent on developing facilities, training teachers and staff for undertaking consultancy during the last five years (INR in Lakhs).

Response: 0

3.5.2.1 **Total amount spent on developing facilities, training teachers and staff for undertaking consultancy during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
List of facilities and staff available for undertaking consultancy	[View Document](#)

3.6 Extension Activities

3.6.1 Extension activities are carried out in the neighbourhood community, sensitising students to social issues, for their holistic development, and impact thereof during the last five years

Response:

The College conducts a plethora of extension activities in the neighbourhood community / villages to implant a sense of 'Social Quotient (SQ)' among the students. Nearly 2,500 students and 120 teachers participate every year in the programmes initiated by the Departments / Students' Clubs / NSS / NCC /

BSG wings in the college; at times in collaboration with Government, Non-Government, Corporate,

andCommunity Organizations. Some activities held by the students in the past 5 years are:

'Blood Donation Camps' are conducted every year in association with Thalassemia and Sickle Cell Society of Telangana; and 1315 units of blood have been donated in the past 5 years. While first-time donors experience the joy of saving a life, repeat donors take pride in making significant contributions to a public cause.

Adopted villages (Narasapur, Yadgaripally, Cheryal, Nemuragomla, Patighanpur) for social work under 'Unnat Bharat Abhyan Scheme'; and got first-hand experience of the challenges in rural life,especially health and adult illiteracy. The annual week-long camps have forged a mutual respect and appreciation between the students and villagers.

Door-to-door campaigns were undertaken in some villages nearby to spread awareness on open defecation free (ODF) scheme, segregation of dry/wet waste, adult literacy, gender sensitivity, beti[1]padao-beti-bachao, good-touch-bad-touch, self-defence, digital-literacy, rain water harvesting,health awareness (fit-India), rabies, Haritha Haaram etc., which helped in the propagation of Swachha Bharat / Swachhata Abhiyan / Palle Pragathi Schemes of Central and State governments.

Participated in government and NGO projects/activities like municipal elections, job-mela, tree plantation, polio vaccination to understand the enormous scale of work involved. Working with non[1]governmental volunteer groups   at various health camps motivated the students to generously donate food grains, used but

good-quality clothes, books and shoes to children in orphanages and to senior citizens in old-age

Campaigned for road safety, developing entrepreneurship, pollution check, recycling waste, marathons, and self-defence activities for women in collaboration with Corporate Industry.

Demonstrated science experiments at various Zilla Parishad Schools making the college students appreciate the privilege they enjoy and the associated responsibility of sharing their knowledge with less-privileged students.

Promoted 'Clean, Green, and Sustainable India' campaign by joining Haritha Haram and Swachh Bharat cleanliness drives and undertaking Swachh Sarvekshan in association with government agencies (GHMC, Hyderabad Metro Rail Limited, ZEE network, DRDO); planted 3000 tree saplings, helped in construction of 15 water harvesting pits, and campaigned for eco-friendly Ganesh idols.

Trained more than 1000 girls in self-defence in association with Bharosa-She Team (women's protection cell of Telangana government).

Organized events to raise awareness on AIDS, Hepatitis, Diabetes and Yoga.

Conducted first-aid workshops for 150 students as part of skill enhancement and first respondent training.

3.6.2 Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government recognised bodies during last five years

Response: 0

3.6.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)

3.6.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 10

3.6.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	2	2	2

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document](#)

3.6.4 Average percentage of students participating in extension activities listed at 3.6.3 above during the last five years

Response: 42.64

3.6.4.1 **Total number of students participating in extension activities listed at 3.6.3 above year-wise during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
230	455	599	150	362

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)

3.7 Collaboration

3.7.1 Number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work

Response: 1.6

3.7.1.1 **Total number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work**

2021-22	2020-21	2019-20	2018-19	2017-18
2	1	2	0	3

File Description	Document
Number of Collaborative activities for research, faculty etc	[View Document](#)

3.7.2 Number of functional MoUs with institutions of national, international importance, other institutions, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 4

3.7.2.1 **Number of functional MoUs with institutions of national, international importance, other Institutions, industries, corporate houses etc. year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	0	2	1

File Description	Document
Details of functional MoUs with institutions of national, international importance, other Institutions etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc

The College encompasses a well maintained lush green campus spread over 3 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Classrooms: college encompasses sufficient number of well-furnished, well ventilated, spacious classrooms equipped with LCD projectors for conducting theory classes.

Technology Enabled learning facility: The College has ICT Classrooms where the provision of Multimedia learning, Wi-Fi connectivity and internet access is given.

Seminar Hall: The College has multiple seminar halls. These halls are regularly used for conducting national / international seminars at the college. The students are promoted for active involvement in paper presentations, group discussions, etc.

Tutorial rooms: Separate tutorial rooms are there in the college campus for tutorial lecture, doubt clarification and special remedial classes for weak and needy students.

Laboratories: All laboratories are well equipped with state of the art equipment and facilities. All the laboratories are established as per UGC norms. These labs are utilized for conducting practical classes as per the requirements of the curriculum. Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus. Labs have sufficient licenced software and open source tools to cater the requirements of curriculum & industry enabled teaching.

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff.

Available band width: 200 mbps (Faculty & Staff Band width limit- 2.5Mbps/User, Students bandwidth limit - 2 Mbps/User). Internet facility is available in whole campus including labs, classrooms, library, offices of all Departments and hostels.

Central Library: Our central library is fully computerized by automating the issue of books with bar code reader. The library has 5346 titles covering all major fields of Arts, Science & Commerce & management. The library covers an area of 1550 sq. ft. Access to library and books from book bank - Library has a collection of 40000 book titles .

- Membership of National Digital Library
- Local chapters of NPTEL, EdX and Coursera (access to free certifications)
- National Digital Library www.ndl.iitkgp.ac.in
- Access to e-journals through multimedia computers with internet connectivity in order to encourage online learning-
- Additional e-resources (www.pdfdrive.net). Access to millions of books you need, for free. Unlimited downloads. You may browse by title or author, etc. Currently 274376478 books are available for free and every minute, around 50 new books are added to the database.

File Description	Document
Upload Any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The institution has adequate facilities for cultural activities, yoga, games and sports (indoor & outdoor); (gymnasium, yoga centre, auditorium, etc.,)

Response:

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga center etc.

The College is proactive in providing facilities for students to participate in cultural activities, sports and games in various ways. Cultural committee supported by a team of faculty members and full time sports officer look after all cultural, sports and extracurricular activities of the college.

Gymnasium: College has well equipped gymnasium for boys & girls with all modern equipment

Outdoor Games: A spacious play ground is available for outdoor games like Cricket, Football, Volleyball, Basketball, Badminton, etc with floodlights.

Indoor Games: Facilities for the indoor games like Badminton, Table Tennis, Chess, Carrom, etc. are provided to students in the college campus. A large number of sports activities are organized in the college aiding the students to display their talent in sports activities.

Seminar Hall: The College is having a modern, well equipped acoustic seminar hall for conferences and seminars. The seating capacity of the halls are about 300.

Cultural Activities: Every year college organizes an Annual cultural Functions where students participate in many cultural activities.

Annual Sports Competition: College organizes the Intra annual sports competitions that witnesses participation from all departments of the college..

File Description	Document
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 29.27

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 12

File Description	Document
Institutional data in prescribed format	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure for infrastructure augmentation excluding salary during the last five years (INR in Lakhs)

Response: 32.38

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five**

years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
15.88	4.07	9.24	24.67	37.07

File Description	Document
Upload Details of Expenditure , excluding salary during the last five years	[View Document](#)
Upload audited utilization statements	[View Document](#)
Upload any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Our library is one of the oldest libraries in the twin cities of Hyderabad and Secundrabad with a excellent collection of Hindi, Telugu, Marathi, Sanskrit and English books. The college library has a collection of rare books, which are used by the Researchers and Students from all over the State of Telangana. The library was established in the year 1961. It has a carpet area of 1550 + Ground Floor 23x28 Sq.ft. with a seating capacity of 60 visitors. Our library with a serene atmosphere and ambience is the backbone of academic activities of the college and it plays a vital role in teaching, learning and research process. The library caters to the needs of about 1200 users comprising of students & staff. The library is maintained through UGC Grants and funding from Hindi Mahavidyalaya Samiti.

HMV E-Lib

E-Resources

Inflibnet - www.nlist.inflibnet.ac.in	
Delnet - www.delnet.in	

List of Websites Which Offers Online Certification Courses

Swayam - www.swayam.gov.in	
Delnet - www.onlinecourses.nptel.ac.in	
MOOC - www.mooc.org	
EdX - www.edx.org	
Coursera - www.coursera.org	
Udacity - www.udacity.com	
Udemy - www.udemy.com	
Khan Academy - www.khanacademy.org	
Skill Share - www.skillshare.com	
Harvard University - online-learning.harvard.edu	
TED - www.ed.ted.com	
Alison - www.alison.com	
Futurelearn - www.futurelearn.com	
Web Development - www.digitaldefynd.com	
Digital Marketing - www.digitaldefynd.com	
iOS App Development - www.digitaldefynd.com	
Open Learn - www.open.edu	
Tuts+ - www.tutsplus.com	
Open Culture - www.openculture.com	

Best Practices

Introduction

It is often stated that the emergence of Information Society and Knowledge society have given impetus to service sector and quality characteristics are sought in the services offered to the customers

The concept of best practices is not new to the libraries, the Five Laws of Library Science endowed with the philosophy of Best practices and the Catalogue Code for instance may be considered as one of the best practices in HMV.

