

Part – A

I. Details of the Institution

1.1 Name of the Institution

HINDI MAHAVIDYALAYA

1.2 Address Line 1

2-1-569,
OSMANIA UNIVERSITY ROAD,

Address Line 2

NALLAKUNTA,

City/Town

HYDERABAD.

State

TELANGANA STATE

Pin Code

500044

Institution e-mail address

info@hindimahavidyalaya.org

Contact Nos.

040-27616330

Name of the Head of the Institution:

Smt. Jyoti Hastak

Tel. No. with STD Code:

040-27616330

Mobile:

9440160646

Name of the IQAC Co-ordinator:

Smt. Jyoti Hastak,
Principal

Mobile:

9440160646

IQAC e-mail address:

info@hindimahavidyalaya.org

1.3 NAAC Track ID (For ex. MHCOGN 18879) TSCOGN12734

1.4 NAAC Executive Committee No. & Date :

EC/61/RAR/15 Dt. 15/109/2012

1.5 Website address:

www.hindimahavidyalaya.org

Web-link of the AQAR:

AQAR – 2016-17

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B (70.75%)	NA	2006	6 yrs (up to 2012)
2	2 nd Cycle	B	2.49	2012	5 Yrs (up to 14 th September 2017)

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

22/05/2006

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2015-2016 03/12/2016
- ii. AQAR 2014-2015 18/09/2015
- iii. AQAR 2013-2014 05/12/2014
- iv. AQAR 2012-2013 23/09/2013

1.10 Institutional Status

University	State	<input type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>		
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>				

1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input checked="" type="checkbox"/>		
Others (Specify)	<div style="border: 1px solid black; padding: 5px;"> Bachelor of Vocational (B.Voc.) in 1) Hospitality and Tourism Administration 2) Banking and Insurance </div>								

1.12 Name of the Affiliating University (*for the Colleges*)

Osmania University,
 Hyderabad

1.13 Special status conferred by Central/ State Government - UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<div style="border: 1px solid black; padding: 2px;">U.G.C. & Osmania University</div>		
University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE	<input type="checkbox"/>

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

Bachelor of Vocational –

1) Hospitality and Tourism
Administration

2) Banking and Insurance

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

03

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

17

2.10 No. of IQAC meetings held

03

2.11 No. of meetings with various stakeholders:

No.

03

Faculty

03

Non-Teaching

03

Staff Students

03

Alumni

03

Others

03

2.12 Has IQAC received any funding from UGC during the year?

Yes

-

No

✓

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC :

- A National Seminar was organized on 16th November 2016 by Department of Sanskrit on the subject “SANSKRIT SAHITYA MEIN JAL VIGNAN”.
- Two Days National seminar on “**SERVICE SECTOR IN INDIA : EMERGING CHALLENGES**” was organized by B.Vocational –Banking & Insurance Department on 27th & 28th February 2017.
- One day National Seminar on “ **SKILL DEVELOPMENT AND EMPLOYABILITY IN TOURISM SECTOR** “ was organized by B. Vocational – Hospitality & Tourism Administration Department on 18th March 2017.
- 5 days workshop on Research Methodology was conducted by B.Vocational Department under the sponsorship of ICSSR, New Delhi from 21st to 25th March 2017.
- 4 B.Sc.(English Medium) courses are revived –
 1. B.Sc.(Maths, Physics, Computer Science)
 2. B.Sc.(Maths, Statistics, Computer Science)
 3. B.Sc(Biotechnology, Microbiology, Chemistry)
 4. B.Sc(Biochemistry, Microbiology, Chemistry)
- New Labs are established for the revived courses
- Introduced two new English Medium courses - 1) B.Com.(Computers) at U.G. Level 2) M.Com at P.G. level.
- Plans to improve infrastructural Facilities for the new courses.
- Preparation for III CYCLE OF NAAC Accreditation.
- Submission of NAAC – LOI by 31/3/2017.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year .

Plan of Action in the beginning of 2016-2017	Achievements
<ul style="list-style-type: none"> ❖ Add on Programmes conducted during the last 5 years are to be reviewed and new programmes to be introduced during 2016-17 are to be identified, content to be prepared so that the same can be implemented from the 1st week of June, 2016 ❖ Feedback collected from the students is to be reviewed, discussed and necessary measures are to be initiated for redesigning the programmes. ❖ New programmes which are professional, Vocational and Skill based are to be discussed thoroughly with the staff and management again. ❖ Performance appraisal of teachers as per U.G.C. norms are to be reviewed critically and measures to be undertaken for improvement in academic ambience of the institution are to be initiated. ❖ All Ph.D. qualified faculty members have to be advised to submit their proposals for Minor / Major Research Projects in the academic year 2016-17. ❖ Teaching plan and Plan of extra curricular activities are to be reviewed periodically and remedial action is to be taken up. 	<p>Outcome at the end of the year (2016-17)</p> <ul style="list-style-type: none"> ❖ Gender Sensitization was introduced as Ability Enhancement Course. The following Programme are conducted during the year : <ol style="list-style-type: none"> 1. Beautician course 2. Fundamentals of Computers 3. Computer Skills 4. Communication Skills in English 5. Spoken Sanskrit ❖ Astrology classes are conducted every Saturday and Sunday and students are trained for various levels. ❖ Yoga Training Classes are conducted every day. ❖ Feedback of the students are collected and reviewed, discussed and necessary measures are taken to rectify the deficiencies observed. ❖ 4 B.Sc.(English Medium) courses are revived – <ol style="list-style-type: none"> 1. B.Sc.(Maths, Physics, Computer Science) 2. B.Sc.(Maths, Statistics, Computer Science) 3. B.Sc(Biotechnology, Microbiology, Chemistry) 4. B.Sc(Biochemistry, Microbiology, Chemistry) Two new English Medium courses to be started in the year 2017-18, B.Com.(Computers) at U.G. Level 2) M.Com at P.G. level. ❖ Performance of the teachers are reviewed and necessary measures are taken to improve the academic ambience of the institution. Teachers are encouraged to attend/ present papers or conduct various Seminars/ conferences/ Symposia/ workshops. They are also encouraged to attend Refresher and orientation courses. Also teachers are advised to send proposals for Minor/ Major Research Projects in the academic year 2016-17. But no minor/major projects were taken up during 2016-17. ❖ Teaching plans are well maintained and they are reviewed by conducting meetings with various departments as and when required.

- ❖ Linkages are to be developed and all the faculty members are requested to offer their suggestions in the beginning of the academic year so that an action can be initiated at the earliest.
- ❖ Coordinator, U.G.C. funds implementation Committee is to be requested to prepare proposals for Financial Assistance in the last week of May so that the same can be processed in the 1st week of June 2016.
- ❖ To organize Seminars , Workshops, Guest/Extension lectures and Awareness programmes by the concern departments.

- ❖ Linkages and MOU's are established with Banks, Insurance companies, Chartered Accountant Firms, Insurance Sectors, Hotel management, Travel Agencies and Event Organizers. We are planning to establish MOU's with many other organizations. Students are given hands on training in these firms.
- ❖ All the Funds under different UGC Schemes are properly utilised by following the UGC guidelines. All the decisions about the utilization is reviewed and resolved in the Finance Committee followed by Governing Council.
- ❖ The following programmes, activities, Seminars/ Guest lectures organised during 2016-17 :
 - ICAS (Indian Council for Astrological Sciences), organized a seminar on 25th June 2016. ICAS, New Delhi National President A.V.Shukla spokesman presented a speech on Vaasthu and Astrology.
 - A Guest Lecture was organized on 7th September 2016 by Department of English , Speaker - Smt. Usha Bala Rachuri,, Lecturer, Department of English, Osmania University College for Women, delivered a lecture on the topic “ **Soft Skills Through Literature**”.
 - Alumni Meet was organized on 29th September 2016.
 - Alumni Meet was organised on 1st October 2016.
 - A guest lecture was organized on 27/10/2016 by Dept. of Chemistry , Speaker - Dr. Kiranmai, Head, Dept. of Chemistry, Andhra Mahila Sabha College for Women delivered the lecture.
 - Alumni meet was organized on 9th November 2016 .
 - A guest lecture was organized on 9th November 2016 by Department of Biotechnology. Dr. Prasanna Latha, Lecturer in Department of Biotechnology, Osmania University delivered the lecture.
 - An awareness Programme was organized on 9th November 2016 . Police men from Nallakunta Police Station addressed the students and enlightened the students with the new technology called – **HAWK EYE** to intimate the crime issues.
 - A Guest Lecture was organised on 11th November 2016 by Department of English, Speaker - Smt. J.S. Harinakshi , Head, Department of English, Dr. B.R. Ambedkar College delivered Lecture.
 - Alumni meet was organized on 15th November 2016. Principal Smt. Jyoti Hastak, spoke to the alumni and