Online Dictionary of Library and Information Science describes best practices as follows

"In the application of theory to real life situations, procedures that, when properly, applied consistently yield superior results and are therefore used as reference points in evaluation of the effectiveness of alternative methods of accomplishing the same task. Best practices are identified by examining empirical evidence of success"

Set of Best Practices developed by NAAC

Best practices under four broad heads are developed by NAAC

- Management and Administration of Library
- Collection and Services
- Extent of User Services
- Use of Technology

Best practices adapted by HMV

Library automation

- Student/Teacher usage statistics
- Newspaper clipping services
- Career Information services
- Free internet facility
- Information Literacy Programmes
- Suggestion box/Feed Back mechanism
- Displaying new arrivals
- Conducting Book Exhibition on different occasions
- Organizing Book talks
- Annual Best user awards
- Organizing competitions annually
- Conducting user survey periodically
- Updating and maintaining dynamic library website
- Regular library committee meetings
- Heritage documentary collections
- Extending library services to rural public
- Library Reference work and Internal Marks
- User orientation programmes
- SMS alert service
- Digital Library Initiatives
- Introduction of Barcode, RFID Technologies

4.2.2 Institution has access to the following: 1. e-journals 2. e-ShodhSindhu 3. Shodhganga Membership 4. e-books 5. Databases 6. Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.28

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
1.003	1.53	.14	1.56	2.19

File Description	Document
Details of annual expenditure for purchase of and subscription to journals/e-journals during the last five years	[View Document](#)
Audited statements of accounts	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 3.63

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 45

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 *Institution has an IT policy covering wi-fi, cyber security, etc., and allocated budget for updating its IT facilities*

Response:

The scenario higher education has changed significantly with the introduction of IT. Hindi Mahavidyalaya has stood on par with other colleges by employing well-defined IT policy that pervades in all academic,

administrative and financial activities, for maintenance of all this soft ware special funds are allocated and staff is hired to monitor them. The staff and students make optimal use of ICTS.

Aims :

- To ensure effective, efficient and optional utilization of information and communication technology (ICT) established by the college.
- To ensure every activity done through ICT in the campus should be legal ethical.
- To support as a driving force to all the students and staff of the college while accessing with computing facilities namely hardware, software, network and internet access.

PRIME FOCUS:

- This policy applies to all departments i.e. teaching /non teaching computer labs, library, laboratories personal digital elevates
- They have to use the facility of Wi-Fi under the surveillance and permissions of college authorities.
- IT policy focuses on
- Maintenance of IT infrastructure
- Maintenance of IT hardware
- Maintenance of networking setup
- Maintenance of college website and its regular up gradation
- Maintenance of college social networking sites

Procurement and maintenance of IT hardware

- an ICT committee is established which looks after procurement of maintenance hardware
- ICT committee takes the hardware requirements form respective departments and procures the hardware equipment with the approval of principal. Accordingly, the stock register will be updated with the procured hardware components.
- Misuse of hardware by any department will be solely responsible by that concerned department and the same will be recorded.
- Movement of IT hardware should be properly documented and properly signed.
- Old IT hardware and obsolete equipment should be discarded as e-waste with the approval of commissioner, CCE, TS.

Software Procurement & Maintenance

- The procured software is genuine original, open source and free software.
- Accessing computer systems with personal pen drives are strictly prohibited and if needed, it should be under the supervision of ICT Committee.
- Data backups can be done by the stakeholders only through online mode.

Access to ICT Resources

- Change of networking settings or misuse of internet leads to serious action by college authorities.
- Internet, Wi-Fi and other networking resources in the college campus are strictly to used for

academic purpose only.

Dissemination of IT Literacy to the campus community

- The computer department organiss training to students or staff for ICT utilization.

Maintenance of college Website and Social Networking Sites.

- This aspect is looked after by the computer department.
- Any updating in the college website is to be brought to the notice of the Principal, the IQAC and the In Charge of the Department of Computer Science.

E Waste Management

- E Waste is disposed off according to the HMV Samithi Management Committee.

File Description	Document
Upload any additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 7.92

File Description	Document
Upload any additional information	[View Document](#)
Student - computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution.

Response: ?50 MBPS

File Description	Document
Upload any additional information	[View Document](#)

4.3.4 Institution has the following Facilities for e-content development

1. **Media centre**
2. **Audio visual centre**
3. **Lecture Capturing System(LCS)**
4. **Mixing equipments and softwares for editing**

Response: E. None of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Link for Additional information	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the last five years

Response: 10.06

4.4.1.1 **Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
7.36	1.18	9.04	0.26	4.78

File Description	Document
Upload any additional information	[View Document](#)
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has appropriate systems and procedures for maintaining and utilizing physical, academic and support facilities.

Maintenance of Network Infrastucture & IT Support:

Maintenance of networks infrastructure & other IT related equipment is taken care of by

System Admin officer and his team**.**

Routine computer maintenance, software installations, networking issues are handled by the System support staff. Maintenance of computing facilities, other IT support, LCD projectors and CCTV cameras maintenance etc is also carried out by team of technical staff under system admin.

General record keeping & audits of all the equipments in the laboratory is done at department level. Stock registers and log books are maintained. Entries relating to the repairs and maintenance of these equipments are entered in this register. Students & faculty can register their complain/request related to lab equipments in the laboratory which are attended on priority basis.

The equipment with major repair, are repaired by outside agency. After receiving quotation for maintenance and repair charges, necessary approval from college authorities and management is taken. Thereafter the, equipment is sent for repairing by issuing gate pass and the status of repair work is tracked. Respective head of the departments also monitor the effective utilization of the laboratories.

College website & ERP maintenance is out sourced to external agencies.

Every department maintains a stock register for the available equipment. Proper inspection is done and verification of stock takes place at the end of every year

Maintenance of Buildings and Infrastructure:

Maintenance of buildings and related areas are undertaken by the Admin department. Maintenance staff consists of Electricians, Carpenters, Plumbers and other service personnel. Admin office and his team are involved in the monitoring & maintenance of infrastructure facilities. This team looks after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house- keeping. Pest control of library books and records is done every year by the maintenance department.

Adequate in - house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls and Laboratories, etc are cleaned and maintained regularly by Non

- teaching staff assigned for each floor. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor.

Physical resources like Class rooms, labs, seminar halls, auditorium, hostels etc come under daily maintenance. The Admin department takes rounds of all the class rooms and auditorium every day. In case of requirement for maintenance such as lights, fans, benches, etc., will be attended by maintenance staff.

The campus maintenance is monitored through surveillance Cameras

The maintenance of equipments used for watering the plants, sewage, bore-well & gardening is done on a regular basis. The campus is equipped with 24/7 safe and adequate drinking water supply. Fire extinguishers are installed in various blocks and the campus is under CCTV surveillance.

The other emergency maintenance like replacing bulbs/tube lights, repairing of water taps, cleaning of blocked drains, etc. are taken care of by the multi-tasking staff

Library Maintenance:

The library is fully digitized and is open even after class hours. It has computer terminals with internet facility and large reading spaces. A regular update on new additions is provided by the library. The librarian is the in charge for handling all the maintenance works required in the library through maintenance staff. He takes care of utilization of books, computers and other learning materials in the library. The support staff regularly monitors the library to ensure and maintain all text books, reference books, articles, competitive examination books, magazines, journals, e-magazines, e-books and e-journals. Regular swabbing of the library sections, regular cleaning of the racks, up keeping the quality of the books with needed binding are in place

Sports and Games:

The Sports officer takes responsibility for all repairs pertaining to sports equipment and courts. He has to maintain courts properly on daily basis with the help of the maintenance staff.

He maintains sports facilities through regular monitoring of the equipment for indoor games and outdoor sports. The institution has a well maintained infrastructure for sports like cricket, basketball, volleyball, badminton, football etc.

Electrical Facilities:

Electricians are available round the clock to address power breakdown. Admin department monitors the services of electricians. They perform regular checks in classrooms and in the campus to ensure that all electrical fittings are in excellent condition.

File Description	Document
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 40.92

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2021-22	2020-21	2019-20	2018-19	2017-18
167	687	536	307	183

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution and non-government agencies during the last five years

Response: 2.64

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2021-22	2020-21	2019-20	2018-19	2017-18
8	4	27	31	25

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.1.3 Following Capacity development and skills enhancement activities are organised for improving students capability 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology

Response: C. 2 of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)

5.1.4 Average percentage of students benefited by career counseling and guidance for competitive examinations as offered by the Institution during the last five years.

Response: 0

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases 1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.2

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
7	7	7	0	0

File Description	Document
Details of student placement during the last five years	[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch).

Response: 2.25

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 10

File Description	Document
Details of student progression to higher education	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, *etc.*)) year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: IIT/JAM/ NET / SLET/ GATE/ GMAT/CAT,GRE/ TOEFL/ Civil Services/ State government examinations) year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 **Number of awards/medals won by students for outstanding performance in sports / cultural activities at inter-university / state / national / international events (award for a team event should be counted as one) year - wise during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/ cultural activities at inter-university / state / national / international level during the last five years	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Hindi Mahavidyalaya believes in a transparent and student centric as also participative administration and academic system. Active student's services are utilized to run the administrative and academic as well as cultural activities so as to maintain transparency give priority to students needs. This is carried out in an organized manner by student's council and other academic / administrative bodies / committees.

1. **Students Council: -** This is a non statutory body in which Principal is the ex-officio chairperson and the members keep changing every year. The Heads of the Departments nominate these students to monitor their activities. Regular meetings are conducted and the many important issues are solved. A few of them are listed below:

   1. Inclusion of Students in Board of Studies
   2. Inclusion of Students in Academic Council
   3. Installation of Incinerators and Sanitary Napkin Vending Machines in girls washrooms
   4. First aid boxes in all floors
   5. Selection of student executive body (NSS Students)
   6. Issues related to canteen, hostel and library
   7. Issues of maintenance of computer labs, parking problems and attendance problems (for NCC and

NSS students)
8. Cultural Fest Organisation issues

Statutory Committees where students are members:

1. **Academic Council: -** On the basis of academic merit we select two student representatives, one each from UG and PG. These students are joining the council as special invitees and participate in the agenda preparation
2. **Board of Studies:-** In order to address a socially relevant and Industry oriented curriculum within the limits of the CBCS structure and the norms of the university, every department has to monitor update and make advanced changes in the syllabus. Students have a say in this framing of syllabi as they are the actual ones taking it. A senior student and expresses his opinion on behalf of the whole programme students on the course delivery and design

Non Statutory Committees:

A following are the administrative committees in the college where students are members along with faculty:

1. Anti Ragging Committee
2. Disciplinary Committee
3. Cultural Committee
4. Women Empowerment Cell
5. Sports Committee
6. Library Committee
7. Canteen Committee
8. Career Guidance and Placement Cell
9. NSS and NCC

5.3.3 Average number of sports and cultural events / competitions organised by the institution per year

Response: 0.2

5.3.3.1 **Number of sports and cultural events / competitions organised by the institution year - wise during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

File Description	Document
Number of sports and cultural events / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association / Chapters (registered and functional) contributes significantly to the development of the institution through financial and other support services.

Response:

5.4.1 The Alumni Association / Chapters contribution significantly to the development of the Institute through financial and other support activities:

Alumni are the backbone of any college and play a major role in the sustainable development of the college.

The fact that our alumni are well placed and capable to extend their services to the college speaks about the Institutes commitment towards the education system.. Alumni meetings are organized to discuss the present status of the college and help the management with their suggestions. Shri. Pradeep Dutt who is an alumni of this college is a management member guiding us with the B. Vocation Department.

Alumni are also a part of many committees in the college lending their professional expertise in the activities of the college.

1. **In Governance** – Alumni are included as members in Statutory Bodies which do the overall governance and academic planning 1) Bos (Board of Studies) 2) IQAC (Internal Quality Assurance Cell)

They perform the duties such as Advertisement of the available College facilities. Getting live and latest information about the present requirements in industries. These help the Institute to mould its curriculum according to the Industrial requirement. Some give their opinions about the latest software to be recommended.

1. **In Academics** – Our alumni has a priceless contribution. Some have joined as teachers and doing dedicated work. It is worth mentioning here that the present head of our Institute Dr. Avinash Jaiswal is an Alumni of this college. Dr. Rajani Dhari, HoD, Department of Hindi, Mr. Arjun Moore (Commerce Department) is also alumni of this college are rendering services through various committees apart from teaching. Mr. Kanhaiyya Kumar, alumni of this college has a big hand in teaching and guiding Hindi medium Commerce students. Mr. Naveen Thapa teaches our commerce students and is alumni of this college.
2. A major role played by one of our alumni Mr. Akash Thapa is guiding our students in the NCC wing to get government jobs in defence and army sectors.
3. The highlight of our college in the NSS and NCC wings both headed and guided by our alumni Shri. Akash Thapa (Leftinant of the Hyderabad wing) and Shri. Kanhaiyya Kumar, NSS Programming Officer. These wings are responsible for the efficient performance of all our cultural and sports activities to the extent that our students get medals at National Independence Day Parades at Delhi.

View File:

1. Dr. Avinash Jaiswal   -   Principal, Hindi Mahavidyalaya
2. Dr. Rajani Dhari   -   Head, Department of Hindi
3. Mr. Kanhaiyya Kumar   -   Assistant Professor, Department of Commerce

NSS, Programming Officer

1. Mr. Naveen Thapa   -   Assistant Professor, Department of Commerce
2. Mr. Akash Thapa   -   Leftinant Colonel, NCC
3. Shri. Chandrabhan Gir   -   Office Administration,

Chief Cricket Coach for Disabled, Hyderabad

1. Mr. Arjun Moore   -   Assistant Professor, Department of Commerce

Committees:

IQAC Committee:

1. Mr. Praveen Kulkarni   -   Chartered Accountant
2. Mr. Rajesh Malani   -   Businessman

5.4.2 Alumni financial contribution during the last five years (in INR).

Response: E. <2 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Response:

Hindi Mahavidyalaya gives priority to the upliftment of all strata of society by imparting higher education motivating the students to become responsible and self reliant citizens.

The academic planning is done at the beginning of the year by the departmental heads along with the Institution head and Examination Branch, keeping in mind the previous year's progression and drawbacks. The implementation of this curriculum is carried out by various committees formed by the staff and students.

To pursue the objectives of the NEP (New Education Policy). The Institute has constituted various statutory bodies like Governing Council (GC), Academic Council (AC), Board of Studies (BoS), etc. as mandated by UGC for autonomous colleges and non statutory committees like Academic Committee, Disciplinary, Grievance Redressal Cell, Library, Examination, Women's Cell, IQAC, etc.

The administration is carried out in a transparent and decentralized fashion with the inclusion of all stake holders, directly or indirectly in the various committees. The decisions taken and implemented are cross checked and timely action is given utmost priority.

The objectives of the institute are outlined in the mission statement. Hindi Mahavidyalaya is aiming at many new reforms within the framework of UGC and University rules for bringing out the best in the students. The orientation of the curriculum is aimed at making the student intellectually, morally, professionally, spiritually and socially fit to the needs of the society and Industry. To carry this out we need to keep changing our syllabi and including new skill oriented and multi disciplinary courses..

Outcome Based Education is achieved by the continuous internal evaluation system carried and coordinated by the teaching and non teaching staff. The Library, Examination Branch and Office Automation systems are very fool proof and students are made convenient with the procedures.

Social outreach is organized by the NSS and NCC wings which keep the students physically fit and builds up national consciousness. Various students clubs are active in conducting cultural activities, social activities such as blood donation camps, holding Yoga classes, taking up college cleaning activities, etc. to boost their spiritual sense. Sports are an area which keeps students healthy and develop group awareness and sportive spirit. All the National festivals are celebrated with vigour and programmes like Swatch Bharat, Azadi ka Amrit Mahotsav, Environmental Day, etc. lead them to know about the importance of work culture and social values.

The achievements of the college speak about its effective leadership, some of which are given below:

- UGC recognized u/s 2(f) and 12(B)
- Thrice NAAC accredited and Twice Autonomous granted

- UG, PG level core multi disciplinary subjects choosen (example: Biotechnology, Biochemistry, B.Com (Computer Applications), M.Sc (Applied Statistics) leading to better placements
- Improvement in ICT Infrastructure
- Conduction of Faculty Development Programme and Induction / Orientation Programmes
- NSS and NCC wings functioning on an inter college level participating in community services, sports
- Women empowerment cell active and Hostel facilities for women are improved

6.1.2 The effective leadership is reflected in various institutional practices such as decentralization and participative management.

Response:

The Institution is basically governed by statutory and Non Statutory bodies. These bodies cross check each other, for example: the BoS is a statutory body which takes care of planning and ratification of syllabi.

Initiation:

The syllabus structure is first defined by the examination branch and the content of the syllabus by individual department HoD's in consultation with students and staff. The admission department and placement cell which are non statutory bodies supply their data which is analyzed and the change in curriculum is oriented towards improving these sections.