	<p>invited their views, cooperation and support to introduce new courses through English medium keeping in view the emerging trends</p> <ul style="list-style-type: none"> ➤ in the competitive world. The ideas and suggestion of the alumni was invited in introducing new programmes. ➤ A National Seminar was organized on 16th November 2016 by Department of Sanskrit on the subject “SANSKRIT SAHITYA MEIN JAL VIGNAN”. The Chief Spokemen was Prof. Neelkantam, Director Board of studies, Osmania University. Dr. Vidyanand, Assistant Professor, Osmania University Arts College, Dr. Anupama, Sanskrit Research Centre, Hyderabad University, Dr. Anasuya Prasanna Lakshmi , Sr. Lecturer Shri Vishveshwara Sanskritandhra University, Warangal also delivered lecturer on the topic . ➤ A lecture was organised on 26th November 2016 on the Topic : “Gender Sensitization”. ➤ Inauguration of Diploma in Spoken Sanskrit was organized by Department of Sanskrit on 24th November 2016. Prof. Neelkantam, Director, Board of studies, Osmania University was the Chief guest. Dr. Vidyanand, Assistant Professor, Osmania University Arts College spoke on the importance of Sanskrit language. Principal Smt. Jyoti Hastak was informed that the Diploma in Spoken Sanskrit is a 3 months certificate course and the classes are held in the campus on Friday, Saturday& Sunday at 4: 00 to 5:30 pm. ➤ A lecture on Organ Donation was organised on 20th December 2016 by Director , Mohan Foundation. Dr. Pawan Baladva, president , Lions Club spoke on the topic. ➤ A lecture on “ Importance on Discipline “ was organized on 6th January 2017 by Department of Political Science, ➤ Inter college Essay Writing Competition was held on 21st January 2017. ➤ A Guest Lecture was organized on 23rd January 2017 by, Department of Political Science. ➤ Alumni meet was organized on 31.1.2017. ➤ Convocation Day was celebrated on 15th January 2017, Professor Gopal Reddy, Registrar, OU graced the occasion as the Chief Guest and Prof. M.Kumar Controller of Exams was the Guest of Honour. The Management committee members of the college also participated in the proceedings on the convocation ceremony. ➤ Annual Day was celebrated on 18/2/2017, Dr. Saroj Bajaj, Chairman, A.P.Rajarajeshwari urban co-operative bank Ltd. was the Chief Guest. Prizes are
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<ul style="list-style-type: none"> ❖ To organize Health camps ❖ Conduct Short term courses to enhance skill. ❖ To introduce Choice Based Credit System for UG courses. ❖ To implement Biometric attendance. To install C.C. T.V. Cameras in all the Class Rooms. ❖ Financial Help to academically good meritorious students from economically poor Background. Donations made by the college 	<p>distributed to the Academic and Sports Achievers by the Chief Guest.</p> <ul style="list-style-type: none"> ➤ Two Days National seminar on “SERVICE SECTOR IN INDIA : EMERGING CHALLENGES” was organized by B.Vocational –Banking & Insurance Department on 27th & 28th February 2017. ➤ One day National Seminar on “ SKILL DEVELOPMENT AND EMPLOYABILITY IN TOURISM SECTOR “ was organized by B. Vocational – Hospitality & Tourism Administration Department on 18th March 2017. ➤ 5 days workshop on Research Methodology was conducted by B.Vocational Department under the sponsorship of ICSSR, New Delhi from 21st to 25th March 2017. ➤ Guest Lectures were organised by Smt. Nita Kulkarni, Lecturer in Biotechnology on 28th & 31st March 2017 on “ Genome Annotation & Sequence alignment”, “ Multiple Sequence Alignment & Structural Classification of Proteins”. ➤ Dental Checkup was organised on 17/12/2016 .with the cooperation of Dr. Y. Suhas Pradhyumn . ➤ Health Check up was organized on 19/12/2016 in cooperation and leadership of Dr. Gulabrani . ❖ A ‘Beautician Course’ for a duration of three months, for the girls of Hindi Mahavidyalaya was conducted. ❖ Choice Based Credit System for UG and PG I year students was introduced in the Academic Year 2016-17. ❖ Biometric attendance for staff was introduced in 2016-17 . C.C.T.V. Cameras are installed in all the Class Rooms, corridors, office, playground . ❖ Fee concession and financial help is provided to academically good meritorious students from economically poor Background. Fee concession is given to the Students seeking admission in the institution from various hindi medium schools in order to promote education through Hindi me
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<p>❖ Achievements of the students in Sports</p>	<p>❖ 1. Hindi Mahavidyalaya participated in Eenadu Cricket Championship 2012 onwards. 2. One student participated in Senior National TUG of WAR and won silver medal. 3. Annual sports medal</p> <ol style="list-style-type: none"> i. 75 mtr. Race for boys and girls ii. 4 X 75 mtrs relay race for boys and girls iii. Skipping competition for girls iv. Shotput for boys and girls v. Duck shooting for Boys and Girls vi. Carrom for boys and girls vii. Chess for boys and girls viii. Table tennis for boys and girls
<p>❖ NCC Activities</p>	<p>❖ Enrolled Cadets 69(13 Boys and 56 Girls) National Camps 18CADETS (17 BOYS +01 GIRL)</p> <p>Local Republic Day Parade 01 (01 Boy)</p> <p>B Certificate Exam Appeared Cadets 58(53 Boys +05 Girls)</p> <p>C Certificate Exam Appeared Cadets 32(25 Boys + 07 Girls)</p> <ul style="list-style-type: none"> ➤ 2 students, T. Shiva Shankar & Ravinder Singh attended National Integration Camp Warangal in the year 2016. ➤ Sudheer Singh, Praveen Panchal attended National Integration Camp, Hyderabad in the year 2016. ➤ T. Shiva Shankar a student of our Unit got selected for Shoot Competition among 35 college in the year 2016. ➤ 3 students were selected for NCC National Games representing A.P and Telangana State in the year 2016. ➤ Anil Kumar was one among the 2 students selected for National Institute of Mountaining, Uttar Kashi in the year 2016. ➤ T. Shiva Shankar and M. Srinath cadets of the unit were selected for Advance Leadership camp, Ahmedabad in the year 2016. ➤ M. Srinath was selected for Inter Group Competition/Republic Day Camp, Hyderabad in the year 2016. ➤ 3 students M. Mahesh, S. Sanjeeva Kumar, R. Likya attended National Integration Camp, Tamil Nadu in the year 2016. ➤ Deva Singh attended Special National IntegrationCamp, Kakinada in the year 2016. ➤ Mahadev Panchal, Sailesh Bengir National Integration Camp, Warangal. in the year 2016. ➤ 2 Students veeresh, T. Rakesh Kumar attended National Integration Camp, Alappuzha.

- 6 students Kailash Takur, R. Sandeep, Lalithesh Tiwari, Vijay Kumar, U. Ganesh, Ch. Sirish attended Army attachment Camp, Golconda.
- 01 student participated in tracking camp at national level.
- Balaji Participated in Special National Integration Camp, Lakshadweep. 14 April – 24 April 2013.
- Anil Kumar Participated National Institute of Mountaining – 1 month Camp, Uttar Kasi only 2 students were selected from entire A.P. & Telangana, 1 of the student is from our college 1 May - 3 May 2016.
- Shiva Shankar Participated Shooting Competition, Guntur 12 May 24 May 2016.
- Students Anil Kumar, R.Rahul, Sreekanth, Sanjeeva, Santosh, Sreevas, Siddharth, Kapil Sharma, Sai Kumar, S.Mahesh Kumar Participated in Local Independence Day Camp 9 August 2015 – 18 August 2015.
- Members Participated in Second International Yoga Day 21 June 2016.
- Veeresh, R.Rakesh Participated in National Integration Camp, Calicut 9September 18 September 2016.
- Kailash Takur, R.Sandeep, Lalithesh Tiwari, Vijay Kumar, U.Ganesh, Sirish Kumar Participated in Army Attachement Camp – Golconda 1 October – 15 October 2016.
- R.Rahul, Abhilash Thapa, Participated in N.C.C. National Games Football Delhi 3 October – 28 October 2016.
- K.Ravinder Participated in N.C.C. National Games Handball Delhi 3 October – 28 October 2016.
- Deva Singh participated in Special National Integration Camp from 9th October to 18th October 2016.
- Anil Kumar, Srinivaslu and Mr.Srinath parcitipated in Inter unit Competition (Republic Day Camp) from 30th October to 8th November 2016.
- Mahadev and Shailesh participated in National Camp, Warangal in the year November 2016.
- Sanjeeva, Mahesh & Likiya participated in National Camp, Tamilnadu in the year November 2016.
- Abhay Varma, Nikhil and S Mahesh participated in National Camp, Gujarat in the year December 2016.
- K. Sikander participated in Republic Day Camp, Delhi from 28-12-2014 to 28-01-2015.
- K. Sikander participated in P.M. rally, Delhi on 27-01-2016.
- Naveen Rana participated in Special National Integration Camp, Lakshadweep from 14th April to 24th April 2015.
- Rohit Kumar & Vijay Yadav participated in National Integration Camp, Kakinada from 17th to

	<p>26th October 2015.</p> <ul style="list-style-type: none"> ➤ Shiva Shankar & B.Ravinder participated in National Integration Camp, Warangal from 17th to 28th November 2015. ➤ Shankar Shastry participated in Tracking Camp, Tirupati from 31-12-2015 to 12-01-2016. ➤ Sreekanth Panchal & R.Amrutha participated in Thal Sainik Camp, (Inter Group Competition) on 30th July 2015. ➤ Sreekanth Panchal participated in Thal Sainik Camp, Adilabad from 10th August to 20th August 2015. ➤ Rahul Kumar Singh participated in National Integration Camp, Calicut from 19th December to 18th December 2015 ➤ B.Ramesh participated in National Integration Camp, Alfuzah from 13th December to 31st December 2015. ➤ Sukesh Kumar participated in National Integration Camp, Punjab from 07th January 2016 to 18th January 2016. ➤ 120 Students from Hindi Mahavidyalaya, Hyderabad participated in First International Yoga Day on 21st June 2015.
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* Attach the Academic Calendar of the year as Annexure : **Almanac 2016-17 attached Annexure – II.**

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- ❖ UG Admission are made online through DOST (Degree online Services, Telangana) website in collaboration with Osmania University Hyderabad and Commissionerate of Collegiate Education, Telangana State from the academic year 2016-17.
- ❖ Choice Based Credit System is introduced for the UG and PG I year students.
- ❖ 4 B.Sc.(English Medium) courses are revived in the year 2016-17 :
 1. B.Sc.(Maths, Physics, Computer Science)
 2. B.Sc.(Maths, Statistics, Computer Science)
 3. B.Sc(Biotechnology, Microbiology, Chemistry)
 4. B.Sc(Biochemistry, Microbiology, Chemistry)
- ❖ Introduced two new English Medium courses - 1) B.Com.(Computers) at U.G. Level
2) M.Com at P.G. level.
- ❖ Various department conducted Guest lectures. 3 National Seminars, one 5 Days workshop were also conducted. Various sports & Cultural Activities are conducted.
- ❖ B.Vocational students are sent for training to Banks, Insurance and Event Managers as part of curriculum, in skill development.
- ❖ Gender Sensitization was introduced as Ability Enhancement Course from the academic year 2016-17.
- ❖ Examination Software was upgraded to inculcate CBCS pattern from the year 2016-17.
- ❖ **Convocation Day** was celebrated on 15th January 2017, Professor Gopal Reddy, Registrar, OU graced the occasion as the Chief Guest and Prof. M.Kumar Controller of Exams was the Guest of Honour. The Management committee members of the college also participated in the proceedings on the convocation ceremony.
- ❖ Given fee concessions to the Meritorious students and also for students from rural areas, Hindi medium institutions, Economically poor background.
- ❖ Started construction of Boys Hostel with capacity to accommodate 25 boys.
- ❖ Extended the infrastructural facilities like Classrooms, Labs, Books etc. for the new courses.
- ❖ Encouraged Innovative Teaching and Learning methods.
- ❖ Conducted awareness programmes on Health and Hygiene, Traffic awareness, Gender Sensitization, Career opportunities, Clean and Green etc.
- ❖ Conducted Dental and Health Checkup for the students.
- ❖ Encouraged and Motivated students to participate in Intercollegiate Competitions, quiz, Debate, Sports etc.