Approvals:

The Academic Committee summarizes and utilizes all these inputs to mould the curriculum in the best interests of the students and this is presented and ratified by the BoS. The ratified syllabi are further cross checked in the Academic and Governing Council meetings which are again statutory bodies. All these non statutory committees involve students and industrialists as also alumni to guide the scenario with their experiences and goals.

The management is part and parcel of these statutory committees (Example Governing Council) and this result in their direct participation in the academic and administrative regimes. Any new course to be introduced needs to be first suggested by non statutory bodies (Example Academic Cell) and then it has to pass through Governing Council and Academic Council and then its ratification by BoS.

Implementation:

The implementation of this syllabus is administered and periodically checked by Academic Coordinator through various departmental HoD's meetings.

In this way the changes and reforms are channelized and cross checked by various bodies reflecting in effective leadership due to decentralization of the administration.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Hindi Mahavidyalaya being an autonomous institution within CBCS frameworkand UGC structure, designed its own curriculum which benefits the student community In order to achieve academic excellence and catering to the needs of the society, the institution has developed a strategic plan reflecting its vision / mission incorporating the new NEP. The set goals are achieved under the guidance of statutory and non statutory committees which set the targets and administer their implementation.

1. Plans and Proposals – for the research work to produce a social impact we need multi / inter disciplinary courses, Skill oriented courses as per the industry standard.
2. Approvals:

Board of Studies (BoS) – The Board of Studies in a statutory body which consists of the teachers of the department, Chairperson of the BoS in parent University, University nominee, a student representative, an alumnus and as representative from the Industry. This Board discusses the feasibility of the programmes, changes and incorporates suggestions and approves and recommends the proposals to the Academic Council.

1. Academic Council (AC) – This is a statutory body which consists of all HoD's of college, Deans of three faculties from Osmania University and some educationalists. This body ensured that the proposals are within the UGC / University framework and the curriculum is oriented towards the needs of students / society and is upto the expected standards and recommended them.
2. Governing Council (GC) – This is another statutory body which consists of management representatives, educationalists, University Nominees, State Government and UGC representatives. This body finally approved the courses after checking the infrastructure and faculty availabilities.

This is an example of a plan to start new programmes which is initiated by non statutory bodies ad checked and approved by statutory bodies and later implemented by non statutory bodies and the effect of introducing them cross checked to ensure the target achievement.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The functioning of any Institute needs a goal oriental set up which consists of statutory and non statutory bodies which should be well structures and efficient to frame and carry out the tasks leading to the achievements as envisioned by the Institute.

Hindi Mahavidyalaya well structed committees which work in collaboration and cross check each other to maintain the orientation of their work there by preventing each other in swaying away from the vision and mission of the Institute.

1. **Governing Council:** Hindi Mahavidyalaya Governing Council is formed as per the UGC Autonomy guidelines. The Council constitutes the members representing the state government / parent university / UGC within the frame work,a Head of the institution, Management representative, prominent Alumni, the governing body of the college shall

1. Guide the college towards the objectives for which autonomy / NAAC are conferred on the Institute.
2. The Governing council acts as a guide and approves the Initiatives and action plan to be implemented in all the Academic & Administrative aspects
3. The important issues like institute scholarships, admission process, curricular / extracurricular activities, examination reforms, etc. which are recommended by the academic council are analyzed, discussed and ratified by governing council
4. In the changing scenario, to meet the requirements of society and Industry the new curriculum recommended by the academic council is approved by the governing council
5. The finance committee is a non statutory body and its recommended budget is approved by the governing council

1. **Academic Council:** This is a statutory body which mainly deals with the academic curriculum and related issues.

1. It Scrutinizes and approves the Curriculum framed by board of studies. It monitors the courses offered, their regulations, syllabi, method of instruction and evaluation. These proposals are scrutinized and approved by the academic council.
2. The subject experts nominated by the university approves the new programmes proposed, new Staff recruited, Results Analysis, Annual report, Student & staff progress etc.

1. **Board of Studies:** It is a statutory body which moulds and monitors the academic curriculum in accordance with Industry requirements & research centric..
2. **Finance Committee:** This is a statutory body which takes care of the balanced budget of the Institute. With the approval of Managing Committee it is presented to the governing council for approval
3. **Service rules and procedures:** The Institution functions smoothly on a set of standard operating procedures laid down in the form of manuals:

1. Administration /Examination/Teaching Manual
2. Code of Ethics/ IT Policy,Conduct ,Governance/ Environ safe Policy

1. **Recruitment:** The applications for staff recruitment are invited through advertisement and are appointed by strictly adhering to the service rules as per UGC norms.
2. **IQAC:** Internal Quality Assurance Cell monitors every aspect of governance and implementation, evaluation, etc. It weighs the quality parameters and assess the progress of the Institution.

The IQAC ensures that the resolutions taken by all the statutory committees are implemented.

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff and avenues for career development/ progression

Response:

6.3.1 The Institute has effective welfare measures for teaching and non-teaching staff

Our Institution makes our staff comfortable by looking after this welfare measures

1. EPF

2. Gratuity

3. Health Insurance

4. Bislery water for drinking

5. Hygiene toilets

6. Paid leave for doing part time Ph.D's

7. Staff persuing Ph.D is exempted from exam duties

8. Organizing health awareness programmes and free treatment in the hospitals inside the campus

9. Fitness centre facility in the gym

10. Sponsoring and on duty facility for attending seminars and conferences

11. Free Wi–Fi facility in the campus

12. Every department equipped with system and Wi–Fi facility

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 1.2

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

6.3.3 Average number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the last five years.

Response: 8.8

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
13	11	7	7	6

File Description	Document
Institutional data in prescribed format	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 0.8

6.3.4.1 **Total number of teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]()

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institute has established a system of internal and external audits on annual financial performance to ensure compliance. Internal audit is conducted annually by the institution's internal financial committee. The committee fully verifies the details of income and expenditure and the internal audit compliance report . External audits are conducted once a year by an external agency. The methods used to monitor the efficient and effective use of financial resources are as follows: Prior to the start of the financial year, the principal submits a budget proposal, considering the recommendations made by heads of all departments, to management. The college budget includes ongoing costs such as salary, Infrastructure ourchases & maintenance costs, stationery & other utility bills etc., as well as recurring costs. Internal audit process: Expenses incurred under different headings are carefully monitored for securing credit and vouchers. If any discrepancies are found, the same is notified. External audit process: College accounts are regularly audited by a chartered accountant as required by government regulations. The auditor ensures that all payments are properly authorized after the audit, a report is submitted to management for review. The audited statement is duly signed by the management authorities and the chartered accountant.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropists during the last five years (not covered in Criterion III and V) (INR in Lakhs)

Response: 0

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]()

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The main income for the institute is the student's tuition fee which is utilized for the purpose of salaries and college maintenance. Apart from this the management funds the college for various activities like seed money for academic activities. The infrastructure of the college is utilized in various ways and income generated from the cricket coaching ground, hostel for girls, certificate courses conducted like YOGA classes. The main help is from the alumni serving the college in various ways as faculty, for placement etc. The canteen maintained in the college brings in some funds, the gym is let out and funds utilized for college maintenance.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of – Incremental improvements made for the preceding five years with regard to quality (in case of first cycle) Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives (second and subsequent cycles)

Response:

6.5.1

The upgradation of any institution depends more on the quality of education it provides rather than the quantity. the IQAC acts as a nodal committee coordinating between these stakeholders needs and the available resources to bring out maximum quality output. They concentrate on internalization of quality culture and institutionalization of Best Practices as also post accreditation quality sustenance measure.

IQAC played a major role in getting ISO Certification submitting NIRF Ranking.

We have encouraged Skill Oriented Courses like HTA, B&I, which were introduced during the 3rd NAAC cycle and enhanced these by introducing Practical Accountancy and Taxation which is highly flexible, multiple entry exit course.

GO GREEN ECO-FRIENDLY CAMPUS:

College has taken an initiative to ban plastic usage and conducted a rally to create environmental consciousness

SOCIAL SERVICES:

The NSS / NCC students have helped in conducting, health campus and blood donation camps as part of social services.

This college is since long a polling booth for elections and also campus to register students for votes IDs.

NATIONAL SERVICES:

Many of our NCC / NSS Students are grooved for and selected in army services and Republic Day Parades by our NCC / NSS wings wherein they develop national consciousness among students.

This Institution serves the society by helping major educational bodies to conduct their examinations at our Institute. CA, Bank, University entrances, EMCET.

WOMEN EMPOWERMENT:

It has emergency health and bank services inside the premises. There is hostel facility for girls and cricket coaching facility for students.

Proposal and implementation of vending machines for sanitary pads and incinerators for this disposal.

ANTI POLLUTION SERVICES:

Solar PV Systems installed to prevent pollution and also alternate source of energy. Use of LED Bulbs instead of conventional bulbs.

A step towards sustainable living:

Women's day celebrated regularly on 8th March. On that day we have stalls which are mostly reflecting Green Bazaar like selling Tulasi plants. Homemade and fresh eating stalls, like Kulhad Chai, Mehendi stall, Traditional dresses from weavers, Eco friendly make-up products, sprouts salad, lunch prepared in college premises, etc.