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes Aided	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	01 M.A.(Hindi)	-
Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
UG	03 (BA, B.Com., B.Sc.)	-	02 B.B.A. B.SC.(M.P.Cs.) – English Medium B.SC.(M.S.Cs.) – English Medium B.SC.(Bt..Mb.C.) – English Medium B.SC.(Bc..Mb.C.) – English Medium	Bachelor of Vocational 1) Hospitality & Tourism Administration 2) Banking & Insurance Note : This course is with Multiple Exit policy : 6 months – Certificate Course 1 year – Diploma Course 2 years – Advanced Diploma Course . Fully funded by UGC.
	B.A.(HHP) – Hindi Medium			
	B.A.(HHS) – Hindi Medium			
	B.Com.(General) – Hindi Medium			
	B.Sc.(MPC) – Hindi Medium			
	B.Sc.(BZC) – Hindi Medium			
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	01	-	-	-
Others	-	-	-	-
Total	04	-	02	02
Interdisciplinary	I Year – 2 I Year – 2 Add on programmes -2	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: **CBCS (Choice Based Credit System)/Elective option**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Semester Pattern is followed for all the courses offered by the College – 10 Programmes
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	09	01	06	-	02 (Demonstrators)

2.2 No. of permanent faculty with Ph.D 04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	0	0	0	01	0	0	12	02 (Demonstrator)	12	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest - Visiting Faculty - Temporary Faculty 29

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	12	12	12
Presented Papers	12	12	12
Resource Persons	12	12	12
Research Publications	12	12	12

1) No. of faculty members involved in :

- i. Curriculum restructuring /Revision : 05
 - ii. Syllabus development : 04
 - iii. Members of Board of study : 05
 - iv. Faculty / Curriculum Development workshop : 04
- Refer Annexure - I

2) No. of books published : Department-wise details given below :

- i) With ISBN No. : 02
- ii) Chapters in Edited Books : 01
- iii) Without ISBN No. : NIL

**SEMINARS/CONFERENCES/WORKSHOPS/(ATTENDED/ PRESENTED) DURING
THE YEAR 2016-17**

Department of Sanskrit :

Dr. Muktavani, Head:

- Edited in Telugu Academy Sanskrit text Book of Degree II year from 1st to 4th May 2017.
- Presented Paper on “Astadasha Vidya in Vedik Literature” in a National seminar organised by Sanskrit Academy, Osmania University, Hyderabad on 28th & 29th February 2017.
- Research supervisor, to guide the 4 Ph.D. Research Scholars under the special field mentioned below : Area of Specialization : Vyakarana and Vedic Studies.
- Participated in an International Seminar – Cum – workshop on” Linguistics, Literature and Philosophy” on 30th April 2017 to 1st May 2017 organised by Sanskrit Academy, Osmania University, Hyderabad.
- Participated in All India women’s Conference On “ Women’s Issues, Challenges and Oppurtunities” on 3rd & 4th March 2017 at Nizam College,.
- Member of BOS(U.G. & P.G.) in the Department of Sanskrit, Osmania University.
- Conducted aGuest Lecture : Topic : ‘Science in Sanskrit Literature’ on 22nd January 2015. Dr. Anupama, a Research Scholar, University of Hyderabad delivered lecture on the topic.
- Attended election duty for Parliament, Assembly, Municipal Elections for last 15 years.
- Appointed as observer for TSPSC Exams.
- Participated in Centenary celebration of Osmania University from Alumni Association.
- Appointed as observer in TSPSC – Examination conducted by State Pollution Control Board on 13/05/2017 & 14/05/2017.
- Participated in Faculty Development program organised by M.C.Gupta College of Business Management, Hyderabad.

Department of Political Science :

Dr. Surabhy Tiwari, Head.

- Participated in the International Seminar on the topic “ United Nation Peace Keeping Role and Relevance in Conflict Resolution” held on 18th January 2017 at St. Ann’s College for women,Hyderabad.
- Participated in Three day state level workshop on ‘ Telangana in Perspective : An Interdisciplinary Discourse” , held from 9th to 11th February 2017 at St. Francis College for Women.
- Participated in two days seminar on ‘ Tulsidasek punarpath’ held from 3-4 February 2017, organised by Sahitya Academy, Delhi.
- Participated in Mock Parliament conducted by Department of Political Science, Sarojini Naidu Vanita Mahavidyalaya on 27th February 2017. Hindi Mahavidyalaya students were represented as Samajwadi Party in the Inter-college program.
- Presented Paper in one day State Level Seminar and presented Paper on “ Hyderabad Ke Sahitya Karan ka Hindi Sahitya mein Yogdaan”, organized by Hindi Lekhak Sangh, Hyderabad.
- Published a paper in a National Book in 2016.
- Published a paper in International Journal Sanshodhan Ganga in the year 2016.
- Published a poetry “ Hindi Teri Dasha’ in National Journal Sahitya Setu on the occasion of Hindi Divas in the year 2016.
- Published a Book in2015 “ Pracheen Bharat Mein Kalyankari Jantantra”, Publisher Milind Prakashan based on Political Science syllabus.

Department Of English :

Dr. Rajasekhar, Head:

Department of English :

Dr. Rajasekhar :

- A Publication in International Journal on studies in English Language and literature, ISSN 2347-3126 (Print). ISSN-3134(online) dated Issue- 09, September2016 Volume – 04 with title “Outcaste : a Memoir” : A study of narrative and Reminisces of ‘Narendra Jadhav’
- A Publication in Research Journal of English Language and Literature (A peer reviewed International Journal) dated October – December’ 2016, ISSN : 2395-2636(P): 2321-3108(E) Volume -04, Issue-04with Title “ Indian Diaspora and its Development : A Brief Study.

Smt. Nalini :

- Smt. Nalini, Lecturer in English, attended seminar on “ **Gender Sensitization**” conducted by Jawaharlal Nehru Technological University.
- Framed English Syllabus for B.Voc. – I & II.
- Done Evaluation of Papers for Autonomous Colleges.
- Organized Power point presentation as a part of Spoken English for all the U.G. students.
- Evaluation of Degree and PG papers.

Department of Hindi

Dr. Prabhakar Tripathi, Head

- Appointed as an Observer by TSPSC for an On line exam on 5th and 6th December 2016.
- Invited by Indian Bank on 3rd January 2016 as Chief Test Administrator for an On line exam.
- Invited by Indian Bank on 24th January 2016 as Chief Test Administrator for an On line exam.
- Invited by A V college to deliver a lecture on 'Human values and Ethics' on 4th February 2016.
- Invited to attend the BOS meeting of Hindi Department of GDC for women, Begumpet on 1st March 2016.
- Invited by Reddy college for women on 16th February 2016 to deliver a lecture on 'Human values and Ethics'.
- Attended BOS meeting of Hindi Department, OU as member on 9th March 2016.
- Appointed as an Observer by TSPSC for On line exams on 12th and 13th March 2016.
- Invited in the meeting of BOS by Bhawan's Vivekananda Degree college on 21st March 2016.
- Invited by AMS as an External Examiner from 17th March 2016 to 21st March 2016.
- Invited by Indian Bank as Chief Test Administrator on 10th April 2016 for an On line exam.

- Appointed as a member of Inspection Committee by Central Hindi Directorate on 17th May 2016.
- Appointed as an Observer by TSPSC for Online exams on 3rd and 4th June 2016.
- Invited by Hindi Department of Kakatiya University as Subject Expert for a Ph.D. Viva on 8th June 2016.
- Appointed as an Observer by TSPSC for Online exams on 27th and 28th June 2016.
- Appointed as a member of the Inspection Team of Central Hindi Directorate on 29th June 2016.
- Attended OU Syllabus committee meeting and Editorial board on 8th August 2016.
- Appointed as an Observer by TSPSC for On line exams on 14th September 2016.
- Invited as Chief Guest in the Hindi day celebrations conducted by DRDL on 20th September 2016.
- Invited as Chief Guest in the Hindi day celebrations conducted by BSNL on 23rd September 2016.
- Conducted a one day Seminar on 29th November 2016 in the college on 'Sampreshan kaushal'.
- Designed and edited the test book for Degree I year (Second language Hindi) - Member of the Editorial board - year 2016.
- Designed and edited the test book for Degree II year (Second language Hindi) - Member of the Editorial board - year 2016.
- Invited as a Subject expert by Dakshin Bharat Hindi Prachar Sabha, Hyderabad to interview 17 M.Phil. and Ph.D. Candidates.
- Felicitated by Dakshin Bharat Hindi Prachar Sabha, Hyderabad on Teachers Day.
- Evaluated more than ten dissertations of M.Phil. and Ph.D. in 2016.
- Invited by Central University, Hyderabad as a Subject Expert in a Ph.D. Viva.
- Member Secretary of Autonomous Hindi Mahavidyalaya.
- Member of Governing Council.
- NAAC Coordinator.
- IQAC Coordinator.
- Member of almost all the committees constituted in Hindi Mahavidyalaya.

- Advisor to so many Educational institutions and Socio-cultural organizations.

Dr. Rajani Dhari

- 1) Attended One Day National Seminar on the Topic 'Amarkant Evam Shrilal Shukl Ke Sahitya Mein Vyavastha ki Vidambana' at English and Foreign language University on 29th January 2015.
- 2) Attended One Day National Seminar on the Topic 'Viveka Rai Aur Gramya Jeevan at Hindi Academy Hyderabad on 29th March 2016.
- 3) Attended One Day National Seminar on the Topic 'Anuwaad Ki Seemayen Latha Samasyayen at St. Pious Degree College on 23rd September 2011.
- 4) Attended One Day National Seminar on 'Skill Development and Employability in Tourism and Hospitality Sectors on 18 the March, 2017 at Hindi Mahavidyalaya Department of Vocational Studies.
- 5) Attended as Judge Inter **Collegiate Literary Competitions** organised by **Pragati Mahavidyalaya**, Hanuman Tekdi on 11th September 2014.
- 6) Graced **Hindi Diwas Celebration** at St. Joseph School as a Chief Guest.
- 7) Presented a paper on the topic "Gaa Shetra mein Hindi Punah kab tak lagoo" on 14th September, 2011 "Hindi Diwas" at Hindi Mahavidyalaya.
- 8) Presented paper on the topic "Hindi Ka Mahatwa" on 14th September 2012 , Hindi Diwas at Hindi Mahavidyalaya.
- 9) Presented paper on the topic "Anchoring Kya hai thata Anchoring ke shetra mein rozgar ki sambhavanayen" on 14th September 2013 Hindi Diwas at Hindi Mahavidyalaya.
- 10) Presented paper on the topic "Vigyapan Ke Shetra mein Hindi ka Mahatwa" on 14th September 2014 diwas at Hindi Mahavidyalaya.
- 11) Presented paper on "Communication Skill : Body Language" in One - Day National Seminar organised by Hindi Mahavidyalaya's Hindi Department on 14th September 2016.
- 12) Presented paper on the National Seminar conducted by Department of Sanskrit on the topic "Sanskrit Sahitya" mein jal Vigyan on 19th November 2016.

- 13) Presented paper on the topic “Skill Development and Employability in Hospitality Sector i.e., Multi Lingualism” in the One-Day National Seminar conducted by Department of Vocational Studies (Tourism & Hospitality at Hindi Mahavidyalaya on 18th March 2017.
- 14) Guest lecture delivered on the topic “Prayojanmolak Hindi tatha Vigyapanon ka Mahatwa” in Kendriya Hindi Sansthan, Hyderabad Kendra on 24th June 2016.
- 15) Guest lecture delivered on the topic “Patraarita tatha Prayojanmoolak Hindi” in Kendriya Hindi Sansthan in the year 2014.
- 16) Guest lecture delivered on the topic “Vigyapanon Ka Mahatwa” in Kendriya Hindi Sansthan in the year 2015.
- 17) Guest lecture delivered on the topic “Kriya aur Kaal” in Kendriya Hindi Sansthan on 15th July 2016.
- 18) Guest lecture delivered on the topic “Hindi Vyakaran” in Andhra Bank Koti on 27th February 2017.
- 19) Translation done of a real estates book ‘Perfect’ in 2014.
- 20) Various translation work done.
- 21) Editor of the Hindi Mahavidyalaya’s News letter ‘Him Chetan’.

Dr. Monika Devi :

- Published a paper - “ Samkaleen Kahaniyo Mein Siri Purusk ka Vaicharik Sangarsh “, in a National Journal Sata Vimarsh Sahitya, in National in the year 2017.
- Published a paper - “Satantotar Hindi Kahani Vibhajan ki rasadi”, in a National Journal Satantotar Hindi Kahani Rachnatakro Ki Nayi Pad Taal, in the year 2017.
- Published a paper - “ Samkaleen Kahaniyo Mein Chirit Naari Ka Arthik Shoshan”, in a National Journal Sanskalpana in the year 2016.
- Published a paper - “Aadiwasi Janjeevan” in a National Journal Aadiwasi Sahitya Chintan evam Sangras in the year 2016.
- Published a paper – “Vaad Ka Parivesh Aur Hindi Natak Mein Nayi Rang Chetana” in National Journal Aadiwasi Bhadaltha Bharine Paridrishya Aur Swatantratar Hindi Natak, in the year 2016.
- Published a paper – “Hindi Ke Athmakatha Mein Dalit Jeevan Ka Yatharth Chitran” in a National Journal Dalit Atma Katha Chintan Evam Sangarsh in the year 2017.

- Published a paper – “ Samkaleen Kavita : Naye Vimarsh “ in National Journal Aadiwasi Swatantra Hindi Kahani Naye Vimarsh in the year 2017
- Published a paper - “ Naye Upanyaso Mein Paryavaran Vimarsh” in International Journal Hastakshar Masik Patrika in the year 2016.
- Published a paper – “Samkaleen Upanyaso Mein Aaivasi Vimarsh ” in International Journal Janakriti Masik Patrika in the year 2016.
- Published a paper – “ Meetery Pushpa ke Katha Sahitya Mein Naari Ka Rajnithik Chitran ” in International Journal Paryas Masik Patrika in the year 2016.
- Published a paper – “Sakshatkaar – Shailendra Sagar Se Khaas Baatchit ” in International Journal Hastakshar Masik Patrika in the year 2016.
- Published a paper – “Hindi Ki Bhai Antharastriya Bhoomika ” in International Journal Bharatiya Bhasha Ka Parvashi Sahitya in the year 2016.
- Published a paper – “Swatantrotar Mahila Kahanikaro Mein Istri Vimarsh ” in International Journal Swatantrotar Hindi Kahani Rachanatmak Sarkaro in the year 2016.
- Delivered Guest Lecture on “ Vyakaran” on 18/02/ 2016.

Dr. R.Sapna

- Published a paper –“ Hashiye Par Sthri Manvadhikar ” in National Journal Manvadhikar Evam Hindi Sahitya in the year 2017.
- Published a paper –“ Mahila Lekhikayon Ki Katha Sahitya Mein Nari Asmitha” in National Journal Sahitya Vimarsh Aur Sahitya” in the year 2017.
- Published a paper –“Dalith Athmkatha Evam Athmkathakar ” in National Journal Dalit Athmkatha Chintan Evam Sangarsh in the year 2016.
- Published a paper –“Bharatiya Paridrishya Aur Swatantrotar hindi Natak ” in National Journal in the year 2016.
- Published a paper –“ Ambetkarvadi Vichardhara Ki Prasangikta” in National Journal Aaivasi Sahitya Chintan Evam Sangarsh in the year 2016.
- Published a paper –“ Geetanjai Shri Ki Kahani Bel Patr Mein Sampradayek Matbed ” in National Journal Abhivekti in the year 2015.
- Published a paper –“Hindi Ke Jain SAhitya Mein Pryokth Bhasha ” in National Journal Hindi Ka Jain Sahitya Evam Shahityak Ek Anvseelan in the year 2016.
- Published a paper –“Swatantrotar Hindi Kahani : Vibhajan Ki Trasdi ” in International Journal Swatantrotar Hindi Kahani Rachnatmak Sarokaro Ki Nayi Pad Taal” in the year 2016.
- Published a paper – “Myetery Pushpa Ki Kahaniyon Mein Lokgeeton Ka Chitran ” in International Journal Bharatiya Bhasha Ka Parvashi Sahitya in the year 2016.
- Published a paper –“Sanskrit Mein Ram Kavy Parampara ” in International Journal Bhartiya Sahitya Main Ram Tathv in the year 2016.

- Published a paper –“ Jal Evam S Ambhavith Swasth Sankat ” in International Journal Jankriti Masik in the year 2016.
- Published a paper –“ Bhurnhtaya ” in International Journal Paryas in the year 2017.
- Attended a workshop on “Ka:rmik Linguistics : its Application in Marathi and other Language ”, organized by the Department of Hindi, Osmania University, Hyderabad in the year 2016.
- Published a paper –“ ” in National Journal in the year 2016.

Shri P. Giridhar

- Takes initiatives for conducting Seminars, Guest Lectures, Extension Lectures, sports and Cultural Activities.
- Provides administrative support.

Department of Business Administration :

Dr. P.Uma, Head

- Attended “Workshop on Research Methodology “organized by HVM institute of Vocational Studies.(Mar-2017)
- Organized Faculty Development Program(FDP) on “**Beyond Pedagogy- Teaching Perspectives in higher learning**” Conducted by M.C. Gupta College of Business Management on 22nd April 2017.

Mrs. Preeti Venugopal Sarada

- Published research paper untitled: “**Impact of Technology on Employee Engagement- Case Yes Bank**” (Impact Factor: 3.029(SJIF), ISSN 2349 – 6738 (Print), ISSN -2349-6746 (Online)) Vol.1, Issue.1. Jan – 2016 issue.
- Attended Faculty Development Program(FDP) on “**Beyond Pedagogy- Teaching Perspectives in higher learning**” Conducted by M.C. Gupta College of Business Management on 22nd April 2017.

Mrs. P.Srilatha

- Attended “Workshop on Research Methodology in Social Sciences”. (2nd -7th Jan. 2017) organized by IIT- Madras.
- Published research paper untitled: “Performance of micro insurance in life sector in India- A comparison between public and private sectors insurance companies and scope for bank assurance” organized by HVM institute of Vocational Studies.

- Attended “Workshop on Research Methodology “organized by HMV institute of Vocational Studies.(Mar-2017)
- Attended Faculty Development Program(FDP) on “Beyond Pedagogy- Teaching Perspectives in higher learning” Conducted by M.C. Gupta College of Business Management on 22nd April 2017.