Rain water harvesting pits to collect and conservation. The IQAC also guides staff to conduct and participate in Swatch Bharat and Harithaharam Programmes.

National Seminars like "Role of Science and Technology in Sustainable Development of India" have been organized in order to make all stakeholders realize the importance of sustainable development and how it can be achieved. Renowned Scientists like Dr. CH. Mohan Rao (Ex-Director CCMB), Prof. Pisapati (Chairman South India London School of Chem), Chakravarty (Director, IICT), etc. spoke on how misusing technology leads to negative impact on environment and reduces longevity.

A Significance role played by IQAC is towards enhancement of Research Culture:

A Research Committee is active in promoting and encouraging Teachers to attend Seminars, Workshops and join PhD Programmes.

It provides linkage between Industry and Academics by creating MoU's between them.

The IQAC encourages guest lectures, training programmes for students as also extension lectures. Faculty Exchange through the formation of college clusters was recently introduced.

File Description	Document
Any additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

PLAN OF ACTION	ACHIEVEMENTS
New programs introduction which are professional, vocational and skill based as well as multi disciplinary were introduced.	The CBCS structure was introduced and the final year c are interdisciplinary courses like BT,BC,BBA (Business statistics etc
Teaching plans & action plans to be reviewed periodically.	Teaching plans well maintained schedules for various ac Remedial classes arranged for slow learners.
Industry linkages & MOUs	New MOUs are made and old ones renewed to support provide real time training to students.
Organized seminars, workshops, Guest lectures/ extension lectures and awareness programs.	Many seminars and guest lecture and awareness progra awareness programs were held and health camps were c
Financial aid to students	Economically backward meritorious students were prov persons who earned laurels at national an d international fee concession. Hostel students given 10% concession i
Performance appraisal of teachers to be as per UGC norms, measure to improvement.	Performance appraisal of teachers taken and reviewed. seminars, present papers at conferences / workshops/ ref also conduct the same in the college.
Interaction and feed back from alumni	Alumni meets organized on 15/01/2022 graced by 86 al batches from various parts of the country. Alumni organ

Internal academic audit	Departmental internal academic audit format was prepar... audit for academic year 2020-2021 alone.
Improving employability of graduates by conducting skill development training programs	A one week CRT program was held in the campus and t...
Deputation of faculty to attend NAAC-IQAC seminars	Faculty members have attended the national seminar co...
Motivating faculty on use of ICT	Conducted training programs for use of ICT and LMS f... submitted LMS used during their teaching.
External academic audit	Conducted
Encourage students to start entrepreneurship & Innovation related activities	Conducted entrepreneurship and Innovation workshops... in curriculum of final year UG & PG programs.
Training program	Organized training program in automation of internal as... processes are also automated including the library.
Conduction of workshops/seminars by IQAC	Organized state level seminar programs on assessment s... changing scenario of Indian higher education.
Enhance Industry – Institute Interaction activities.	Regular Industry – Institute interaction has been conduc... included in the BOS.
Standard documentation practices	Adopted best standard documentation for monthly repor... activities, administration, Research & Infrastructure circ...
Proposal of New – add on features to enhance the existing management information system (MIS)	Formulated a steering committee to develop the system...
Fixation and follow up of NAAC attainment levels.	Attainments/Benchmarks as suggested by NAAC have b... to all the process owners and follow up is best in practic...
Promote E-learning resources	IMFLIBNET facility that supports E-learning has been f...
To develop skill oriented courses.	To develop skill oriented courses proposal has been sub... of skill development courses under B. Vocational schem... sanction of two M. Vocational program is submitted to ...

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)**

3. Participation in NIRF

4. Any other quality audit recognized by state, national or international agencies (ISO Certification)

Response: 2 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

7.1.1. Measures Initiated by the Institution for the promotion of gender equity during the last five years

HMV is a co educational Institute. Students in adolescent age need special guidance to maintain discipline. To provide safety and security measures and maintain a healthy and cheerful atmosphere in this college takes various measures to provide equal opportunities to boys & girls so that they feel safe & secure and are given equal opportunities in all activities.

SAFETY & SECURITY:

1. ENTRY & EXIT points are guarded and checked.

2. 50 no of CCTV cameras fixed for surveillance round the clock

3. Anti ragging committee is formed. Their names and contact numbers are displayed in website & notice board. The consequences of ragging/Stalking are displayed near the main entrance, in the common area.

4. Many SHE team meetings/seminars/couslings done by in viting police authorities so that children are aware and conscious of the rules of punishment

5. The college has a separate NCC wing which includes a separate NCC girls unit where in the candidates are trained for self defense.

6. WOMEN EMPOWERMENT CELL is available for dealing with the personal problems of women

7. Gender sensitization course was taught separately as an ability enhancement compulsory course in UG 1 YEAR. It is also included in the final year English subject.

8. Girl students coming from interior parts of state & out of state are given option to reside in the girl's hostel inside the campus. Which is maintained by the Institution.

B). COUNSELING: All departments have mentors (for every 20-30 students one mentor). They counsel the students against any discrimination and help them in promoting gender sensitive culture. Class in charges is active along with mentors and is the bridges between students 7 teachers. We have SIMS/ABHAYA (SARADA INSTITUTE OF MEDICAL SCIENCES HOSPITALS OUR COLLEGE).

C).COMMON ROOM: A girl's common room is available in every floor where a bed & Tea table are provided for girl students to relax under emergency conditions. Napkin vending machines & Incinerators are provided for their convenience.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: E. None of the above

File Description	Document
Geotagged Photographs	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

1. SOLID WASTE MANGEMENT

*The maintenance of the college is outsourced to MEESEVA. Who collect the waste in BINS.

NEW FIFE (ITC agreement (compost pit photos)

*The college in collaboration with GHMC arranges to clear the waste generated in the campus. The go waste generated is segregated into biodegradable and non-biodegradable bins.

On a daily basis the GHMC collects the non-blo degradable waste and wet waste.

The Bio-degradable waste and wet waste.

The Bio-degradable waste is collected like.

1. Leaf litter 2) waste/used/scrap papers. 3) wet waste vermin composting are dug for and leaf litter put into it for providing Napkin Incinerators are provided in Women common rooms to dispose napkins to a healthy way

We have MOU with ITC which disposes or recycles the E-waste and solid waste from labs as also paper waste once or twice a year.

1. **LIQUID WASTE MANGEMENT**

The liquid waste generated from science labs and toilets is released into the GMC Drainage system. T goes directly into the SEWERAGE, TREATMENT PLAN.

1. **BIOMEDICAL WASTE:** Life sciences departments of the college use disposable syringes & cotton as part of experimentation given in the curriculum. The faculty, staff & students know and follow the protocol of disposing them. Cleaning the lab surfaces & areas where experiments ar alone are disinfected with sodium hypochlorite/ dettol /Sprit solution. Used syringes & cotton swabs are sterilized in autoclave before disposal

1. **E-WASTE & OTHER WASTE MANAGEMENT OBSOLETE** Apparatus and systems in physics/computer labs like obsolete computers, their parts & accessories etc.

Form the main part of E-waste with the recommendation 7 approval of principal, the departments identifies the E-waste which is collected by the ITC

1. **WASTE RECYCLING SYSTEM-**Repairable metal & wooden furniture such as tables, chains berwas etc are repaired and reused

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: C. 2 of the above

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: D.1 of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: E. None of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

7.1.8: Institutional Efforts/Initiatives in providing an Inclusive Environment i.e Tolerance & Harmony towards cultural, regional, Linguistic, communal, Socioeconomic & other diversities.

Hindi Mahavidyalaya was established for a National cause to benefit all students from all states who can read in Hindi as well as ENGLISH MEDIUM there by providing opportunities to all. In fact it is the only Hindi medium degree and PG, College in the whole of south India which off late opened English medium UG & PG courses. The defense People's children were greatly benefited by this Institution. The following activities show how this Institute promotes Inclusivity and stands for cultural unity.

NCC & NSS –The NCC & NSS wings are major achievements of this Institute.

They train and install

Discipline and work culture in students and also are successful in creating a national consciousness &

social awareness in the students. They perform many extension activities and make it a point to celebrate the following.

- SHRAMDAN- 24/6/17- Every year the unit works for a few days to some social organization like Ananth Ash raws, Hospitals etc.
- International Yoga Day-21 of every year this day is celebrated and students perform yoga which they have practiced. Our Institute is a centre for yoga training.
- National Integration CAMP-1/8/17 to 12/8/17 JAISALMER-2018 was organized at secundrabad camp.
- Local Independence camp-7/8/17 to 16/8/17 – Organized at Golconda
- Blood Donation camp – 13/8/17
- Tree plantation- 19/8/17- Aug 2019- 17/12/21 –GRREN PRACTICE
- GANESH NIMARJAN – 5/9/17 to 6/9/17 40 students. Swatch Bharat campaign – 17/9/17

Swatch pakhwada-1/12/17 to 15/12/17

Dec2019 In accordance with the UGC & MHRD instructions this program was organized to spread message of cleanliness.

National voter's day-25/1/18.

EK BHARAT SRESHTHA BHARAT -2018 AT PUNJAB

FIT INDIA FREEDOM RUN-AUG 2019 YUVAN (Youth festival)March-2020 3(T) BN NCC CADER CAMP 1/2/21 to 10/2/21

75th Independence Day -15/8/21 73rd NCC DAY Celebration -30/11/21 Surya namaskar-13/1/22

Youth Festival- 21/1/21.

B). LANGUAGES-DAY –HINDI DIWAS- Sept 14th every year c).COLLEGE FEST- YUVAN FEST –March 2020.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

1. Sensitization of students & employees of the Institute to the constitutional obligations: VALUES, RIGHTS, DUTIES 7 RESPONSIBILITIES OF CITIZENS

The PREREQUISITE of a peaceful society is its citizens must know their basic values, duties,

responsibilities 7 rights. Students are supposed to know these and must be trained in these fields.

1. Guru Purnima celebrated to remind students of the importance of teachers in their lives
2. Voter's day to remained the importance of voting in democracy.
3. Schorlship awareness programms for students from economically weak background.
4. On Republic day celebrations include giving an idea about the articles in the constitution and why they were framed.
5. Lectures Organized on important topics such as Intellectual property rights, Right to Information, Reservation Policy.
6. Students are encouraged to apply for voter ID cards to exercise the power of voting & guided by government agencies to do so. Counseling is done to cas20te their votes judiciously.
7. The NCC and NSS wings have taken up a village to see its welfare in many aspects, giving experiential learning.

All activities in college are conducted by students like.

Independence & Republic Day. NCC day NSS day

Gandhi Jayanti Martyrs day(KARGIL) PHULWAMA DAY

SURCGICAL STRIKE DAY HEALTH CAMPS

BLOOD DONATION CAMPS INTERNATIONAL YOGA DAY

NATIONAL PEACE DAY [SARDAR VALLABHAI PATEL]

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: E. None of the above

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Institute Celebrates / Organize National And International Commemorative Days, Events & Festivals.

History Forgotten Respects Itself Is The Saying Student Need To Know The Sacrifices We Needed To Make To Gain Back Our Independence And Understand How To Maintain It. The Institution Conducts Many Events Which Inculcate Brotherhood And Promote Community Welfare Social Responsibility And

National Unity Among The Students & Staff.

1).Independence Day. Many Freedom Fighters Are Felicitated And Ncc Students Accomplishing National Level Fame Are Honored Followed By Cultural Programmers.

2).Republic Day-Along With Felicitations Of Dignitaries And Ncc Students, It Includes Cultural Programmers And A Briefing Of The Articles Of The Articles In The Constitution.

1. State Festival Bathukamma. A Beautiful Combination Of Seasonal Flowers It Medicinal Values Arranged In A Layer By Layer Sequence Like A
2. Birth/ Death Anniversaries Of Great Indian Personalities.

-Swami Vivekananda –Celebrated As National Youth Day.

-Teachers Day –Celebrated In Memory Of Great Philosopher And Former President Of India Dr.Sarvepalli Radha Krishnan. The Institute Felicities Refried Teachers Who Served The College.

Phulwama Attack Day – Feb 14th – Black Day For Indian Military Service. Kargil War- Victory Over Pakistan At Kargil Is Commemorated As Kargil Vijay Diwas And Celebrated On 26th July Every Year.

National Science Day- 28th February Is Celebrated As National Science Day In Honor Of The Discovery Of Sir C.V Raman Who Was Awarded Nobel Prize In 1930.

5)Events Conducted:

1) International Yoga Day

2)National Voters Day.

3)International Women's Day

4)World Aids Day

5) National Peace Day

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice 1:

Title of the Practice:

Empowering Women through Academic Excellence.

1.The Context

The institution is an autonomous college. Majority of students are economically background.

The college has taken keen interest to protect the rights of girl student by organizing distinctive value added programmes. The motto is: "If you educate a boy you educate an individual, if you educate a girl, you educate a whole family". The Practice The institution has a separate Women Empowerment Cell and the college has organized and conducted various programmes in true spirit and dedication.

2.Objective :

To eradicate Contemporary challenging issues such as social, educational, economic, political and psychological etc. and Inequality of women.

3. Practice Activities:

• The college has designed several women empowerment programmes to educate the girl student.

• To achieve the objectives, the college has strengthened Women Empowerment cell, Entrepreneurial Development cell, Training and Placement Cell and other committees with a faculty members as its coordinators, including other members and students. Advantages

• To increase awareness among girl students and lady staff about their rights.

• Listening to the grievances of girl students and guiding them through counselling.

• Creating opportunities for girl students to participate actively in curricular and co-curricular activities.

• Offering health and safety guidance.

• Providing financial assistance to poor girls.

• To increase awareness about self-employment Challenging issues

4.Evidence of Success

• The institution has identified major changes in the attitude of girl students on various parameters. Overcome of shyness, more participation in class wise seminars and extra –curricular activities, Positive attitude, free interaction with teachers and other students.

• In the college activities & campus selection, many have participated and got selected.

• The target of activities is to strengthen or empower women. Video clippings, photos, media reports and annual reports in college are the documentary evidence maintained by the cell.

5. Problems Encountered and Resources Required

•It is strenuous to seek and invite Experts to address such issues and challenges neatly.

• The students will not mingle with the college campus initially. To overcome these inhibitions the Women Empowerment cell has been chaired by the female faculty. As a result the girl students would interact with them freely in all respects. Evidence of Success

• It means that while practicing these objectives the college had faced the problems regarding the resource persons and finance.In the college newly admitted students are from the diverse sections of society.

• Organizing various programmes on regular basis, during working hours is a challenging task.

• It is often difficult to choose subject expertise (Resource Persons) in the domains of subject area

Best Practice 2:

Title of the Practice:

Community service and Extension activities by NCC, NSS units

2. **Objectives of the Practice**

To promote holistic education so that the cadets/volunteers can contribute positively to the communities and the world.

3. **The Context**:

The NCC, NSS units of the college were established with the aim of channelizing the energy of the young undergraduates in constructive pursuits that contribute to nation building.

4. **The Practice Activities** of NCC, NSS are in consonance with the vision and mission of the college. These units organized/took part in donation drives, medical camps, career guidance and mental well-being programmes, cleanliness drives, celebration of commemorative days and programmes on awareness about Indian Constitution and significance of voting.

5. **Evidence of Success**

? 1 Service Recognition Award and

2 Best Volunteer in Service Awards - Street Cause ? Cadet Welfare Scheme - Cash Prize - NCC Directorate ? 1 Certificate of Appreciation, 1 Merit certificate

6. **Problems Encountered and Resources Required**

? Interference of academic pressure

? Permissions and clearances for organizing activities

? Mobilization of financial resources in a self-financing institution

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

7.3.1 INSTITUTIONAL DISTINCTIVENESS

HMV is known for its sports facilities since long and the teams who were moulded here in the cricket coaching grounds have reached national and International levels sports are the most practical way where we empower the youth with culture, knowledge and strength of the body & mind.

We have a DIVYANG cricket coaching team whose coach Mr. Chandra Bhan Sir is an employee of this college.

Our NCC unit focuses an maintenance of discipline levels along with training students in fencing

,cricket, hand ball, tennis and Indoor games like Table tennis, caroms, chess etc., The achievements of our students are as bellow:

Sports medal details

enclosed

Women empowerment is an important factor for any organization to rise up and achieve new heights. Hindi Mahavidyalaya is a 60 year old institution which has aimed at Holistic education for the "Empowerment of Women" which focuses on six distinct areas in its mission to empower women.

1).Intellectual Compelence. 2).Moral uprightness.

3).Social Commitment. 4).Emotional stability and 5). Patriotism.

I-Intellectual uprightness-The curriculum is so designed that it suits the present Industry needs and is in conformity with NEP 2020.

The faculty is encouraged to upgrade themselves by given their seed money & paid leaves to attend seminars and workshops and enter research fields. Remedial class conducted for slow learns. Students are involved in various committees to have a say in the admission & implementation.

Moral Uprightness: The body language of faculty cautions the students about official behavior and conduct. The syllabi are so framed as to include lessons on Human values and its importance in life.

Social Commitment NSS UNIT has a girls wing also which encourages extension & outreach programmers involving the neighborhood for helping the underprivileged.

Emotional stability For every 20 students a mentor is associated for to council the students on personal, academic and career wise levels so that the students get emotional support and raise their confidence levels. Apart from this a counseling cell is present where students can confide peer counseling is also encouraged.

Spirituality: Spiritual leaders and philosophers are called dilatoriness to infuse the ideas of spirituality. Yoga is practiced after college hours and International yoga day is celebrated.