Department of Vocational Studies :

Dr. S. Upendra Sastry, Head, Banking & Insurance

- 1) Dr. S. Upendra Sastry, Nodal Officer, B.Voc Courses (UGC Funded) has attended One-Day Workshop on “Design, Development and Delivery of Curriculum under the UGC Programme organized by Sector Skill Council (BFSI, SSC) at Mumbai on 12th August, 2016 and participated in the deliberations of said Workshop by voicing the opinion that the involvement of the University Representatives in Workshops of this type which has been well versed by other Participants.
- Organized a Two-Day National Seminar on Service sector in India: Emerging Challenges on 27th & 28th February, 2017 involving cross section of people drawn from the fields of Banking, Insurance, Telecom and IT sectors besides the Academicians representing various Institutes of Higher Learning from nook and corners of the Country sponsored by NABARD – Telangana Region, Andhra Bank, ICSSR(SRC), Hyderabad, Telangana State Council of Higher Education and Department of Vocational Studies.
- Organized One-Day National Seminar on “Skill Development and Employability in Tourism & Hospitality Sectors on 18th March, 2017 sponsored by the UGC Delhi and U.G.C Delhi and Department of Tourism & Culture, Government of Telangana involving cross section of people drawn from Tourism & Hospitality Sectors as well as Research Scholars, Academicians from different Universities.
- Organized 5- Day Workshop on Research Methodology sponsored by the ICSSR ,New Delhi from 21st-25th March, 2017 attended by the Research Scholars from the Universities of not only Telangana State but also from Maharashtra.
- Department of Vocational Studies has the immense pride in bringing out a book with ISBN Number on “Service sector in India: Emerging Challenges” containing a few selected Paper Printed in the Two-Day National Seminar on “Service sector in India: Emerging Challenges” said book is Pioneering work of the Department and Publication of the said book is in progress being edited by Dr. S. Upendra Sastry with the assistance of Dr. NVS Ravi Kumar & Smt. Yasmeen Sultana.
- Visited NABA BALLYGUNGE MAHAVIDYALAYA, 27 E , Bosepukur Road, Kasba, Kolkata (West Bengal) during 22nd 24th September 2016 and coordinated the PEER TEAM visit for Institutional Assessment & Re-Accreditation (Cycle-II) as MEMBER COORDINATOR.

- Visited RAMMOHAN COLLEGE, 102/1, Raja Mohan Sarani, Kolkotta (West Bengal) from 29th September to 1st October 2016 and coordinated the PEER TEAM visit for Institutional Assessment & Re-Accreditation (Cycle-II) as MEMBER COORDINATOR.
- Ph.D. Guide for 4 Research Scholars.

Dr. Ravi Kumar Nanduri, Head, Department of Hospitality & Tourism Administration :

- Participated in a Seminar on 36th South Indian History Congress, Pondicherry from March 4th to 6th, 2016.
- Participated in the 39th session of the Andhra Pradesh History Congress (APHC), held at Sri Potti Sriramulu Telugu University, Srisailam Campus on January 31st and 1st February 2015.
- 41st Session of the Andhra Pradesh History Congress, held at Ananthpuram on 7th and 8th January 2017.
- Published a book on Comprehensive Andhra History & Culture (Telugu Medium), Co-Authored with D. Sivangi Reddy, Published by Oriental Black Swan : ISBN-0-10106-936-6(2016 in the year 2016).
- Applied for Major Research project on Cultural heritage of Telangana & Tourism Promotion for ICSSR by Dr.Ravi Kumar NVS (Short Listed).
- Applied for Major Research project on Cultural heritage of Telangana & Tourism Promotion for ICSSR (Short Listed).
- One Day National Seminar on “Skill development and Employability in Tourism and hospitality sectors”.

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ❖ Choice Based Credit System was introduced from 2016-17.
- ❖ Plans to introduce Skill Enhancement Courses.
- ❖ The college procures relevant CDs etc., for all departments and Audio Visual classes are conducted as and when required.
- ❖ Modern teaching aids/methods like projectors, Smart boards, PPT presentations etc. are adopted by the teachers of the college.
- ❖ Biometric machine, CCTV cameras were installed.
- ❖ Latest reference books relevant to the syllabus, Modern technology and Computer Science are procured regularly to update the knowledge of the students of Hindi Mahavidyalaya.
- ❖ Training is provided to the students in Banks, Insurance Companies, Hotels, Travel Agencies Etc. for all B.Vocational Students.
- ❖ Guest Lecturers , Seminars and workshops were conducted.
- ❖ Innovative projects are given to the students.
- ❖ Spoken English classes are conducted keeping in view of Hindi Medium students to face the present trend in the society .
- ❖ Spoken Sanskrit course is conducted to promote Sanskrit language.
- ❖ Many short term courses like computer skills and beautician course are conducted.
- ❖ Students are given an opportunity to pursue certificate programmes under B.Vocational courses.

2.7 Total No. of actual teaching days during this academic year

186 (June 2016 to April 2017)

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

U.G. –Single Evaluation
(Semester Based System)
P.G – Double Evaluation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/ Curriculum Development workshop

All the faculty members of the concerned departments are involved in curriculum revision/syllabus development as member of Board of Study in addition to having University representatives and faculties from other colleges.

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com(General)	25	40%	92%	4%	0%	96%
B.A.	12	8%	33%	50%	0%	91.6%
B.B.A.	03	67%	33%	0%	0%	100%
M.A.(Hindi)	13	31%	38%	31%	0%	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Procurement of books, Journals, Magazines, CD's and other Learning Resources.
- Upgrading the lab facilities.
- Introducing new technology like Smart boards, Projectors etc.
- A/c. Auditorium and a Seminar with state of art is used for Guest lectures and seminars.
- Academic Softwares are updated as per the requirement.
- Continuous evaluation during implementation of Autonomy Innovative Teaching Learning Methods with more emphasis on learners centric activities.
- Academically weak students are given special attention.
- Academic packages to students in all subjects free of cost.
- To meet the market requirement students are given training in Banks, Insurance companies, Hotels. Travel agencies.
- Career Guidance programmes are conducted to the Students and are the outgoing students are prepared for facing the Job interviews.
- More Ability Enhancement Courses, Skill enhancement courses and Generic Electives are planned for the forth coming years.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	NIL
UGC – Faculty Improvement Programme	04
HRD programmes	NIL
Orientation programmes	NIL
Faculty exchange programme	All the faculty members are sent for faculty exchange programmes, staff training, workshops conducted by the university and other institutions.
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	NIL

2.14 Details of Administrative and Technical staff :

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	31	NIL	19
Technical Staff	0	04	NIL	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

All the Teaching Staff members are advised :

To take up Major/ Minor projects and Research Activities.

All the Teaching Staff members are participated/ Presented Papers and conducted Workshops/ Seminars/ Symposia/ Conferences.

Conducted Guest lectures/ Extension Lectures.

Teaching staff of different departments attend various orientation Programmes/ Refresher Courses and other Faculty Development Programmes.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	02	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	13	15	3
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations :

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published :

i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	02	-	-	-
Sponsoring agencies	-	ICSSR	-	-	

3.12 No. of faculty served as experts, chairpersons or resource persons 06

3.13 No. of collaborations

International		National	03 Seminars 01 Workshop
Any other	-		

3.14 No. of linkages created during this year NIL

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency	From Management of University/College	Nil
Total		NIL

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
02	-	-	-	Ph.D. Degree	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

05
12

3.19 No. of Ph.D. awarded by faculty from the Institution 02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level
 Others

❖ Enrolled Cadets 63 Cadets

❖ National Camps 23 Cadets

❖

B Certificate Exam Appeared Cadets 47

C Certificate Exam Appeared Cadets 09

- 2 students, T. Shiva Shankar & Ravinder Singh attended National Integration Camp Warangal in the year 2016.
- Sudheer Singh, Praveen Panchal attended National Integration Camp, Hyderabad in the year 2016.
- T. Shiva Shankar a student of our Unit got selected for Shoot Competition among 35 college in the year 2016.
- 3 students were selected for NCC National Games representing A.P and Telangana State in the year 2016.
- Anil Kumar was one among the 2 students selected for National Institute of Mountaining, Uttar Kashi in the year 2016.
- T. Shiva Shankar and M. Srinath cadets of the unit were selected for Advance Leadership camp, Ahmedabad in the year 2016.
- M. Srinath was selected for Inter Group Competition/Republic Day Camp, Hyderabad in the year 2016.
- 3 students M. Mahesh, S. Sanjeeva Kumar, R. Likya attended National Integration Camp, Tamil Nadu in the year 2016.
- Deva Singh attended Special National IntegrationCamp, Kakinada in the year 2016.
- Mahadev Panchal, Sailesh Bengir National Integration Camp, Warangal. in the year 2016.

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :

- Celebrated Telangana Formation Day on 2nd June 2016. Hindi Mahavidyalaya Principal, Smt. Jyoti Hastak , hoist the Flag. Director, Dr. G.S.R.Somayaji, Head of Hindi Department Dr. Prabhakar Tripathi, Head of Commerce Department Shri P.Giridhar, Head of Sanskrit Department Dr. Muktavani, Head of English Department Dr. Rajasekhar, M.C.Gupta College of Business Management Principal Dr. P. Uma spoke on the occasion and condolence was held for Martyrs of Telangana Agitation.
- Celebrated International Yoga Day on 21/06/2016. 40 students accompanied by 3 teachers from Moosarambagh Government High School participated in the programme.120 NCC Cadets divided into 4 groups of each 30cadets demonstrated Yogasanas all the Department head and other Teaching, Non- Teaching and all the Students were present on the occassion.
- Harithaharam programme was celebrated on 13/7/2016 and planted the saplings.
- Independence Day was celebrated , Chief Guest - Shri Purushotham Mandhana, Chairman, Mahesh Co-operative Bank Hoisted the Flag .
- Sanskrit Diwas was celebrated on 25/8/2016 .
- Hindi Diwas was celebrated on 14th September 2016.
- Republic Day was celebrated, Shri Pramod Kedia , Chairman Agrasen Cooperative Bank was the Chief Guest.
- Alumni meet was organized on 31.1.2017.
- **Convocation Day** was celebrated on 15th January 2017, Professor Gopal Reddy, Registrar, OU graced the occasion as the Chief Guest and Prof. M.Kumar Controller of Exams was the Guest of Honour. The Management committee members of the college also participated in the proceedings on the convocation ceremony.
- Voters Day was celebrated on 25th January 2017.
- **Annual Day** was celebrated on 18/2/2017,Dr. Saroj Bajaj, Chairman, A.P.Rajarajeshwari urban co-operative bank Ltd. was the Chief Guest.
- Two Days National seminar on “**SERVICE SECTOR IN INDIA : EMERGING CHALLENGES**” was organized by B.Vocational –Banking & Insurance Department on 27th & 28th February 2017.
- Women’s day was celebrated on 8/3/2017.
- One day National Seminar on “ **SKILL DEVELOPMENT AND EMPLOYABILITY IN TOURISM SECTOR** “ was organized by B. Vocational – Hospitality & Tourism Administration Department on 18th March 2017.
- **5 days Workshop on Research Methodology** was conducted by B.Vocational Department under the sponsorship of ICSSR, New Delhi from 21st to 25th March 2017.