Patriotism: The NCC & NSS wings in the college carry out regular pardes and their students to participate

in National festivals, Republic day parades etc. The extension and outreach programs are done to create social awareness and there by creation a sense of responsibility towards the nation. A part from these we celebrate,

1. Patriotism Day.
2. Youth Day.
3. kargil Diwar.
4. Black Day

5. CONCLUSION

Additional Information :

Additional Information:

Founded By: Shri Vinayak Rao Vidya Lankar

Shri Panna Lal Pitti

Shri Krishna Dutt

Established: June, 1961

Motto: Moral Values And Ethics. Providing Education At Affordable Cost. Catering to Needs Of All Strata Of The Society.

Affiliating University: Osmania University

UGC Recognition: Recognition 1961

Autonomy: Granted In 2012 – 2017 Renewed In 2017

NAAC: Accreditation In 2006 With B Grade

NAAC: Reaccreditation 2012 With B-Grade (Cgpa) 2.49

NAAC: Reaccreditation 2017 With B+ Grade(Cgpa) 2.57 3rd Cycle

Land Mark Years In The History Of HMV-

1961- College State With Arts UG Course

1971-1972 – Commerce UG Courses Started

1978- Science UG Courses Started.

2006-2007 – English Medium UG Courses Hostel

2012 – Autonomy Granted, NAAC Reaccredited-B-Grade BBA. UG Course Opened

2015 – Skill Oriented Programmer (B.Voc)

2016-2017 – CBCS Structure, Multi Disciplinary Courses

2017-2018 – UG Course B.Com (CA) Started NAAC Reaccredited B+ Grade

2018-2019- PG Course M.Com Started

2018 – Autonomy Renewal Boys Hostel

2019-2020 – MPC English Medium Course & Pg Courses In Science (M.Sc Maths, M.Sc. Applied Statistics).

Three Additional B.Voc & Two M.Voc Courses Started Online Exam

Process – UG Course BBA (Business Analytics) Research Consultancy

       Wing.

2022 – Cluster Of Colleges.

Concluding Remarks :

Hindi Mahavidyalaya is established in the year 1961 and crossed Diamond Jubilee. We are the only institution in the entire south India to provides Education to the students Community through Hindi Medium at Inter, Degree and P.G Level in Arts, Commerce & Science. Our institution has carved its unique image in south India to its special Identity. The college started with Arts Faculty in 1961, Commerce in 1969, Science in 1971 and P.G Course : MA.(Hindi) in 1991.

Keeping in view the changing trend of the society, the college started English medium at degree level with – B.SC Life Sciences and physical Sciences courses in the academic year 2006-07, Business Administration in the Academic year 2012- 13, B.com (Computers) in 2017-18 and at P.G level with M.COM in the Academic year 2016-17, M.Sc (Mathematics/ APPLIED Statistics) in the Academic year 2019- 20.

It is one of the two institutions in the entire Telangana state with three skill Orientation courses under B.Vocation scheme sanctioned by university Grants commission(UGC),　　　1) Banking & Insurance 2).Hospitality & Tourism Administration in the academies year 2015-16 and 3) Practical accounting & Taxation in the academic year 2019-20.

The college was started with a single Arts Course- B.A (Hindi) with student strength of 15 and is successfully completed 60 years with 15 courses and 1300 student strength and 60 teaching & non –teaching Staff.

The institution is accredited through National assessment and Accreditation council NAAC, Bangalore with "B" Grade in the 1st cycle & 2nd cycle in the year 2006 and 2012 respectively and with B+ grade in the 3rd Cycle of NAAC in the year 2017. The institution is granted Autonomous status for a period of 5 years from the year 2012-2017 and is granted with an extension of the autonomous status for a period of 5 years from 2018-2023.

The college is centrally located in a vast area of 3 acres with ICT enabled smart classrooms, well equipped laboratories, Computer labs with latest software and with Internet Facility, a well stocked library with approximately 40,000 Books with INFLIBNET, NCC Unit with a capacity of 200 cadets, NSS UNIT WITH 100 volunteers, Girls and boys hostel, sports Unit with indoor and Outdoor Stadium, Cricket Academy, Gym

with latest fitness Equipments, A/C. Auditorium with 400 seating capacity, Two seminar Halls with 100 & 50 seating capacity. The Campus is under CC TV surveillance 24*7, lift Facility is available exclusive for DIVYANG students, solar panels are erected in the college under Eco-Environment to avoid the usage of electricity, The total college is under the sophisticated electronic equipment with office automation, digitally created to run the examination on-line and well equipped digital Library.

We aspire to become a Hindi & Indian Languages University [HILU] by 2030 in accordance with vision 2030.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.2	**Percentage of Programmes where syllabus revision was carried out during the last five years.** 1.1.2.1. **Number of all Programmes offered by the institution during the last five years.** Answer before DVV Verification : 19 Answer after DVV Verification: 9 1.1.2.2. **How many Programmes were revised out of total number of Programmes offered during the last five years** Answer before DVV Verification : 19 Answer after DVV Verification: 9
1.1.3	**Average percentage of courses having focus on employability/ entrepreneurship/ skill development offered by the institution during the last five years** 1.1.3.1. **Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years..** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>19</td><td>19</td><td>18</td><td>15</td><td>14</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>188</td><td>188</td><td>147</td><td>147</td><td>82</td></tr></table> Remark : Data updated as per supporting documents.
1.2.1	**Percentage of new courses introduced of the total number of courses across all programs offered during the last five years.** 1.2.1.1. How many new courses are introduced within the last five years Answer before DVV Verification : 540 Answer after DVV Verification: 380 1.2.1.2. **Number of courses offered by the institution across all programmes during the last five years.** Answer before DVV Verification : 2290 Answer after DVV Verification: 2297
1.2.2	**Percentage of Programmes in which Choice Based Credit System (CBCS) / elective course system has been implemented (Data for the latest completed academic year).** 1.2.2.1. **Number of Programmes in which CBCS / Elective course system implemented.** Answer before DVV Verification : 19

	Answer after DVV Verification: 9
1.3.2	**Number of value-added courses for imparting transferable and life skills offered during last five years.**
	1.3.2.1. How many new value-added courses are added within the last five years
	Answer before DVV Verification:
	Answer After DVV Verification :
1.3.3	**Average Percentage of students enrolled in the courses under 1.3.2 above.**
	1.3.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years
	Answer before DVV Verification:
	Answer After DVV Verification :
1.4.1	**Structured feedback for design and review of syllabus – semester-wise / year-wise is received from**
	1) Students, 2) Teachers, 3) Employers,
	4) Alumni
	Answer before DVV Verification : A. All 4 of the above
	Answer After DVV Verification: D. Any 1 of the above
	Remark : DVV has updated the data as per supporting documents.
1.4.2	**The feedback system of the Institution comprises of the following :**
	Answer before DVV Verification : A. Feedback collected, analysed and action taken and report made available on website
	Answer After DVV Verification: C. Feedback collected and analysed
	Remark : As per supporting documents.

For 1.3.2.1 Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	1	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	0	0	0

For 1.3.3.1 Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
160	30	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
165	30	0	0	0

| 2.1.1 | **Average Enrolment percentage (Average of last five years)** |

2.1.1.1. **Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
390	462	518	296	272

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
384	454	509	320	268

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
962	962	882	590	590

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
962	962	862	590	590

| 2.1.2 | **Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)** |

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
307	347	397	257	206

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
229	237	258	186	146

Remark : DVV has updated the data because Filled seats not to exceed earmarked one, any excess admission made in the categories to be considered as General Merit

| 2.3.3 | **Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)** |

2.3.3.1. **Number of mentors** ?????????????? ???????

Answer before DVV Verification : 50
Answer after DVV Verification: 35

2.4.2	**Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**
	2.4.2.1. Number of full time teachers with *Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D'Lit.* year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	10	10	6	6

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	5	5	2	2

2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**
	2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 245.7 Answer after DVV Verification: 100

2.5.2	**Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years**
	2.5.2.1. Number of complaints/grievances about evaluation year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
40	35	25	20	20

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
11	0	22	30	0

2.6.3	**Pass Percentage of students(Data for the latest completed academic year)**
	2.6.3.1. Total number of final year students who passed the examination conducted by Institution. Answer before DVV Verification : 337 Answer after DVV Verification: 337 **2.6.3.2. Total number of final year students who appeared for the examination conducted by**

	the Institution. Answer before DVV Verification : 430
3.1.2	**The institution provides seed money to its teachers for research (average per year, INR in Lakhs)** 3.1.2.1. **The amount of seed money provided by institution to its faculty year-wise during the last five years (INR in lakhs).** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	.03	0.03	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0.71	0.71	3.36	2.17	2.22

3.2.1	**Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)** 3.2.1.1. **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	1	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1.15

3.3.2	**Number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR),entrepreneurship, skill development during the last five years.** 3.3.2.1. **Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR),entrepreneurship, skill development year-wise during the last five years.** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	0	1	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

4	0	0	1	0

3.4.1	**The Institution ensures implementation of its stated Code of Ethics for research through the following:**
	1. Inclusion of research ethics in the research methodology course work
	2. Presence of Ethics committee
	3. Plagiarism check through software
	4. Research Advisory Committee
	Answer before DVV Verification : C. 2 of the above
	Answer After DVV Verification: E. None of the above
3.4.3	**Number of research papers per teachers in the Journals notified on UGC website during the last five years**
	3.4.3.1. Number of research papers in the Journals notified on UGC website during the last five years
	Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
15	3	2	5	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	4	0	0

3.4.4	**Number of books and chapters in edited volumes / books published per teacher during the last five years**
	3.4.4.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**
	Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

3.6.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC,**

Government and Government recognised bodies during the last five years

3.6.3.1. **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
15	22	5	9	8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	2	2	2

3.6.4	**Average percentage of students participating in extension activities listed at 3.6.3 above during the last five years**

3.6.4.1. **Total number of students participating in extension activities listed at 3.6.3 above year-wise during the last five years.**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1087	1936	690	1354	679

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
230	455	599	150	362

Remark : Data updated as per the metric id 3.6.3.