Criterion – IV

4. Infrastructure and Learning Resources :

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3acres	Nil	Management	3 acres
Class rooms	14	09	Management & Autonomy Fund	23
Laboratories	09(Physics, Chemistry, Computer, English, Commerce, Bio technology, Biochemistry, Microbiology)	04 (Renovated existing structure)	Funds by Management, funds sanctioned under Autonomy Scheme and Funds under B.Voc. Scheme.	
Seminar Halls	01 Auditorium (with 400 capacity) 01 Seminar Hall (with 100 capacity)	-	Management & Autonomy Fund	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		- Smart Board, - Computers - Printer - Updation of S/w. of Exam Branch - Computers - Centralised Public Address System -CCTV cameras -Chemicals and Lab equipment for B.Sc. Labs.	Management & Autonomy Fund	
Value of the equipment purchased during the year (Rs. in Lakhs)	-	UGC 6,70,674.00 B.Voc. 13,77,706.00	-	-

Others	1 Principal Room	-	-	-
	3 Staff Rooms			
	1 Director Room			
	1 Management Rooms			
	1 Ladies Room			
	2 Big Examination Halls			
	1 fully equipped Examination Controller Room			
	Girls Hostel to accommodate 75 to 100 students			

4.2 Computerization of administration and library :

Computerization of Library is under process.

All the systems of the Administrative staff, Library are in LAN. All the Systems in the computer Lab are in LAN and have Internet Facility.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books } Reference Books }	36565	31,14,825	1083	412031	-	-
e-Books	-	-	5	15000	-	-
Journals	4	5210	-	-	-	-
e-Journals	-	-	11		-	-
Digital Database	-	-	-	-	-	-
CD & Video	31	3556	-	-	31	3556
Others	-	-	-	-	-	-
Magazines	19	11479	-	-	-	-

* **LIBMAN AND INFLIBNET SOFTWARES** are used in the library.

4.4 Technology upgradation (overall)

	Total Computers	Computers Lab	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	Lab = 102 Other = <u>16</u> <u>118</u>	102	118	-	-	12	-	4
Added	21	21	-	-	-	-	-	-
Total	139	123	118	-	-	12	-	4

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

- 21 computers purchased, LAN is extended , Internet service is extended
- Computer training is given to UG I & II year students.
- ICT facilities are provided for teaching.

4.6 Amount spent on maintenance in lakhs :

i) ICT	613068
ii) Campus Infrastructure and facilities	1717559
iii) Equipments	1210312
iv) Others	2,25,000 - Examination Software 2,85,228 - Library Books 15,39,329 - Furniture
Total :	5590496

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services :

- Students are taken to attend Traffic awareness Programme conducted by Police Department.
- They are allowed to participate in awareness programmes like Anti ragging, Gender Sensitization, Clean And Green, Health and Hygiene.
- They have participated in Swachh Bharat Oath.
- Students participated in NCC , Sports and other cultural activities held in the college and other inter-college programmes.
- NCC students attended various camps.
- Students participated in Independence and Republic Day events.
- Students Participated in International Yoga day, Environment day, Tourism day.

5.2 Efforts made by the institution for tracking the progression :

- Students are provided with various facilities by providing latest Learning Sources – Smart Classes, Projectors, Public Address system, CD's in Concerned subjects.
- Weak students are given special attention.
- Spoken English classes are conducted
- Guest Lectures, Extension Lectures and seminars are conducted on latest topics by inviting industry Experts.
- Many Add on programmes are conducted to update the students to reach the Industry requirement.
- Well Equipped Labs are made available.
- Enriched Library with latest curriculum books and books and magazines for competitive exams.
- Vast Ground is Provided.
- GYM is Provided.
- Girls Hostel is Provided.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
252	33	-	-

(b) No. of students outside the state

UG- 15
PG -01

(c) No. of international students

Men	No	%	Women	No	%
	UG – 139				UG – 113
PG - 17			PG - 16		

Course	Last Year(2015-2016)							This Year(2016-2017)						
	General	SC	ST	OBC	Minority	Physically Challenged	Total	General	SC	ST	OBC	Minority	Physically Challenged	Total
UG	73	11	3	39	1	-	127	92	32	14	113	1	0	252
PG	17	5	1	6	3	-	32	15	4	2	9	3	0	33

Demand ratio 1:1(as the admission process is online through DOST(Degree online Services, Telangana)
Dropout 18 students

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students are given Career Guidance by the faculty and books and library facility is made available. Many competitive Exam Books, Material, General Knowledge books, Current affairs, Journals, New papers in different languages are made available in the Library.

Internet Facility is provided to all the systems.

5.5 No. of students qualified in these examinations

NET	<input type="text" value="5%"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="50% of the pursue PG courses"/>

5.6 Details of student counselling and career guidance :

- ❖ Placement cell established in Hindi Mahavidyalaya
- ❖ Smt.Priya Narayan Khedkar, appointed as Placement Officer.

No. of students benefitted

- **Mr. Sriram** of BBA final year 2017 got selected for a pay of **2.1 Lacs.**
- **Ms. Laxmi Kumari** of B.Com 2016 Batch

- Ms. Kiran of B.Com 2017 got selected in **Pratik Ventures** in the month of **January 2017** with a pay of **1 Lac.**
- One Student got selected in Bombay Stock Exchange.

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	Students of (BA,BCom, B.B.A.Final year students)	-	-

List of Organizations Visited for Placements

1. Bombay Stock Exchange
2. Square Staffing – MNC BPO
3. M.Skiils United.
4. Magna Infotech.
5. Hetero Drugs Ltd.
6. Kun United Hyundai Services Ltd.
7. Transdyne IT Services.
8. Nice Foundation
9. Laptech IT Services Ltd.
- 10 Mindmap Consultancy

5.8 Details of gender sensitization programmes :

- An awareness programme was conducted on Gender Sensitization.
- Included Gender Sensitization as an Inter Disciplinary Course from the Academic year 2016-17.
- The state police have a SHE CELL through which the senior police officer and his team visits to the college every year and give a presentation to all the students on this issue. They have provided emergency toll free contact number.
- An awareness Programme was organized on 9th November 2016 . Police men from Nallakunta Police Station addressed the students and enlightened them with the new technology called – **HAWK EYE** to intimate the crime issues.

5.9 Students Activities :

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support for the academic year 2016-17

	Number of students	Amount
Financial support from institution	27	27,000
Financial support from government	NIL	NIL
Financial support from other sources	11	46,000 (Pannalal Pitti Trust)
Number of students who received International/ National recognitions	NA	NA

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

- The students participate in the activities conducted by the college at various levels such as conducting the programmes, presenting papers in seminars, at college level, maintain the discipline during the programmes, tree plantation , clean and green programme, stage decoration, anchoring, traffic control activity.

5.12 No. of social initiatives undertaken by the students

- Anti Ragging pledge.
- Swachh Bharath Oath.
- Clean & green and tree plantation programme on ‘ World Environment Day ‘ on 5th June 2016”.
- Participated in Traffic awareness Programme.
- Voters Day was celebrated on 25/1/2016.
- Mock Parliament

5.13 Major grievances of students (if any) redressed:

- A Supportive and active grievance redressal cell is maintained where all the students are given support, advises for different financial, family, subject related and other problems.

- Girls students are given special attention and immediate action is taken towards the problems faced by them in the college or Hostel.

- As the no. of students are less, there is one to one communication between the student and the teacher, immediate action is provided for any type of grievance.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

OUR VISION

Keeping in view our social and ethical responsibility towards the nation, we intend to provide education and courses related to Humanities, Science, Commerce and latest Technology to students hailing from different sections of the society, charging reasonable fees within the reach of common man. We wish to provide inspiring and serene atmosphere for our students to undertake in-depth study of all subjects through Hindi and English medium with equal involvement in extra curricular activities and other streams of life for their all-round development bringing laurels to our institution thereby establishing our image as a unique university not only in India but all over the world, that is our ultimate aim.

OUR MISSION

- To become Hindi University by 2020.
- To enhance the strength of the students to satisfactory level by 2020.
- All round development of students by imparting quality education and providing improved and innovative methods of Teaching.
- To Strengthen the placement cell and coordinate with various industries, P. S. U. 's, Banks and other organizations for campus recruitments.
- To set up counselling cell.
- To introduce various relevant and new courses related to Knowledge, Science and Technology.
- To participate and represent Hindi Mahavidyalaya at regional and national level tournaments and competitions to win medals and awards in various sports and academic events suitable environment and greenery in the campus.
- Complete automation of office and adopting new techniques and methods in maintenance of accounts etc.
- To make each & every year memorable on account of it's remarkable achievements.

6.2 Does the Institution has a management Information System

Yes

- All the Students personal and academic information is maintained in a special software - ARROW SOFTWARE .
- Examination software is updated to incorporate CBCS pattern.
- Library Computerisation is in progress aided by Libman Software.
- Details of Students Results, Achievements are well maintained.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- ❖ Choice Based Credit System (CBCS) pattern is implemented for UG and Pg I year students from 2015-16.
- ❖ The college procures relevant CDs etc., for all departments and Audio Visual classes are conducted as and when required.
- ❖ Modern teaching aids/methods - Smart Boards, Projectors, Power Point Presentation are adopted .
- ❖ Latest reference books relevant to the syllabus, Modern technology and Computer Science are procured regularly to update the knowledge of the students of Hindi Mahavidyalaya.
- ❖ On Job Training is provided to the students in Banks, Insurance Companies, Hotels, Travel Agencies Etc. for all B.Vocational Students.
- ❖ Biometric attendance machines are installed.
- ❖ Spoken English, Spoken Sanskrit, Computer training is provided to the students.
- ❖ More Ability Enhancement Courses, Skill enhancement courses and Generic Electives are planned for the up coming years.

6.3.2 Teaching and Learning

- a) Continuous evaluation during implementation of Autonomy Innovative Teaching Learning Methods with more emphasis on learners centric activities.
- b) Study projects by under Graduate and Post Graduate students.
- c) To meet the market requirement students are given training in Banks, Insurance companies, Hotels. Travel agencies under B.Vocational Programme.
- d) Class Notes are given to the students.
- e) Remedial coaching is given to academically weak students.
- f) ICT facilities are used for teaching.
- g) Guest Lectures are conducted as and when required.

6.3.3 Examination and Evaluation

- ❖ Choice Based Credit System is introduced from the academic year 2016-17.
- ❖ Exam branch of Hindi Mahavidyalaya is exclusively equipped with all the accessories, softwares and other technical requirements.

6.3.4 Research and Development

- ❖ The Department of Hindi , the P.G. Centre, Department of Political Science ,Department of Sanskrit, Department of Business Administration and B.Vocational Department have been very proactive in the research field.
- ❖ a) Compilation of papers presented at National Seminars and Workshops by the faculty members.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ❖ Computerisation of library is in progress.
- ❖ Reading/Reference material collected from various Journals is maintained.
- ❖ In the academic year 2016-17, 1083 books have been purchased for all the departments according to their requirements.
- ❖ UGC Grants meant exclusively for Library has been utilized.
- ❖ Library facility has been made accessible to Research scholars, Degree and PG students of other colleges, Universities, Girls hostel in the campus etc.,
- ❖ A latest software for the library 'LIBMAN' is successfully Implemented.
- ❖ **11 E- journals and 5 Ebooks** were subscribed in the academic year 2016-17. Titles of the magazines subscribed for the library: India Today (Hindi and English), Employment news, Business world, Sports star, University news. Economic and Political weekly, The week, Outlook, Science reporter, Bhaswar Bharat, Business India, Yojanaa, Kurukshetra, Vartman Sahitya, Pratiyogita darpan, Madhumati, Hans, Alaav, Competition success, Sarita, and Kadambini.
- ❖ Maintenance of more number of folders on various areas.
- ❖ Offering Abstract and Annotated Bibliography by General library
- ❖ Imparting training on Fundamentals of computers and Ms- office, Internet for all students, Teaching and Non- teaching staff.
- ❖ Compilation of important articles from University news, Current science Reporter, Economic and Political weekly.
- ❖ E Classroom facility available.
- ❖ Power point presentations are given.
- ❖ Improving the laboratory equipments as per the requirement.
- ❖ Purchase of new computers and software.
- ❖ Purchase of Audio visual CD's, speakers and ear phones for English LAB.
- ❖ Internet facility to all the systems.
- ❖ Special programmes like remedial teaching, tutorials to marginalized sections of society conducted.
- ❖ Smart Boards purchased.
- ❖ Updation of Examination software to support CBCS pattern
- ❖ INFLIBNET S/W. is used in the library.

6.3.6 Human Resource Management

- Workload of teaching and Non-teaching staff is examined and necessary steps are taken to recruit the required staff by the management.
- Details of teaching and Non-teaching staff working and vacant position of aided posts are sent to the concern government departments and University.

6.3.7 Faculty and Staff recruitment

❖ As we are

❖ The following are the details of teachers and officers recruited in the academic Year 2015-16

S. No.	Name & Designation	Year of Recruitment
Teaching		
1	Dr. S. Upendra Shatry, Faculty & B.Vocational Incharge	2016
2	Smt. Shravanti Jagadish, Lecturer in Mathematics	2016
3	Smt. Nita Kulkarni, Lecturer in Biotechnology	2016
4	Shri Ganesh, Lecturer in Physics	2016
5	Smt. Anita, Lecturer in statistics	2016
6	Smt. Srilata, Lectuer in Biochemistry	2016
7	Dr. Monika Devi, Lecturer in Hindi	2016
8	Dr. R. Sapna, Lecturer in Hindi	2016
9	Shri Nitin Patil, Lecturer in Hindi	2016
10	Smt. Sunita, Lecturer in English	2016
11	Shri Srinivas, Lecturer in Commerce	2016
12	Shri Ramanjaneyulu, Lecturer in Telugu	2016

Non-Teaching		
1	Shri Rajender Kumar, Accountant	2016
2	Shri Rajendra Prakash, DTP operator	2016
3	Shri Sourabh Tiwari, attender	2017

6.3.8 Industry Interaction / Collaboration

❖ Established Memorandum of Understanding with
Chartered Accountant Firms

- 1 FAPCCI (The Federation of Telangana and Andhra Pradesh Chamber of Commerce and Industry)
- 2 Laxmi Niwas & Co., Chartered Accountants
3. Trivedi & Bang, Chartered Accountants
- 4 Manisha Dubey & Associates, Chartered Accountants

Banking Sectors

- 5 Mahaveer Bank
- 6 The A.P. Mahesh Cooperative Bank
- 7 Telangana, Grameen Bank
- 8 Agrasen Bank
- 9 Agroha Bank

Insurance Sectors

10. Kadel Insurance and Brokers
11. Centre for Innovative Learning

Event organizers, Hotel Industries & Travel Agencies

12. Rachnoutsan Academy Events Pvt. Ltd.
13. Marriott Hotel
14. The Park Hotels
15. Expotel Hotel
16. Minerva Grand (Group of Boutique, Business Hotels & Restaurants)
17. SAmeera Travels & Tours Pvt. Ltd.
18. Travel World

6.3.9 Admission of Students

- Degree admissions are made through Degree online Service Telangana State (DOST) website.
- Admission are taken into PG through Osmania University P.G. Counselling.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • PF and ESI are implemented as per rules. • Study leave is provided.
Non teaching	<ul style="list-style-type: none"> • The office staff encouraged to undergo office related training programs to enhance their efficiency and awareness.
Students	<ul style="list-style-type: none"> • Follow up of student's charter of NAAC, Bangalore. • Effective functioning of grievance redressal mechanism – students and staff. • Feedback from students – follow up action. • Career counselling - Smt.Priya Narayan Khedkar, appointed as Placement Officer • Career development programs for the students • Active placement cell • Special attention is given to the weak students. • Internet connection for all the system. • English CBT Lab is provided . • Spoken English course conducted. • Computer Training Courses are conducted and certificates are given to the students. • Good number of books for reference, competitive exams, Journals, Magazines. • Promoting Inter college competitions. • NCC • Excellent Sports & GYM. • Guest lectures and Extension lectures are conducted by different departments. • B.Vocational students are taken for Training Banks and Insurance companies. • Fee concession to economically poor, meritorious students and Sports achievers. Freeship for students from hindi medium institutions. Scholarships facility is also provided.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

No

Statutory Audit is done upto – 2015-16, Govt, Audit is done upto 2011-12

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissioner of Collegiate Education	NA	NA
Administrative	Yes	Commissioner of Collegiate Education	NA	NA

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The college has been taking advices from University and various Autonomous colleges for the necessary information and support.
- Introduced Choice Based Credit System from academic year 2016-17.
- Software updations are being made to introduce CBCS System.
- More Ability Enhancement Courses, Skill enhancement courses and Generic Electives are planned for the up coming years.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Time to Time Cooperation and support is provided by the different department officials of University for promoting Autonomy.
- University members support in deputing BOS Chairpersons of different department, approval of syllabus, conducting of Academic council and Governing Body meeting and sharing their valuable suggestions .
- Supporting and Sanctioning new courses.
- Supporting UG and PG Admissions.
- Providing Support in examination related guidance.

6.11 Activities and support from the Alumni Association

- ❖ Remarkable support is received from Alumni of the college in terms of inspiration and encouragement to the new generation, their placements and moral support.

6.12 Activities and support from the Parent – Teacher Association

- ❖ No formal Parent – Teacher Association is constituted. Parents are called at the time of admissions and under specific circumstances.

6.13 Development programmes for support staff

- Lecturers are given opportunity to attend Refresher, orientation programmes, Seminars, Workshops to update their knowledge.
- The lecturers working in Hindi Mahavidyalaya are deputed to participate in the seminars, workshops etc., conducted by other colleges and Universities for the updation of their knowledge.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree Plantation program on 5th June 2016 on the occasion of World Environment Day.
- Instructions to students of less use of plastic and to plant more number of trees.
- Students and staff are instructed to save water and electricity.
- Swachh Bharath Oath is taken by the staff and students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Fee Concession given to economically poor, to student from Hindi medium schools, sport achievers.
- Stocked books.
- Efficient & dedicated staff.
- Spacious infrastructure.
- Ventilated class rooms.
- ICT supportive class rooms – smart board, projector, public address system etc.
- Well equipped labs.
- Computer Lab with internet facility to all the system.
- Vast Play ground.
- Good Sports Facilities.
- Girls Hostel with capacity to accommodate 100 students
- Boys Hostel Under construction to accommodate 25 boys.
- A/c. Auditorium with 400 seating capacity state of Art facility.
- Mini Auditorium with state of Art facility.
- Spoken English classes are conducted.
- Spoken Sanskrit classes are conducted.
- On Job training for students.
- Organizing guest lectures for students.
- Sahajyoga Classes are conducted every Saturday Evening from 6PM. onwards.
- Organizing and also sending students to participate inter college competitions
- Selfless and supportive management.
- Special assistance is provided for Disabled students, Lift is provided for them.
- Remedial coaching is given to academically poor students.
- ESI & EPF contribution is provided to the staff.
- New courses are introduced.
- Skill oriented courses are introduced .
- Donations to Ekal Vidyalaya.
- Donations to Hindi medium Schools.
- Shelter is provided in the college during Calamities.
- College provides Polling booth during various Elections.
- College provides accommodation for people during floods.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year 2015-16.