3.7.2	**Number of functional MoUs with institutions of national, international importance, other institutions, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)**

3.7.2.1. **Number of functional MoUs with institutions of national, international importance, other Institutions, industries, corporate houses etc. year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	2	2	2	18

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	0	2	1

4.1.3	Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)* 4.1.3.1. **Number of classrooms and seminar halls with ICT facilities** Answer before DVV Verification : 25 Answer after DVV Verification: 12
4.1.4	**Average percentage of expenditure for infrastructure augmentation excluding salary during the last five years (INR in Lakhs)** 4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
15.88	4.07	9.24	24.67	37.07 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
15.88	4.07	9.24	24.67	37.07	
4.2.2	**Institution has access to the following:** **1. e-journals** **2. e-ShodhSindhu** **3. Shodhganga Membership** **4. e-books** **5. Databases** **6. Remote access to e-resources** Answer before DVV Verification : A. Any 4 or more of the above Answer After DVV Verification: A. Any 4 or more of the above Remark : Dat updated as per the supporting documents.
4.2.3	**Average annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** 4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1.12	0.21	1.84	1.73	3.84

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1.003	1.53	.14	1.56	2.19

4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**
	4.2.4.1. Number of teachers and students using library per day over last one year Answer before DVV Verification : 275 Answer after DVV Verification: 45
4.3.3	**Bandwidth of internet connection in the Institution.** Answer before DVV Verification : ?50 MBPS Answer After DVV Verification: ?50 MBPS
4.3.4	**Institution has the following Facilities for e-content development** 1. **Media centre** 2. **Audio visual centre** 3. **Lecture Capturing System(LCS)** 4. **Mixing equipments and softwares for editing** Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: E. None of the above
4.4.1	**Average percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the last five years** **4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
43.37	14.03	48.85	81.69	78.61

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
7.36	1.18	9.04	0.26	4.78

Remark : Data updated only for the maintenance and repairs

5.1.1	**Average percentage of students benefited by scholarships and freeships provided by the Government during last five years** 5.1.1.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
167	687	536	307	183

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
167	687	536	307	183

5.1.2	**Average percentage of students benefited by scholarships, freeships, etc. provided by the institution and non-government agencies during the last five years** 5.1.2.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
8	4	27	31	125

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
8	4	27	31	25

5.1.3	**Following Capacity development and skills enhancement activities are organised for improving students capability**
	
	1. Soft skills
	
	2. Language and communication skills
	
	3. Life skills (Yoga, physical fitness, health and hygiene)
	
	4. Awareness of trends in technology
	
	        Answer before DVV Verifenion : A. All of the above
	        Answer After DVV Verification: C. 2 of the above

5.1.5	**The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases** **1. Implementation of guidelines of statutory/regulatory bodies** **2. Organisation wide awareness and undertakings on policies with zero tolerance** **3. Mechanisms for submission of online/offline students' grievances** **4. Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : DVV has updated the data as per the supporting documents.
5.2.1	**Average percentage of placement of outgoing students during the last five years** 5.2.1.1. **Number of outgoing students placed year - wise during the last five years.** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
31	37	54	0	0 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
7	7	7	0	0	
5.2.2	**Percentage of student progression to higher education (previous graduating batch).** 5.2.2.1. **Number of outgoing student progressing to higher education.** Answer before DVV Verification : 139 Answer after DVV Verification: 10
5.3.3	**Average number of sports and cultural events / competitions organised by the institution per year** 5.3.3.1. **Number of sports and cultural events / competitions organised by the institution year - wise during the last five years.** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
1	1	1	1	1 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
1	0	0	0	0	
6.2.3	**Implementation of e-governance in areas of operation**

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: B. 3 of the above
Remark : HEI has not provided any supporting documents as per DVV suggestions.

6.3.2 | **Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	4	3	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	0	0	0

6.3.3 | **Average number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the last five years.**

6.3.3.1. **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
15	11	4	7	5

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
13	11	7	7	6

6.3.4 | **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development**

Programmes year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
6	3	3	5	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	0

6.5.3	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements** 2. **Collaborative quality initiatives with other institution(s)** 3. **Participation in NIRF** 4. **Any other quality audit recognized by state, national or international agencies (ISO Certification)** Answer before DVV Verification : All of the above Answer After DVV Verification: 2 of the above
7.1.2	**The Institution has facilities for alternate sources of energy and energy conservation measures** 1. **Solar energy** 2. **Biogas plant** 3. **Wheeling to the Grid** 4. **Sensor-based energy conservation** 5. **Use of LED bulbs/ power efficient equipment** Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: E. None of the above
7.1.4	**Water conservation facilities available in the Institution:** 1. **Rain water harvesting** 2. **Borewell /Open well recharge** 3. **Construction of tanks and bunds** 4. **Waste water recycling** 5. **Maintenance of water bodies and distribution system in the campus** Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: B. 3 of the above Remark : Data updated as per supporting documents.

7.1.5	**Green campus initiatives include:**
	1. **Restricted entry of automobiles**
	2. **Use of Bicycles/ Battery powered vehicles**
	3. **Pedestrian Friendly pathways**
	4. **Ban on use of Plastic**
	5. **landscaping with trees and plants**
	Answer before DVV Verification : A. Any 4 or All of the above
	Answer After DVV Verification: C. 2 of the above
	Remark : Data updated as per supporting documents.
7.1.6	**Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**
	1. **Green audit**
	2. **Energy audit**
	3. **Environment audit**
	4. **Clean and green campus recognitions / awards**
	5. **Beyond the campus environmental promotion activities**
	Answer before DVV Verification : C. 2 of the above
	Answer After DVV Verification: D.1 of the above
7.1.7	**The Institution has disabled-friendly, barrier free environment**
	1. **Built environment with ramps/lifts for easy access to classrooms.**
	2. **Divyangjan friendly washrooms**
	3. **Signage including tactile path, lights, display boards and signposts**
	4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
	5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**
	Answer before DVV Verification : C. 2 of the above
	Answer After DVV Verification: E. None of the above
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**
	1. **The Code of Conduct is displayed on the website**
	2. **There is a committee to monitor adherence to the Code of Conduct**
	3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
	4. **Annual awareness programmes on Code of Conduct are organized**
	Answer before DVV Verification : A. All of the above
	Answer After DVV Verification: E. None of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of programs offered year-wise for last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
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19	19	18	15	14 | Answer After DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
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19	19	18	15	15	
1.2	**Number of departments offering academic programmes** Answer before DVV Verification : 9 Answer after DVV Verification : 9
2.1	**Number of students year-wise during last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
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1133	1217	1046	709	482 | Answer After DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
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1188	1189	1035	732	469	
2.2	**Number of outgoing / final year students year-wise during last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
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355	356	284	154	44 | Answer After DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
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444	356	284	154	44	
2.3	**Number of students appeared in the examination conducted by the Institution, year-wise during the last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
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2310	2301	2010	1380	930	

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Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1151	1156	1002	680	460

2.4	**Number of revaluation applications year-wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
40	43	14	18	2

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
13	22	30	0	0

3.1	**Number of courses in all programs year-wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
19	19	18	15	14

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
540	535	508	443	271

3.2	**Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
50	50	60	27	27

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
50	50	60	27	27

3.3	**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
55	50	60	30	30

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
55	50	60	30	30

4.1	**Number of eligible applications received for admissions to all the programs year-wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
390	462	518	296	272

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
390	462	518	296	272

4.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
465	465	445	295	295

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
530	530	473	338	338

4.3	**Total number of classrooms and seminar halls** Answer before DVV Verification : 61 Answer after DVV Verification : 41

4.4	**Total number of computers in the campus for academic purpose** Answer before DVV Verification : 200 Answer after DVV Verification : 150

4.5	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
42.27	25.88	31.81	44.66	19.5

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
43.37	14.03	48.85	81.69	78.61