- Resolution to introduce New Add On Programmes.
- Feedback of Students are collected and reviewed and necessary measures are taken.
- Started B.Voc. courses – 1) Hospitality and Tourism Administration
2) Banking and Insurance
- Performance of the teachers are reviewed and necessary measures are taken.
- Teaching Plans are well maintained. Linkages and MOU's are established.
- Organised Seminars, Workshops, Guest/Extension lectures and awareness programmes by the concern departments.
- Organised Health Camps.
- Necessary Steps are taken to introduce Choice Based Credit System for UG courses and PG courses.
- Biometric attendance and C.C. T.V. installed Cameras in all the Class Rooms

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Title of the Practice

Sensitizing the youth of the heterogeneous nature with fast changing global scenario.

2. Objectives of the Practice

Our endeavor has been to motivate and mould the raw minds of the students. Most of them are from Hindi medium background. They come to us from very poor low income strata of life. When they come to us it takes almost two to three months to tame and bring them on the right track. Our endeavor begins with the orientation programme. We acquaint them with mighty minds and great achievers. We invite the motivational speakers to inspire and instill the sense of responsibility among them. We provide them detailed information regarding the facilities and scope for developing their personality and career building. Hindi Mahavidyalaya had tied up with **Emerge Finishing School and ICICI** Finishing Programme to help the students in further grooming by which they secured jobs in various companies. The college conducts regular communication skill programmes for all the students to improve their communication and soft skills. The programme is divided into Three parts a) Foundation Level for I year students b) Middle Level for II year students c) Advanced Level for III year students. Certificates are issued to the students after completion of every level by conducting an Exam.

3. The Context:

Fostering Logical temperament is to produce talented workforce able to operate in all places, all situations with full potential. We make efforts to produce youth for tomorrow's world. Creating desired professional employability is our sole motive. We try to connect the curriculum with the prevalent conditions and enhance Communication skills. We provide students platform through our

classrooms, English and library for-

1. Intellectual discourse.
2. Meaningful learning.
3. Purposeful living.

The organization of conferences, seminars and workshops inspire, encourage and ignite students to overcome intellectual deficiencies by the power of perseverance. We motivate our students to work hard which capacitates and benefits them in their career advancement. We all know that the future lies in creativity. Students need to derive inspiration from the great achievers who succeeded in spite of the unfavorable and adverse conditions.

4. The Practice:

We prepare a viable plan to execute some of the best practices for the betterment of diverse group of students for their progression and placements.

The activities are prepared keeping in view the relevance of the activities in promotion of employment values and life skills.

5. Evidence of Success :

The best practices have yielded the desired results both in academic and non academic areas. Some of the commendable results are: Improved percentage of students percentage and placements.

6. Problems Encountered and Resources Required

Our constant endeavor has been to acquaint our students with the enlightened and mighty minds. So far no problem is encountered by our college with regard to this issue. The dropout rate in pursuance of studies is due to financial difficulties although the management supports such students by giving fee concession and providing books. The students fail to get timely and sufficient financial assistance to continue their education. The government economy measure and ban on the recruitment is detrimental in providing quality education due to scarcity of competent faculty.

Best Practice – II

1. Title of the Practice

To create Environmental awareness amongst the students through clean and green programme.

2. Objective of the practice :

As the Global warming is increasing day by day and pollution levels rising high throughout, the need of the hour is to protect the environment. This can be done by increasing awareness among the students about the various Pollutants and the factors responsible for the pollution and inculcating habits to reduce the levels of pollution.

3. The Context:

As the city feels the hazards of Air, Noise and water pollution, the students community should be sensitized to these problems, which has been done by Various Programmes like celebrating World Environment day by planting saplings, conducting seminars, extension lectures, plastic free days.

The staff and students have been motivated to use Public Transport System, carpooling, and maintaining vehicles and getting pollution under check Certificates. The students have been trained to use dustbins and segregate the wastes into bio-degradable and non degradable categories. Noise pollution and water pollution knowledge has also been imported to the students.

4. The Practice:

By Encouraging the students to contribute in making the environment pollution free the practice of maintaining the homefront, college and streets have been inculcated on a daily basis. The constraints being the mindset of the students which is being gradually changed for better by the programmes being conducted by the college.

5. Evidence of Success :

The change in the cleanliness of the campus is remarkable as the students have adopted the clean and green concept in their day to day activities. The students have initiated in spreading the message beyond the campus also. They are participating voluntary in all the Swach Bharat programmes conducted from time to time.

6. The Practice:

As the students themselves are enthusiastic about maintaining the environment, there is not much of a problem in guiding them to implement the practices learnt and the resources required are being provided by the college without any difficulty.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- ❖ World Environment Day' was celebrated in the college on 5th June 2015.
- ❖ Tree Plantation was done, Management members, Principal , staff and students participated in the programme on World Environment Day.
- ❖ Clean & Green programmes was conducted
- ❖ Swachh Bharath Oath was taken by the students .

7.5 Whether environmental audit was conducted? Yes No

Information about the No. of plants and types of plants planted is sent to Higher Education, T.S.

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

➤ Strengths

- Autonomous Status.
- College has :
 - 3 acres land area, centrally located ,
 - easy accessibility, adequate number of class rooms
- College is centrally located
- Very close to Osmania University
- A.C. auditorium
- Well equipped Laboratories.

- Quaified and dedicated Faculty.
- Skill Development programme Introduced – B.Vocational : 1) Banking & Insurance 2) Hospitality and Tourism Administration
- Class rooms with Smart Boards.
- Spacious Examination Hall on II floor for conducting all exams
- Lift Facility available
- Library :
 - Enriched library
- Sports facilities
 - Cricket Coaching Academy
 - Gymnasium
 - Volley ball
 - Shuttle badminton
 - Table Tennis
 - Carroms
 - Chess
 - Tennikoit
 - Track and Field events
 - Judo
 - Wrestling
 - Yoga
 - Stadium
- Girls Hostel
- Boys hostel
- Indoor and outdoor stadium.

➤ **Weakness**

Hindi Mahavidyalaya is established in the year 1961 with the aim of propagating education at degree and P.G. level through medium of Hindi. As per the new trend the student community is attracted towards courses through English medium which has resulted in decrease in students strength.

➤ **Oppurtunities**

- Skill Based vocational courses – B.Vocational – 1) Hospitality and Tourism Administration
2) Banking and Insurance
- Two English Medium courses 1) M.Com. 2) B.Com.(Computers) starting from the academic year 2017-18.

8. Plans of institution for next year

- ❖ To introduce new courses both at UG and Pg level.
- ❖ To improve infrastructural facilities for the newly introduced courses.
- ❖ To introduce many Ability Enhancement Courses, Skill enhancement courses and Generic Electives .
- ❖ To strengthen Placement support.
- ❖ To continue Freeship, fee concession and financial support to the students.
- ❖ To continue certificate course on Accountancy & Taxation, Professional Accountancy & Taxation, Dress Designing etc.,
- ❖ To construct Boys Hostel.
- ❖ To purchase more number of books for the library.
- ❖ To provide more ICT facilities.
- ❖ To conduct more number of seminars and workshops.
- ❖ To make preparation for the next cycle of autonomy.
- ❖ To introduce many short term courses.
- ❖ To strengthen sports facilities.

Name Smt. Jyoti Hastak

Name Smt. Jyoti Hastak

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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Annexure - II



HINDI MAHAVIDYALAYA

(AUTONOMOUS)

Affiliated to Osmania University

Nallakunta, Hyderabad-44

Phone no. 040-27616330, Email: info@hindimahavidyalaya.org

ALMANAC -2016-17

S.NO.	SUBJECT	Sem	UG Semester		PG
			III & V	I	III & I
1	RE-OPENING OF THE COLLEGE AFTER SUMMER VACATION	-	1/6/2016		
2	COMMENCEMENT OF INSTRUCTION FOR SEMESTERS	-	6/6/2016	4/7/2016	11/7/2016
3	LAST DATE OF INSTRUCTION FOR SEMESTER	-	1/10/2016	27/11/2016	27/11/2016
4	1 st INTERNAL ASSESSMENT	-	8/8/2016	6/9/2016	2/9/2016 & 3/9/2016
5	2 nd INTERNAL ASSESSMENT	-	14/09/2016	20/10/2016	3/11/2016 & 4/11/2016
6	PREPARATORY HOLIDAYS / SHORT VACATION	-	02-10-2016 to 16-10-2016		
7	REOPENING ON	-	17-10-2016		
8	PRACTICAL EXAMINATIONS	-	(B.Com. ONLY) 23-09-2016 to 29-09-2016	B.Com. & B.Sc 28-11-2016 TO 03-12-2016	-
9	REGULAR THEORY EXAMINATIONS FOR I, III, V SEMESTERS	-	17/10/2016 to 28/10/2016	05/12/2016 to 19/12/2016	05/12/2016 to 19/12/2016

UG II, IV & VI Semesters and PG II & IV Semesters

S.NO.	SUBJECT		UG Semester IV & VI	UG Semester II	PG II & IV
1	COMMENCEMENT OF INSTRUCTION FOR SEMESTER	-	02-11-2016	20-12-2016	
2	LAST DAY OF INSTRUCTION FOR II, IV & VI SEMESTER	-	04-03-2017	07-04-2017	
3	1 st INTERNAL ASSESSMENT	-	04-01-2017 TO 06-01-2017	08-02-2017 TO 15-02-2017	14 & 15 -02-2017
4	ADDITIONAL COMPULSORY SUBJECTS EXAMS	-	06-02-2017 TO 15-02-2017	-	
5	2 nd INTERNAL ASSESSMENT			27-03-2017 TO 01-04-2017	31-03-2017 & 01-04-2017
6	PRACTICAL EXAMINATIONS	-	20-02-2017 TO 28-02-2017	10-04-2017 TO 13-04-2017	
7	PREPARATORY HOLIDAY	-	05-03-2017 TO 14-3-2017	-	
8	REGULAR / BACKLOG THEORY EXAMINATIONS FOR II, IV & VI SEMESTERS AND SUPPLEMENTARY THEORY EXAMINATIONS FOR I, III & V SEMESTERS	-	15-03-2017 TO 30-03-2017	15-04-2017 TO 29-04-2017	
9	SUMMER VACATION	-	01-05-2017 TO 04-06-2017		
10	RE-OPENING OF COLLEGE AFTER SUMMER VACATION	-	05-06-2017		

PRINCIPAL